

## Minutes of Regular Session Meeting

September 14, 2016

### The Board of Education Summit Hill District 161

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The regular session meeting of the Board of Education of Summit Hill District 161 was held September 14, 2016 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron via teleconference, Dave Faber, Stacey Borgens, Pam Kohlbacher, Rich Ward, and George Leonard. Member absent Patricia Martin. Others in attendance were: Mrs. Rains, Leslie DeBoer, Doug Wiley, principals and members of the community.

#### Recognition

Kelly Collins, social work at Frankfort Square School was recognized for receiving the Award of Merit along with Tina Gnade, teacher at Dr. Julian Rogus School for receiving the Award of Recognition in the ISBE's Those Who Excel award program.

#### Freedom of Information Requests

Mrs. Rains stated that a FOIA request was made by Michelle Haggerty, and was completed within the time frame.

#### Public Comments

There were no public comments.

#### Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Ward seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of August 24, 2016
- 4-A-1b – Closed Session Meeting Minutes of August 24, 2016
- 4-A-2 – Approval of Bills List of September 14, 2016
- 4-A-3 – Approval of July Treasurer's Report/Financial Report
- 4-A-4- Approval of Resignation of Staff
  - Debbie Koren, lunchroom supervisor, effective August 26, 2016
  - Trish Schuyler, lunchroom supervisor, effective August 26, 2016
  - Kathy Derkacy, lunchroom supervisor, effective September 23, 2016
- 4-A-5– Approval of Family Medical Leave
  - Employee 2257
- 4-A-6 – Approval of Extraordinary Leave of Absence
  - Employee 2081
- 4-A-7- Approval of Employment of Staff
  - Rebecca Smith, FMLA teacher at Summit Hill Jr. High School
  - Kimberly Segvich, FMLA teacher at Hilda Walker School
  - Sandra Ellis, paraprofessional at Dr. Julian Rogus School

Ann Petrovich, paraprofessional at Indian Trail School  
Haley DiVenti, paraprofessional at Arbury Hills School  
Michelle Sturgis, lunchroom supervisor at Frankfort Square School  
Becky Honchar, district substitute lunchroom supervisor

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Minutes

#### Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the regular session meeting minutes of August 24, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Closed Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the closed session meeting minutes of August 24, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Bills List of September 14, 2016

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the September 14, 2016 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education accept the resignation of:

Debbie Koren, lunchroom supervisor effective August 26, 2016  
Trish Schuyler, lunchroom supervisor effective August 26, 2016  
Kathy Derkacy, lunchroom supervisor effective September 23, 2016

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Family Medical Leave

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve a family medical leave for employee 2257 from approximately September 2, 2016 to the end of the 2016-2017 school year. Roll Call Vote: Mr.

Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Extraordinary Leave of Absence

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the extraordinary leave of absence from approximately August 16, 2016 to approximately November 10, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education employ:

Rebecca Smith, teacher at Summit Hill Jr. School

BA Lane Step 1 (approximately September 15, 2016 to approximately November 10, 2016)

- FMLA

Kimberly Segvich, teacher at Hilda Walker School

BA Lane Step 1 (approximately November 21, 2016 to the end of the school year)

- FMLA

Sandra Ellis, paraprofessional at Dr. Julian Rogus School

Hourly rate \$10.00

Ann Petrovich, paraprofessional at Indian Trail School

Hourly rate \$10.50

Haley DiVenti, paraprofessional at Arbury Hills School

Hourly rate \$10.50

Michelle Sturgis, lunchroom supervisor at Frankfort Square School

Hourly rate \$10.25

Becky Honchar, district substitute lunchroom supervisor

Hourly rate \$10.42

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Second and Final Reading of Board Policies

A motion was made by Mrs. Borgens and seconded by Mrs. Leonard that the Board of Education approve the second and final reading of Board Policy: 1:10, 1:20, 1:30, 2:10, 2:70, 2:130, 3:10, 3:30, 4:80, 5:150, 6:100, 6:235, 6:255, 6:260, 7:10, 7:270, 7:280, 7:285, 7:340, 8:90 and 8:110 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays

#### Retirement of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the letter of retirement from Kathryn Klein effective September 9, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Application of Schools

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the 2016-2017 Application for Recognition of Schools for Arbury Hills School, Frankfort Square School, Dr. Julian Rogus School, Indian Trail School, Walker School and Summit Hill Junior High School. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

#### Setting the Date for Special Meeting Board Planning for 2017-2018

Mr. Marron requested this item be moved to the September 28, 2016 board meeting.

#### Approval of Revised Intergovernmental Agreement between Summit Hill District 161 and the Frankfort Square Park District

A motion was made by Mr. Ward and seconded by Mr. Faber that the Board of Education approve the revised Intergovernmental Agreement between Summit Hill School District 161 and the Frankfort Square Park District as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher abstain, Mr. Leonard aye. Motion carried: 5 ayes, 1, abstain, 0 nays.

#### Discussion of HVAC System Control Units

Mr. Wiley discussed the need of new HVAC system control units and presented the Board with a quote. This item will be placed on the September 28, 2016 board agenda for approval.

#### Discussion of Impact Fees

Mr. Wiley presented information on the impact fees.

#### Personnel, Negotiation and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mrs. Kohlbacher that the Board of Education go into closed session according to 5 ILCS 120/2 (1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity, and according to 5 ILCS 120/2(c)(2) for the purpose of collective negotiation matters between the District and its employees or their representatives, or deliberations concerning salary schedules for

one or more classes of employees, and according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays. The time was 7:47 pm.

#### Return to Open Session

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education return to open session. After a voice vote the motion carried. The time was 7:54 pm.

#### Response to Grievance

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education direct the Superintendent to communicate the Board's response to the teacher's grievance as presented. Roll Call Vote: Mr. Marron abstain, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 5 ayes, 1 abstain, 0 nays.

#### Enrollment Report

Mrs. Rains stated that there are 3,076 students enrolled in Summit Hill School District 161.

#### Superintendent Advisory Committee

Mrs. Rains gave an updated on the September 13<sup>th</sup> Superintendent Advisory for Board Goal 1.

#### Assessment and Grading Update

Mrs. Rains gave an updated on the communication to the teachers and parents on Assessment and Grading.

#### Rogus Boiler Update

Mr. Wiley gave an update on the boiler project at Rogus School and stated it was nearing completion.

#### Fiber Update

Mr. Wiley stated that the Fiber Optic project was now ready to go on the next phase.

#### Public Comments

There were no public comments

#### Personnel, Negotiation and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education go into closed session according to 5 ILCS 120/2 (1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity, and according to 5 ILCS 120/2(c)(2) for the purpose of collective negotiation matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays. The time was 7:57 pm.

#### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote, the motion carried. The time was 8:57 pm.

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President

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Secretary