

**Minutes of the
Regular Meeting
Board of Education
Summit Hill District 161**

**May 9, 2012
7:00 PM**

Minutes of the Regular Meeting of the Board of Education that was held on Wednesday, May 9, 2012 at the Frankfort Square School.

The regular Board of Education Meeting was called to order at 7:00 P.M. Members in attendance were: Mrs. Kenny, Mrs. Lenz, Mrs. Borgens, Mr. Doyle, Mr. Perros and Mrs. Murphy. Member absent: Mrs. Wildeveld. Mrs. Rains, Superintendent, was also in attendance. Others in attendance were: Mrs. Rains, Superintendent, Jim Martin, Assistant Superintendent, Dean Gerdes, Director of Finance, Julie Egan Director of Special Education, students and staff of the Frankfort Square School and members of the community.

Recognition of Students and Staff

Mrs. Coughlin, Band Director for the Summit Hill Junior High School was recognized for being the recipient of the Chicagoland Outstanding Music Educator Award. The accomplishments of the Summit Hill Band and the Symphonic Band were also recognized for placing first in state competitions.

Students who were recognized were: Molly Kapala, IESA Scholar Attitude Division D Female Winner, Allison Linklater and Valarie DeMurit as Kiwanis March and April students of the month, Illinois Math League Contest Winners: Mimi Dahlin, 3rd place 7th Grade Paper/Pencil Category, and Will Newman and Maryna Dababneh 8th Grade Paper/Pencil Category who tied for 4th place. 7th Grade students Robert Radtka and Ryan Muphy and 8th Grade Jennifer Eng and Mike Wojcik were also recognized for their effort in the on-line Math League Contest.

Recognition of District "Those Who Excel" Nominees

Mrs. Christine Coffey and Mr. Ryan Hagen were recognized for having received the Summit Hill School District 161's Those Who Excel Recipients. Mrs. Coffey was recognized in the Student Support Personnel Category and Mr. Hagen was recognized in the Classroom Teacher Category.

Frankfort Square School Presentation

Mrs. Carey along with Mrs. Muller presented an overview of the Art Awareness program at the Frankfort Square School. Students presented their paintings and gave a brief description of various artists that they had studied during the school year.

Mrs. Kenny called a recess of the Board at 7:37 PM and reconvened the Board again at 7:42 PM.

Public Comments

There were no public comments.

Approval of Consent Agenda

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the consent agenda including Regular Session Minutes of April 25, 2012, Closed Session Meeting Minutes of April 25, 2012, Superintendent's Evaluation Tool Committee Meeting of April 24, 2012, Finance Committee Meeting of May 2, 2012, the Bill List of May 4, 2012 the Family Medical Leaves of Employee 4566 and 4556; the employment of Angela Ziemba as PE Teacher until May 18. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Approval of Minutes of April 25, 2012

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the Regular Session Minutes of April 25, 2012 as presented. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Approval of Closed Session of April 25, 2012

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the Closed Session of the April 25, 2012 Regular Meeting. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Approval of Superintendent's Evaluation Tool Committee Meeting of April 24, 2012

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the Superintendent's Evaluation Tool Committee Meeting of April 24, 2012. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Approval Finance Committee Meeting Minutes of May 2, 2012

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the Finance Committee Meeting Minutes of May 2, 2012. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Approval of Bill List of May 4, 2012

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the Bill List of May 4, 2012 as presented. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leaves

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education approve the Family Medical Leaves of Employee 4566 and Employee 4556. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board of Education employ the contract extension of Angela Ziemba, PE Teacher at the Dr. Julian Rogus School until May 18, 2012. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

Committee Meeting Reports

Mr. Perros discussed the Finance Committee Meeting that was held on May 2, 2012 with members of the Board. Mr. Doyle discussed with members of the Board the Superintendent's Evaluation Tool Committee Meeting of May 8, 2012. Mr. Doyle stated that a second draft of the tool will be presented to the Board at the next meeting for review and discussion. The evaluation of the Superintendent will be scheduled for the June 13 Board Meeting.

