

Minutes of Regular Meeting

August 10, 2011

The Board of Education Summit Hill District 161

The regular meeting of the Board of Education of Summit Hill District 161 was held August 10, 2011 beginning at 7:00 PM in the Administration Office Board Room.

The meeting was called to order by the President, Mary Kenny at 7:00 P.M. The Secretary, Denise Lenz called roll. Members in attendance were: Mr. Doyle, Mrs. Murphy, Mrs. Lenz, Mrs. Kenny, Mrs. Borgens and Mr. Perros. Member absent: Mrs. Molinare. Others in attendance were: Ms. Rains, Ms. Egan, Mr. Gerdes, principals and community members.

Public Comments

A public comment was made by David Faber, asking the board to look into getting the sidewalk fixed in front of Indian Trail School.

Approval of Consent of Agenda

Mrs. Kenny stated that a board member requested the employment of Michael Doyle and Joseph Cardinal be removed from the consent agenda and read as a separate motion.

Mrs. Kenny read the items on the consent of agenda. Mrs. Lenz moved and Mrs. Murphy seconded that the Board of Education approve the following consent agenda items:

3-A-1a Regular Session Meeting Minutes of July 27, 2011

3-A-1b Closed Session Meeting Minutes of July 27, 2011

3-A-1c Special Session Minutes of August 3, 2011

3-A-1d Closed Special Session Minutes of August 3, 2011

3-A-2 Approval of the Bills List

3-A-3a Resignation of Non-Certified Staff Members:

Jeanne Jerantowski, paraprofessional at SHJH
Stephanie Spellman, paraprofessional at Mary Drew School
Michael Doyle, paraprofessional at Summit Hill Junior High
Jen Boyer, paraprofessional at Dr. Julian Rogus School

3-A-4a Approval of Employment of Certified Staff Members:

Breanna Pluth, Gr. 3 Leave at Dr. Julian Rogus School
Lauren Gatto Clough, Kindergarten Teacher at Full Day Kindergarten
Amy Venable, Gr. 3 Teacher at Arbury Hills

Laura Cissell, Gr 4 Teacher at Arbury Hills
Jen Walsh, Gr. 1 Teacher at Dr. Julian Rogus School
Stephanie Spellman, Gr. 1 Teacher at Arbury Hills
Erin Boers, Gr. 6 Leave at Walker School
Melanie Richardson, Gr 7 Teacher at Summit Hill Junior High School
Sharon Canniff, Gr 2 Teacher at Frankfort Square School

3-A-4 b Approval of Employment of Non-Certified Staff Members:

Deana Duvall, Lunchroom Supervisor at Indian Trail
Sharon Koczor, Lunchroom Supervisor at Indian Trail
James Ramsey, Paraprofessional at SHJH
Mary Filicette, .5 Learning Center Aide at Arbury Hills School
Angela Beckstrom, Lunchroom Supervisor at Full Day Kindergarten
Shane Mosel, Paraprofessional at SHJH
Michelle Borgia, Lunchroom Supervisor at Mary Drew School

Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes.

A motion made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Joseph Cardinal as a ISS teacher for the 2011–2012 school year and on the BA Lane, Step 1 location of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle nay, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros abstain, Mrs. Borgens aye. Motion carried: 4 ayes, 1 nays, 1 abstain.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Michael Doyle as a ISS teacher for the 2011–2012 school year and on the MA Lane, Step 1 location of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle nay, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros abstain, Mrs. Borgens aye. Motion carried: 4 ayes, 1 nays, 1 abstain.

Approval of Minutes

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education approve the minutes of the regular session meeting of July 27, 2011. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education approve the minutes of the closed session meeting of July 27, 2011. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education approve the minutes of the Special Meeting of August 3, 2011. Roll Call

Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Bill List

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education approve the Bill List of August 8, 2011 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Resignation of Staff

Mrs. Rains stated that the Board had received letters of resignation from paraprofessionals Jeanne Jerantowski, Stephanie Spellman, Michael Doyle and Jen Boyer. Mrs. Rains recommended that the Board accept these letters of resignation.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy the Board of Education accept the letters of resignation of Jeanne Jerantowski effective July 27, 2011, Stephanie Spellman effective August 5, 2011, Michael Doyle effective August 8, 2011 and Jen Boyer effective August 10, 2011. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Employment of Staff

