

Summit Hill District 161
Wednesday, May 9, 2012
7:00 PM
Frankfort Square Elementary School
7710 West Kingston Drive
Frankfort, IL 60423

Regular Meeting Agenda

1. Call to Order and Pledge of Allegiance by Board President, Mary Kenny
2. Roll Call by Secretary, Denise Lenz
3. Information and Proposals
 - A. Letters and Communications
 - B. Recognition of Students and Staff
 1. Recognition of Students and Staff
 2. Those Who Excel Recipients
 - C. Frankfort Square School Presentation
 - D. Public Comments
4. Action Items
 - A. Consent Agenda
 1. Approval of Minutes
 - a. Regular Session Minutes of April 25, 2012
 - b. Closed Session Meeting Minutes of April 25, 2012
 - c. Superintendent's Evaluation Tool Committee Meeting of April 24, 2012
 - d. Finance Committee Meeting Minutes of May 2, 2012
 2. Approval of Bill List of May 4, 2012
 3. Approval of Family Medical Leave
 4. Approval of Employment of Staff Contract Extension
 - B. Old Business
 1. Committee Reports
 - a. Finance Committee Meeting Report
 2. Superintendent Evaluation Tool
 - C. New Business
 1. Resignation/Retirement of Staff
 2. Employment of Staff
 3. District Summer Schedule

4. Approval of Johnson Control Maintenance Contract
 5. Approval of Job Descriptions (Senate Bill 7)
5. President's Comments
6. Superintendent and Staff Report
 - A. Enrollment Report
 - B. Staff Recognition Program, May 18, 2012
 - C. May 18, 2012 Teacher Institute
 - D. K-4 Social Studies Adoption Update
 - E. Lincoln Way Curriculum Council Update
 - F. Preliminary Amended Budget for FY12
 - G. Student Matters (Closed Session) 5 ILCS 120/2(c)(9)
7. Information and Questions from Board Members
 - A. Lincoln-Way District 843 Special Education Meeting Report
 - B. Board Member Comments
8. Public Comments
9. Future Meeting Dates
 - A. May 23, 2012 Administration Center 7:00 PM
 - B. June 13, 2012, Administration Center, 7:00 PM
10. Adjournment

District 161
Board of Education

Goals

2011
2014

Board goals
set the vision
for student
learning and
articulate
beliefs about
students and
learning.

These goals
serve as the
foundation for
District goals
and direction
for school
improvement.

"What the best and wisest
parents want for their own
child, that must the community
want for all its children."

John Dewey
Educational Philosopher

Goal

1

Improve student achievement

by developing and
implementing a
challenging curriculum.

District 161 will enhance
academic, social, and emotional
resources for students through
program initiatives, use of data,
and staff training.

KEY STRATEGIES:

- Map and align content to
common core standards.
- Develop common assessments.
- Analyze testing program.
- Expand student wellness.
- Use technology productively to
maximize student achievement.
- Review gifted/honors program.

PROGRESS TARGETS:

Grades 5-8 Social Studies Adoption
• Evaluation of Reading and
Math Curriculums • 6 Trait Writing
• Report Card Descriptors • Dis-
trict Professional Development
Plan • Math RtI • Brain Energizers

Goal

2

Ensure a safe, inspiring, and welcoming environment

for students, staff, parents,
and community members.

District 161 will ensure that
schools are safe and positive
places to learn and work by
implementing initiatives
expanding school security,
easing transitions between
schools for families, and
improving the learning culture.

KEY STRATEGIES:

- Utilize police liaison feedback.
- Ensure a healthy workplace
environment.
- Maintain step-up opportunities.
- Implement class size guideline
ranges to manage enrollment.

PROGRESS TARGETS:

PBIS • Lunchroom Supervision •
Discipline • Chain of Command •
Handbooks and Accountability •
Evaluations • Releases/Trans-
fers • Parent Surveys • Climate
Surveys • Board Meeting Public
Comment Protocol • Maintenance
Plan

Goal

3

Strengthen communications & connections

by establishing a
communications program
that directly helps the
District achieve its goals.

District 161 will promote and
empower a collaborative culture
by engaging stakeholders in the
decision making process.

KEY STRATEGIES:

- Communicate District goals,
initiatives, finances, and
recognition to stakeholders.
- Monitor stakeholder issues and
perceptions.
- Develop partnerships with the
community that support student
achievement.

PROGRESS TARGETS:

Utilization of Key Communicator
Network • Surveys • District News-
letters • School Newsletters • E-
Mail Blasts • District and School
Web Sites • School Liaisons •
Shareholder's Report to the Com-
munity

Goal

4

Maximize time, talent & finances

by aligning these
resources to the
mission and goals
of the District.

District 161 will engage
stakeholders in collecting,
analyzing, reporting, and
acting on data to ensure
efficient and effective use
of our time, human, and
financial resources.

KEY STRATEGIES:

- Utilize half-day inservices
for curriculum/staff
development and articulation.
- Ensure students have quality
educators who support
innovative and research-
based teaching practices.
- Provide stakeholders with
the highest quality of fiscal
responsibility available.

PROGRESS TARGETS:

Encore schedules • Agendas for
Institute Days • Staff Relations •
Hiring Process • Finance Com-
mittee • Strat Plan Update • State
Financial Profile Indicators