Discussion and Review of Superintendent's Evaluation Tool

Mrs. Rains discussed the draft of the evaluation tool with members of the Board.

Retirement/Resignation of Staff

Mrs. Rains presented a letter of resignation from Administration Center Secretary Mary Kruzel. Mrs. Rains recommended that the Board accept her letter of resignation effective June 30, 2012. A motion was made by Mrs. Borgens and seconded by Mrs. Lenz that the Board sadly accept the letter of retirement/resignation of Mary Kruzel, effective June 30, 2012. After a voice vote, the motion carried.

Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Perros that the Board of Education employ Susan Krautstrunk as Director of Finance and Transportation, effective July 1, 2012 at the salary stated in her employment contract and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education employ Bridget Nolan as Director of Special Education, effective July 1, 2012 at the salary stated in her employment contract and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays.

District Summer Schedule

Mrs. Rains stated that the Administrators will work Monday through Thursday from 7 a.m. until 5:30 p.m. Mrs. Rains also stated that the custodians will work Monday through Friday from 6:30 a.m. until 3 p.m.

Approval of Johnson Control Maintenance Contract

Mr. Gerdes presented the proposed maintenance contract to members of the Board for their review. Mr. Gerdes recommended that the Board approve the annual maintenance contract with Johnson Control. A discussion followed.

A motion was made by Mr. Perros and seconded by Mrs. Borgens that the Board of Education approve the annual maintenance contract for Johnson Controls at a cost of \$98,700 starting May 1, 2012. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy nay, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 1 nay.

President's Comments

Mrs. Kenny thanked those in attendance for the wonderful presentation by the Frankfort Square Students and Staff. Mrs. Kenny also acknowledged the accomplishments of the staff members who were recognized at the meeting.

Enrollment Report

Mrs. Rains stated that there are currently 3,412 students enrolled in grades K-8. Mrs. Rains also stated that there are currently 290 potential students enrolled for the kindergarten classes for the 2012-2013 school year and the district will have a potential enrollment of 3,334 students at this time for the upcoming school year.

Staff Recognition Lunch, May 18, 2012

Mrs. Rains invited members of the Board to the upcoming staff recognition Luncheon beginning at 11:00 AM until 1 PM at the Summit Hill Junior High School.

May 18, 2012 Teacher Institute

Mrs. Klein gave an overview of the Teacher's Institute that is scheduled for May 18. Mrs. Klein stated that Reading comprehension strategy, social studies Implementation, math curriculum and RtI Articulation, technology integration and transitions meetings will be held during that time.

K-4 Social Studies Adoption Update

Mrs. Carey and Mr. Pierson gave those in attendance an update on the K-4 Social Studies adoption pilot program. That is in place.

Lincoln-Way Curriculum Council Update

Mr. Martin provided members of the Board with an update of the April 18, 2012 Lincoln-Way Curriculum Council that he attended representing Summit Hill School District.

Preliminary Amended Budget for FY 12

Mr. Gerdes presented a report that described the preliminary amended budget to the Board. Mr. Gerdes stated that the hearing for the Amended Budget will be held at the next board meeting at 7 P.M.

Board Member Comments

Members of the Board shared experiences with various groups within the school district which included Teacher Appreciation Events at each school, band activities and the World Fair that was held at the Walker School.

Adjournment to Closed Session

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board adjourn to closed session according to into closed session regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. . Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays. The time was 8:55 P.M.

Return to Open Session

A motion was made by Mrs. Lenz and seconded by Mr. Perros that the Board of Education return to adjourn the closed session of the special meeting of May 9, 2012. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays. The time was 9:34 P.M.

Adjournment of Regular Meeting

A motion was made by Mrs. Lenz and seconded by Mrs. Borgens that the Board adjourn the Regular Meeting. Roll Call Vote: Mrs. Kenny aye, Mrs. Murphy aye, Mrs. Borgens aye, Mrs. Lenz aye, Mr. Perros aye, Mr. Doyle aye. Motion carried: 6 ayes, 0 nays. The time was 9:35 P.M.

Respectfully submitted,

Arliss Bouton

President

Secretary