

# **Summit Hill District 161**

Wednesday, June 13, 2012

7:00 PM

Administration Office Board Room

20100 South Spruce Drive  
Frankfort, Illinois

## **Regular Meeting Agenda**

1. Call to Order and Pledge of Allegiance by Board President, Mary Kenny
2. Roll Call by Secretary, Denise Lenz
3. Information and Proposals
  - A. Letters and Communications
  - B. Freedom of Information Act
  - C. Public Comments
4. Action Items
  - A. Consent of Agenda
    1. Approval of Minutes
      - a. Regular Session Minutes of May 23, 2012
      - b. Finance Committee Meeting Minutes of June 5, 2012
      - c. Policy Committee Meeting Minutes of June 7, 2012
    2. Approval of Treasurer's Report for the Month of April, 2012
    3. Approval of Financial Report for the Month of April, 2012
    4. Approval of Bill List of June 13, 2012
    5. Request for Family Medical Leave
    6. Resignation of Staff
    7. Employment of Staff
  - B. Old Business
    1. Committee Reports
      - a. Finance Committee Meeting Report
      - b. Policy Committee Meeting Report
    2. Update on Mary Drew School Building Usage
    3. Approval of Parent/Student Handbook
  - C. New Business
    1. Retirement of Staff
    2. Employment of Staff (Administration)
    3. Approval of National Investigations Contract

4. Authorization of General State Aid Entitlement Claim for 2011-2012 Payable in 2012-2013
  5. Authorization of Annual Claim for Pupil Transportation Reimbursement for 2011-2012 Payable in 2012-2013
  6. Confirmation of Existence of Hazardous Transportation Routes During 2011-2012 School Year
  7. Approval of Hazardous Designation for 88th Avenue
  8. Adoption of Prevailing Wage Rates
  9. Authorization to Submit for 2012-2013 Grants
  10. Approval of District-Wide Student Photo Contract
  11. Acceptance of Gift from Hilda Walker Intermediate School
  12. 2005 Bond Refinancing Proposal
  13. First Reading of Board Policies
  14. Reconfiguration of South Parking Lot at Rogus
  15. Post Retirement Payment (Action Following Closed Session)
5. President's Comments
  6. Superintendent and Staff Report
    - A. Enrollment Report
    - B. Personnel Matters(Closed Session)
  7. Information and Questions from Board Members
    - A. Board Member Comments
  8. Public Comments
  9. Future Meeting Dates
    - A. July 11, 2012 Administration Center, 7 P.M.
    - B. August 8, 2012, Administration Center, 7 P.M.
    - C. August 22, 2012, Administration Center, 7 P.M.
    - D. September 12, 2012, Administration Center, 7 PM
  10. Adjournment

District 161  
Board of Education

# Goals

2011  
2014

Board goals  
set the vision  
for student  
learning and  
articulate  
beliefs about  
students and  
learning.

These goals  
serve as the  
foundation for  
District goals  
and direction  
for school  
improvement.

"What the best and wisest  
parents want for their own  
child, that must the community  
want for all its children."

John Dewey  
Educational Philosopher

## Goal 1

### Improve student achievement

by developing and implementing a challenging curriculum.

District 161 will enhance academic, social, and emotional resources for students through program initiatives, use of data, and staff training.

#### KEY STRATEGIES:

- Map and align content to common core standards.
- Develop common assessments.
- Analyze testing program.
- Expand student wellness.
- Use technology productively to maximize student achievement.
- Review gifted/honors program.

#### PROGRESS TARGETS:

Grades 5-8 Social Studies Adoption • Evaluation of Reading and Math Curriculums • 6 Trait Writing • Report Card Descriptors • District Professional Development Plan • Math RtI • Brain Energizers

## Goal 2

### Ensure a safe, inspiring, and welcoming environment

for students, staff, parents, and community members.

District 161 will ensure that schools are safe and positive places to learn and work by implementing initiatives expanding school security, easing transitions between schools for families, and improving the learning culture.

#### KEY STRATEGIES:

- Utilize police liaison feedback.
- Ensure a healthy workplace environment.
- Maintain step-up opportunities.
- Implement class size guideline ranges to manage enrollment.

#### PROGRESS TARGETS:

PBIS • Lunchroom Supervision • Discipline • Chain of Command • Handbooks and Accountability • Evaluations • Releases/Transfers • Parent Surveys • Climate Surveys • Board Meeting Public Comment Protocol • Maintenance Plan

## Goal 3

### Strengthen communications & connections

by establishing a communications program that directly helps the District achieve its goals.

District 161 will promote and empower a collaborative culture by engaging stakeholders in the decision making process.

#### KEY STRATEGIES:

- Communicate District goals, initiatives, finances, and recognition to stakeholders.
- Monitor stakeholder issues and perceptions.
- Develop partnerships with the community that support student achievement.

#### PROGRESS TARGETS:

Utilization of Key Communicator Network • Surveys • District Newsletters • School Newsletters • E-Mail Blasts • District and School Web Sites • School Liaisons • Shareholder's Report to the Community

## Goal 4

### Maximize time, talent & finances

by aligning these resources to the mission and goals of the District.

District 161 will engage stakeholders in collecting, analyzing, reporting, and acting on data to ensure efficient and effective use of our time, human, and financial resources.

#### KEY STRATEGIES:

- Utilize half-day inservices for curriculum/staff development and articulation.
- Ensure students have quality educators who support innovative and research-based teaching practices.
- Provide stakeholders with the highest quality of fiscal responsibility available.

#### PROGRESS TARGETS:

Encore schedules • Agendas for Institute Days • Staff Relations • Hiring Process • Finance Committee • Strat Plan Update • State Financial Profile Indicators