

Minutes of Regular Meeting

November 9, 2011

The Board of Education Summit Hill District 161

The regular meeting of the Board of Education of Summit Hill District 161 was held November 9, 2011 beginning at 7:00 PM at the Dr. Julian Rogus School.

The meeting was called to order by the President, Mary Kenny at 7:00 P.M. The Secretary Denise Lenz called roll. Members in attendance were: Mr. Doyle, Mrs. Molinare, Mrs. Lenz, Mrs. Murphy, Mrs. Kenny and Mr. Perros. Member absent: Mrs. Borgens. Others in attendance were: Ms. Rains, Mr. Martin, Ms. Egan, Mr. Gerdes, principals and community members.

Recognition of Staff, Board Members and Community Member

Mary Drew School students and staff were recognized for ranking #20 in the list of the Top Chicagoland Schools.

Mrs. Rains was recognized for receiving the Administrator of the Year Award from IAHPERD.

In honor of School Board Members' Day, Mrs. Rains recognized the accomplishments of our Board Members and recognized them for their work on behalf of our children, our staff, and our community.

Bill Carlson, Frankfort Township Highway Commissioner received the Summit Hill School District Standing Ovation Award for offering the Summit Hill School District 161 students the opportunity to serve our community through the annual Spring Clean Up project. Mr. Carlson also presented a check in the amount of \$1,500.00.

Dr. Julian Rogus School Presentation

Dr. Julian Rogus students and staff gave a presentation on how the students have made a positive impact on our community and how the community has made a positive impact on our students.

District 843 Five Year Building Plan Update

Sally Bintz and Craig Englert presented information to the Board on the Cooperative's Five Year Plan.

Approval of Consent of Agenda

Mrs. Kenny read the items on the consent of agenda. Mrs. Murphy moved and Mr. Perros seconded that the Board of Education approve the following consent agenda items:

4-A-1a - Regular Session Minutes of October 26, 2011

4-A-1b - Closed Session Minutes of October 26, 2011

4-A-1c - Policy Committee Minutes of November 4, 2011

4-A-2 - Approval of Treasurer's Report

4-A-3 - Approval of Financial Report

4-A-4 - Bill List of November 4, 2011

4-A-5 – Approval to Rescind Retirement Letter
Gail Klein, Teacher, effective November 2, 2011

4-A-6a - Approval of Resignation of Certified Staff
Kim Hauser, Teacher, effective December 2, 2011
Dean Gerdes, Director of Finance, effective June 30, 2011

4-A-6b – Approval of Resignation of Non Certified Staff
Rosanna Mooth, Substitute Nurse, effective October 21, 2011
Lisa Roemer, Clerical Aide, effective November 10, 2011
Nicole Murawski, Substitutue Lunchroom Supervisor, effective November 4, 2011

4-A-7 – Approval of Employment

Non-Certified Staff Members

Nicole Murawski, Clerical Aide at Walker Intermediate

Certified Staff Members

Karen Labedz , Teacher at Indian Trail School

Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6ayes, 0 nays.

Approval of Minutes

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education approve the minutes of the regular session meeting of October 26, 2011.
Roll Call Vote: Mr. Doyle aye, Mrs. Moliare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6ayes, 0 nays.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education approve the minutes of the closed session meeting of October 26, 2011.
Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education approve the minutes of the Policy Committee Meeting of November 4, 2011. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Approval of Treasurer's Report

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education approve the Treasurer's Report for the month of October 2011 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Approval of Financial Report

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education approve the Financial Report for the month of October 2011 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Approval of Bill List

A motion was made by Mrs. Muphy and seconded by Mr. Perros that the Board of Education approve the Bill List of November 4, 2011 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Approval to Rescind Retirement Letter

A letter from Gail Klein requesting to rescind her retirement letter was presented to the board for review.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education accept the letter from Gail Klein to rescind her retirement effective November 2, 2011. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Resignation of Staff

Mrs. Rains stated that the Board had received letters of resignation from teacher Kim Hauser, Director of Finance Dean Gerdes, substitute nurse Rosanna Mooth, clerical aide Lisa Roemer and substitute lunchroom supervisor Nicole Murawski. Mrs. Rains recommended that the Board accept these letters of resignation.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education accept the letter of resignation of Kim Hauser effective December 2, 2011, Dean Gerdes effective June 30, 2012, Rosanna Mooth effective October 21, 2011, Lisa Roemer effective November 10, 2011 and Nicole Murawski effective November 4, 2011. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Employment of Staff

The personnel files of Nicole Murawski and Karen Labedz were presented to the Board for review.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education employ Nicole Murawski as a clerical aide at an hourly rate of \$8.65 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education employ Karen Labedz as a teacher effective approximately December 21, 2011 and to continue until approximately February 21, 2012 and on a prorated MA Lane, Step 8 of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Committee Reports

Mrs. Kenny stated that there was a Policy Committee Meeting held on November 4, 2011.

