

Minutes of Regular Session Meeting

February 8, 2017

The Board of Education Summit Hill District 161

The regular session meeting of the Board of Education of Summit Hill District 161 was held February 8, 2017 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron,, Dave Faber, Pam Kohlbacher, Rich Ward, Patricia Martin and George Leonard. Member absent: Stacey Borgens. Others in attendance were: Mrs. Rains, Leslie DeBoer, Jennifer Edmonds, Doug Wiley, principals and members of the community.

Freedom of Information Requests

There were no FOIA requests.

Public Comments

There were no public comments.

Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Kohlbacher moved and Mr. Leonard seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of January 25, 2017
- 4-A-1b – Closed Session Meeting Minutes of January 25, 2017
- 4-A-1c – Policy Committee Meeting Minutes of January 26, 2017
- 4-A-2 – Approval of Bills List of February 8, 2017
- 4-A-3- Approval of Resignation of Staff
 - Lynn Mihalov, FMLA teacher effective January 25, 2017
 - Angel Misterns, paraprofessional effective January 25, 2017
- 4-A-4– Approval of Family Medical Leave
 - None at this time
- 4-A-5- Approval of Employment of Staff
 - Kasey Stelmaszek, FMLA teacher at Indian Trail School
 - Sarah Goldberg, lunchroom supervisor at Frankfort Square School

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Kohlbacher and seconded by Mr. Leonard that the Board of Education approve the regular session meeting minutes of January 25, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Closed Session Meeting Minutes

A motion was made by Mrs. Kohlbacher and seconded by Mr. Leonard that the Board of Education approve the closed session meeting minutes of January 26, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Policy Committee Meeting Minutes

A motion was made by Mrs. Kohlbacher and seconded by Mr. Leonard that the Board of Education approve the policy committee meeting minutes of January 26, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of February 8, 2017

A motion was made by Mrs. Kohlbacher and seconded by Mr. Leonard that the Board of Education approve the February 8, 2017 bills list as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Kohlbacher and seconded by Mr. Leonard that the Board of Education accept the resignation of:

Lynn Mihalov, FMLA teacher effective January 25, 2017
Angel Misterns, paraprofessional effective January 25, 2017

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

Kasey Stelmaszek, FMLA teacher at Indian Trail School (from approximately March 17, 2017 to the end of the school year)

BA Lane Step 1

- FMLA

Sarah Goldberg, lunchroom supervisor at Frankfort Square School
Hourly rate \$10.25

Acceptance of Gifts from School Organizations

A motion was made by Mr. Ward and seconded by Mrs. Kohlbacher that the Board of Education approve with the appreciation of the Board of Education the gifts from Arbury Hills Elementary, STARS gifts in the amount of \$3,085; Dr. Julian Rogus School, RESCO gifts in the amount of \$5,770; Frankfort Square School, SCO gifts in the amount of \$1,265; Indian Trail School, SCO gifts in the amount of \$6,080; Hilda Walker School, SCO gifts in the amount of \$1,841; Summit Hill Jr. High, SCO gifts in the amount of \$2,658; Summit Hill Jr. High and Hilda Walker School, Band Boosters gifts in the amount of \$4,820; Summit Hill Jr. High and Hilda Walker School, Athletic Boosters gifts in amount of \$444. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

First Reading of Board Policies

A motion was made by Mrs. Kohlbacher and seconded by Mr. Ward that the Board of Education approve the first reading of Board Policy: 2:30, 2:120, 2:125, 2:200, 2:220, 2:250, 3:40, 3:50, 4:10, 4:55, 4:60, 4:80, 4:110, 4:130, 4:150, 4:170, 4:175, 5:10, 5:30, 5:60, 5:100, 5:185, 5:190, 5:250, 5:260, 5:280, 5:330, 6:15, 6:50, 6:60, 6:140, 6:145, 6:160, 6:170, 6:340, 7:15, 7:30, 7:50, 7:60, 7:70, 7:190, 7:250, 7:260, 7:270, 7:305, 7:310, 7:340, 8:30, 8:70, 8:100, as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Retirement of Staff

A motion was made by Mr. Ward and seconded by Mr. Leonard that the Board of Education accept the letters of retirement/resignation of Sandra Schlesselman at the end of the 2016-2017 school year and Shelby Cramer and Mary Alice McClain at the end of the 2017-2018 school year as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Employment of Administrative Staff

A motion was made by Mr. Leonard and seconded by Mr. Faber that the Board of Education approve the administrative contract of John Snipes as Director of Curriculum effective July 1, 2017. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Business Office/Purchasing Job Description

A motion was made by Mr. Ward and seconded by Mr. Leonard that the Board of Education approve the Business Office/Purchasing job description as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Approval of Disposal of Lifts

A motion was made by Mr. Ward and seconded by Mr. Leonard that the Board of Education approve the Resolution for the removal of two obsolete ladder crank lifts from Summit Hill School District's inventory. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

Authorization to Bid HVAC Maintenance Agreement

A motion was made by Mrs. Martin and seconded by Mrs. Kohlbacher that the Board of Education authorize the administration to seek bids for the District's HVAC preventative maintenance needs. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays.

8th Grade Graduation Ceremony Location Options

Mrs. Rains discussed the various options that Lincoln Way east supplied for the Summit Hill 8th grade graduation. Mrs. Rains also stated that they looked into using the Tinley Park Convention Center and there was no availability on June 2nd.

Enrollment Report

Mrs. Rains stated that there are 3,090 students enrolled in Summit Hill School District 161.

Parent-Student Handbook

Mrs. Rains stated that the Handbook Committee will meet on February 13 to begin the processes of reviewing the handbook for the 2017-2018 school year.

February 17, 2017 Institute Day

Mrs. Edmonds gave an overview of the February 17 institute.

PARCC update

Mrs. Edmonds stated the PARCC will be administered from March 6, 2017 through April 28, 2017 and ISA will be administered from March 1, 2017 to March 31, 2017.

Update on TRIA List at Buildings

Jim Jakubowski gave an updated on the remaining items that need addressed for TRIA's list.

Updated on Lawn Maintenance Contract

Jim Jakubowski stated we will be combining with the Frankfort Square Park District in the bidding of the lawn maintenance contract.

Update on Rogus Roof and Walker Condensers

Jim Jakubowski stated that he has begun bidding process for the Rogus room and the Walker Condensers.

Personnel and Student Matters (Closed Session)

A motion was made by Mrs. Martin and seconded by Mr. Ward that the Board of Education go into closed session according to 5 ILCS 120/2 (1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity and according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mrs. Martin aye, Mr. Leonard aye. Motion carried: 6 ayes, 0 nays. The time was 8:01 pm.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote, the motion carried. The time was 8:58 pm.

President

Secretary