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Summit Hill School District 161

Arbury Hills School ■ Frankfort Square School ■ Indian Trail School
Dr. Julian Rogus School ■ Walker Intermediate School ■ Summit Hill Jr. High

Accelerated Placement Program Overview

In accordance with the Accelerated Placement Act, the District's Accelerated Placement Program (APP) places qualified students in an educational setting that includes curriculum usually reserved for students who are older or in higher grades than the student, and is implemented by the Superintendent or designee. 105 ILCS 5/14A and Board Policy 6:135

Step 1	<p>Specific calendar dates are listed below to allow sufficient time for the evaluation and determination of incoming class sizes and staffing needs.</p> <p>By April 1st of each calendar year, interested parents / guardians must submit a written request to the Director of Curriculum to have his/her child assessed and considered for <u>early entrance into kindergarten</u> based upon his/her ability and readiness to attend school.</p> <p>By April 1st of each calendar year, interested parents / guardians must submit a written request to the Director of Curriculum to have his/her child assessed and considered for <u>early entrance into first grade</u> based upon his/her ability and readiness to attend school.</p> <p>By April 1st of each calendar year, interested parents / guardians must submit a written request to the Director of Curriculum to have his/her child assessed and considered for <u>grade acceleration</u> based upon his/her ability and readiness to attend school.</p>
Step 2	<p>Within ten (10) school days after receiving a referral, the Director of Curriculum and/or Building Principal will determine whether an evaluation for accelerated placement is warranted. To determine whether an evaluation is warranted, they will review existing data about the student, utilize screening data, and conduct preliminary procedures such as observation of the student, consultation with the teacher or other individual making the request, and conference with the student. District 161 will provide the student's parent(s)/guardian(s) with written notice of the referral determination. For cases not warranting an evaluation, the process ends here. For cases warranting an evaluation, proceed to Step 3 below.</p>

Step 3	<p>If an evaluation is deemed necessary, an Evaluation Team will convene (consisting of the Director of Curriculum, a District Principal, District teacher(s), the student's guardian, and school support personnel, as appropriate) having the knowledge and skills necessary to:</p> <ol style="list-style-type: none"> 1. Identify multiple valid, reliable indicators to use during the evaluation (standardized and norm-referenced); 2. Identify appropriate assessment instruments; 3. Administer said assessments; 4. Interpret evaluation results; and 5. Schedule a meeting to review results and discuss placement. <p>The Parent / Guardian must provide written consent to conduct the evaluation, as well as pay for any assessments that would incur a cost to District 161.</p>
Step 4	<p>A meeting is scheduled within thirty (30) school days of the written consent to conduct the evaluation with the Evaluation Team to provide the student's parent(s)/guardian(s) with written notice of eligibility determination.</p> <ol style="list-style-type: none"> 1. If the student is found eligible for advanced placement, the Evaluation Team will prepare and provide the student's guardian(s) with a written notice detailing the type of acceleration the student will receive. 2. If the student is not found eligible for advanced placement, the Evaluation Team will provide the student's parent(s)/guardian(s) with written notice of their right to appeal the eligibility determination, within five (5) calendar days after receiving the determination, by submitting a written request to the Superintendent.
Step 5	<p>Within ten (10) calendar days after receiving the written appeal request, the Superintendent reviews the case, and provides parent(s)/guardian(s) with written notice of his/her decision. The Superintendent's decision is final.</p>