



ClassLink is your Friend

Dear Summit Hill 161 Families,

With the increase in digital learning opportunities, I want to reintroduce a productivity tool that may be helpful as you navigate various websites at home – ClassLink.

What is ClassLink?

ClassLink is a tool Summit Hill School District 161 started using this school year. It is like a dashboard or launchpad of website bookmarks that are often used at school. *Many of the app links use single sign-on or password locker technology to automatically log the student in, when available.*

The best way to access our school apps is by using the **ClassLink launchpad** portal at <https://launchpad.classlink.com/summithill>. This will take you to an entire set of apps your child may utilize. *(also available on the District homepage under Parents & Students)*

In order to log in to ClassLink, you will need your child's Microsoft Office 365 username and password. If you do not already have this, and your child is unsure, you may obtain this information from the teacher and/or school. There is a section below containing specific e-mail address for technology support at each school building.

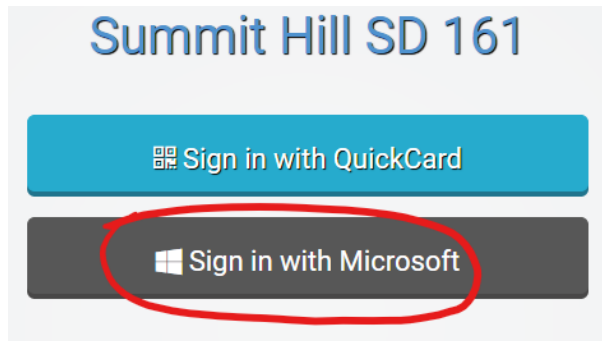
Click this link to watch an introductory video on YouTube:

<https://www.youtube.com/watch?v=SmIDxWGID3o>

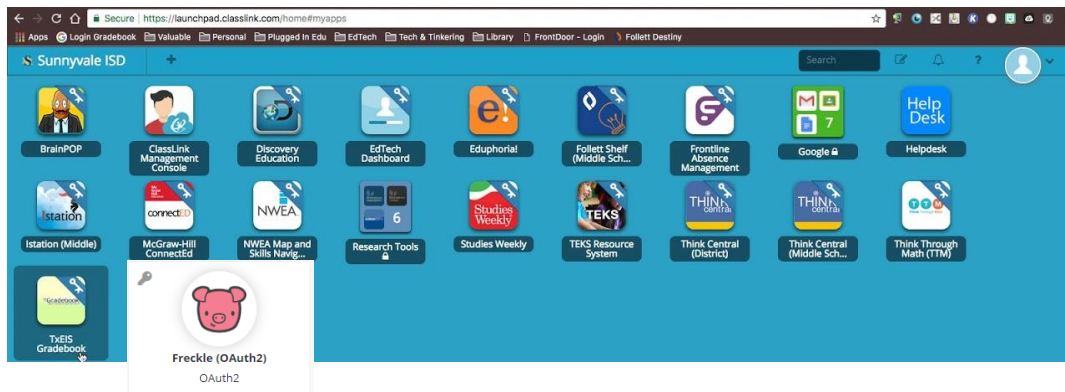
ClassLink will also work on mobile devices. You can download the app in the Google Play Store or Apple App Store. You will still need your child's Microsoft Office 365 username and password.

Step-by-Step Instructions

- Go to ClassLink <https://launchpad.classlink.com/summithill>
(also available on the District homepage under Parents & Students)
- Click “Sign in with Microsoft”



- Enter Office 365 username/e-mail and password
- You will see a dashboard with available apps. (sample screenshot below)



*The first time you use ClassLink at home, it may require you to install or enable a browser extension. This is a typical part of this process.

Technology Support

In order to provide technology support, we have created unique e-mail addresses for use during remote learning days. Families may access technology support related to district-owned computing devices and district-provided software programs by e-mailing the following:

- Arbury Hills School: AHTechsupport@summithill.org
- Frankfort Square School: FTechsupport@summithill.org
- Indian Trail School: ITTechsupport@summithill.org
- Dr. Julian Rogus School: DJRTechsupport@summithill.org
- Walker Intermediate School: HWTechsupport@summithill.org
- Summit Hill Jr. High School: SHJHTechsupport@summithill.org

Please include a detailed description of the problem, your child's full name, grade level and homeroom teacher. (*7th and 8th graders may list their 9th hour teacher*) Tech support e-mails will be monitored by building technicians in our technology department.

General Questions

General questions for Summit Hill School District 161 may be directed to contactus@summithill.org. (*any topic, not necessarily technology*) These will be sent to the appropriate department, school or individual for assistance.

Thank you for all of your efforts in completing remote learning activities with your children at home. Your support in our continuity of learning plan is appreciated!

Sincerely,



John Snipes
Director of Curriculum