The personnel files of Breanna Pluth, Lauren Gatto Clough, Amy Venable, Laura Cissell, Jen Walsh, Stephanie Spellman, Erin Boers, Melanie Richardson and Sharon Canniff were presented to the Board for review.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Breanna Pluth as a teacher effective approximately November 14, 2011 and to continue until approximately March 30, 2012 and on the prorated BA Lane, Step 1 location of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Lauren Gatto Clough as a teacher for the 2011-2012 school year and on the BA Lane, Step 3 of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Amy Venable as a teacher for the 2011-2012 school year and on the MA Lane, Step 8 of the 2011-2012 teacher salary schedule and subject to the

completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Laura Cissell as a teacher for the 2011-2012 school year and on the BA Lane, Step 15 of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Jen Walsh as a teacher for the 2011-2012 school year and on the MA+15 Lane, Step 9 of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Stephanie Spellman as a teacher for the 2011-2012 school year and on the BA Lane, Step 1 of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Erin Boers as a teacher effective August 16, 2011 and to continue until approximately November 9, 2011 and on the prorated BA+15 Lane, Step 4 location of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Melanie Richardson as a teacher effective August 16, 2011 and to continue until approximately October 13, 2011 and on the prorated BA Lane, Step 1 location of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Sharon Canniff as a teacher for the 2011-2012 school year and on the MA Lane, Step 9 of the 2011-2012 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

The personnel files of Deana Duvall, Sharon Koczor, James Ramsey, Mary Filicette, Angela Beckstrom, Shane Mosel and Michelle Borgia was presented to the Board for review.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Deana Duvall as a lunchroom supervisor at the daily rate of \$10.25 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Sharon Koczor as a lunchroom supervisor at the daily rate of \$10.25 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ James Ramsey as a paraprofessional at an hourly rate of \$10.50 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Mary Filicette as a .5 Learning Center Aide at an hourly rate of \$10.50 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Angela Beckstrom as a lunchroom supervisor at the daily rate of \$10.25 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Shane Mosel as a paraprofessional at an hourly rate of \$10.50 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education employ Michelle Borgia as a lunchroom supervisor at the daily rate of \$10.25 for the 2011-2012 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs.

Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Committee Reports

Mr. Perros stated that he was going to meet with Mr. Gerdes on August 11, 2011 to discuss a date to meet for the Finance Committee.

Authorization for 2011-2012 Ivy League Contract

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board approve the contract with Ivy League for after-school services for the 2011-2012 school year. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Enrollment Report and Registration Update

Mrs. Rains reported that 93% of the returning students have registered for the 2011-2012 school year. Mrs. Rains stated that there are currently 3,389 students scheduled to begin the school year in the district.

Board Survey Update

Mrs. Rains stated that the following progress has been made from the feedback of the Board's survey of staff: 1) Climate: All staff will participate in an Employee Climate Survey at the start of the school year; 2) Discipline: The District will implement use of a classroom at Walker and SHJH designated for students who exhibit disruptive classroom behavior as well as for those who must serve suspensions as a consequence of their actions; 3) Open Communication: We have increased the scope of *Board Briefs*, our Board Meeting highlights so as to keep the community more fully informed of Board action; 4) Intergovernmental Agreement: We met with the Frankfort Square Park District to begin a discussion to formalize the intergovernmental agreement between the Park District and School Board; 5) Finance Committee: We have completed the process to add the Finance Committee to our Board Policy on Committees; 6) Gifted & Honors: In October we will begin our review of the Gifted and Honors Program; and Testing Schedule: We will be surveying staff this school year to review our need to utilize the various local assessments currently in place.

2011 Adequate Yearly Progress Report

Mrs. Rains reported that Summit Hill Junior High and all elementary buildings made AYP. Mrs. Rains also stated that Walker School grade 5 did not make AYP in Reading and Math in the disabilities subgroup and that there is an action plan in place to improve this status.

New Staff Orientation and Institute Day Program

Mrs. Rains stated that the Opening Institute Program agenda has been sent to all staff members as an attachment to our Welcome Back e-mail. This year's program focuses on

continuous improvement in our curriculum, climate, and communication. The Institute Program has been scheduled to maximize time available for each building to welcome staff members, meet and discuss protocols and procedures, and set goals and plans for improvement that will set the stage for a smooth opening to the 2011-12 school year.

District PBIS Update

Ms. Egan updated the Board on this year's PBIS program.

Adjournment to Closed Session

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education go into closed session according 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against and employee or against legal counsel for the District to determine its validity. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays. The time was 7:55 P.M.

Return to Open Session

A motion was made by Mrs. Lenz and seconded by Mrs. Borgens that the Board return to Open Session. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays. The time was 9:31 P.M.

Adjournment of Regular Meeting

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board adjourn the regular meeting of the Board. Roll Call Vote: Mr. Doyle aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Perros aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays. Motion carried: 6 ayes, 0 nays. The time was 9:32 P.M.

Respectfully submitted,

Tammy Miller

President

Secretary