Transportation Study

There was a discussion on seeking a quote from Transpar for a hazardous traffic study. The board decided to discuss this further during the January Workshop.

Retirement of Staff

Mrs. Rains stated that the Board had received letters of retirement/resignation from teacher Carol Tatro effective at the end of the 2012 – 2013 school year. Mrs. Rains recommended that the Board accept the letter of retirement.

A motion was made by Mrs. Lenz and seconded by Mr. Perros that the Board of Education accept the letter of retirement/resignation of teacher Carol Tatro at the end of the 2012 - 2013 school year and acknowledge the application for the Non-ERO retirement benefit. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Mrs. Rains stated that the Board had received letters of retirement/resignation from teachers Lin Miller, Paula Miller, Maureen Fisher and Gail Klein effective at the end of the 2013 – 2014 school year. Mrs. Rains recommended that the Board accept the letters of retirement.

A motion was made by Mrs. Lenz and seconded by Mr. Perros that the Board of Education accept the letter of retirement/resignation of teachers' Lin Miller, Paula Miller, Maureen Fisher and Gail Klein at the end of the 2013 - 2014 school year and acknowledge the application for the Non-ERO retirement benefit. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Mrs. Rains stated that the Board had received letters of retirement/resignation from teacher Pat Lee effective at the end of the 2014 – 2015 school year. Mrs. Rains recommended that the Board accept the letters of retirement.

A motion was made by Mrs. Lenz and seconded by Mr. Perros that the Board of Education accept the letter of retirement/resignation of teacher Pat Lee at the end of the 2014 - 2015 school year, and acknowledge the application for the Non-ERO retirement benefit. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr Perros aye. Motion carried: 6 ayes, 0 nays.

Mrs. Rains stated that the Board had received letters of retirement/resignation from teachers Jane Hollowell, Joyce Larson, and Bonnie Pasky effective at the end of the 2015 – 2016 school year. Mrs. Rains recommended that the Board accept the letters of retirement.

A motion was made by Mrs. Lenz and seconded by Mr. Perros that the Board of Education accept the letter of retirement/resignation of teachers Jane Hollowell, Joyce Larson, and Bonnie Pasky at the end of the 2015 - 2016 school year, and acknowledge the application for the Non-ERO retirement benefit.

First Reading of Board Policies

A motion was made by Mrs. Murphy and seconded by Mr. Perros that the Board of Education approve the first reading of Board Policies 2:250, 3:30, 3:60, 3:70, 4:80, 5:90, 5:100, 5:125, 5:200, 5:240, 6:60, 6:150, 6:300 and 7:305 as presented. After a voice vote, the motion carried.

Superintendent Search

There was a discussion on how to handle the Superintendent Search. It was decided that the Board will hold a Town Hall Meeting on December 1, 2011 at 7:00 pm.

Enrollment Report

Mrs. Rains stated that there are 3,498 students enrolled in Summit Hill School District 161.

Holiday Vacation Schedule

Mrs. Rains stated that December 23, 2011, December 26, 2011, December 30, 2011 and January 2, 2012 will be observed as holidays this year for 12 month employees.

ISS Room Updated

Mr. Martin gave an update on the In-School Suspension Program at the Hilda Walker School and the Summit Hill Jr. High School.

Bus Driver Breakfast

Ms. Egan stated that there was a Bus Driver Breakfast held on November 1, 2011 to discuss PBIS and that she had received input from the bus drivers.

Adjournment of Regular Meeting

A motion was made by Mrs. Lenz and seconded by Mr. Perros that the Board adjourn the regular meeting of the Board. The time was 9:46 P.M.

Respectfully submitted,

Tammy Miller

President

Secretary