

Summit Hill District 161
Wednesday, December 14, 2011
7:00 PM
Administration Office Board Room
20100 South Spruce Drive
Frankfort, Illinois
Regular Meeting Agenda

1. Call to Order and Pledge of Allegiance by Board President, Mary Kenny
2. Roll Call by Secretary, Denise Lenz
3. Information and Proposals
 - A. Recognition of Students
 - B. Public Comments
 - C. Letters and Communications
4. Action Items
 - A. Consent of Agenda
 1. Approval of Minutes
 - a. Board Meeting Minutes of November 9, 2011
 - b. Finance Committee Meeting Minutes of November 28, 2011
 - c. Town Hall Special Meeting of December 1, 2011
 2. Approval of Treasurer's Report
 3. Approval of Financial Report
 4. Approval of Bill List of December 9, 2011
 5. Resignation of Staff
 6. Employment of Staff
 - B. Old Business
 1. Committee Reports
 2. Second Reading and Adoption of Board Policies
 - C. New Business
 1. 2011 Levy Hearing (7:00 PM)
 2. Approval of 2011 Levy & Related Documents
 3. Transmittal of 2011 Comprehensive Annual Financial Report
 4. Authorization for Public Hearing for School Waiver for Presidents' Day Holiday
 5. School Board Vacancy
 6. Committee of the Whole Meeting
5. President's Comments

6. Superintendent and Staff Report
 - A. Goals Update
 - B. Enrollment and Staffing Report
 - C. Planning for Future Enrollment/Staffing
 - D. Initial 2012-2013 School Calendar Input
 - E. Parent Survey Results 2011
 - F. ISAT Math/Advisory
 - G. Personnel Matters (Closed Session)
7. Information and Questions from Board Members
 - A. Lincoln Way District 843 Meeting Report
 - B. Frankfort Township Planning Commission Meeting
 - C. Board Member Comments
8. Public Comments
9. Future Meeting Dates
 - A. January 11, 2012 Administration Center, 7 P.M.
 - B. January 25, 2012 Dr. Julian Rogus School FDK 7 PM
 - C. February 4, 2012 Workshop Administration Center
 - D. February 8, 2012 Administration Center, 7 P.M.
 - E. February 22, 2012 Mary Drew School 7 PM
10. Adjournment

District 161
Board of Education

Goals

2011
2014

Board goals
set the vision
for student
learning and
articulate
beliefs about
students and
learning.

These goals
serve as the
foundation for
District goals
and direction
for school
improvement.

"What the best and wisest
parents want for their own
child, that must the community
want for all its children."

John Dewey
Educational Philosopher

Goal 1

Improve student achievement

by developing and implementing a challenging curriculum.

District 161 will enhance academic, social, and emotional resources for students through program initiatives, use of data, and staff training.

KEY STRATEGIES:

- Map and align content to common core standards.
- Develop common assessments.
- Analyze testing program.
- Expand student wellness.
- Use technology productively to maximize student achievement.
- Review gifted/honors program.

PROGRESS TARGETS:

Grades 5-8 Social Studies Adoption • Evaluation of Reading and Math Curriculums • 6 Trait Writing • Report Card Descriptors • District Professional Development Plan • Math RtI • Brain Energizers

Goal 2

Ensure a safe, inspiring, and welcoming environment

for students, staff, parents, and community members.

District 161 will ensure that schools are safe and positive places to learn and work by implementing initiatives expanding school security, easing transitions between schools for families, and improving the learning culture.

KEY STRATEGIES:

- Utilize police liaison feedback.
- Ensure a healthy workplace environment.
- Maintain step-up opportunities.
- Implement class size guideline ranges to manage enrollment.

PROGRESS TARGETS:

PBIS • Lunchroom Supervision • Discipline • Chain of Command • Handbooks and Accountability • Evaluations • Releases/Transfers • Parent Surveys • Climate Surveys • Board Meeting Public Comment Protocol • Maintenance Plan

Goal 3

Strengthen communications & connections

by establishing a communications program that directly helps the District achieve its goals.

District 161 will promote and empower a collaborative culture by engaging stakeholders in the decision making process.

KEY STRATEGIES:

- Communicate District goals, initiatives, finances, and recognition to stakeholders.
- Monitor stakeholder issues and perceptions.
- Develop partnerships with the community that support student achievement.

PROGRESS TARGETS:

Utilization of Key Communicator Network • Surveys • District Newsletters • School Newsletters • E-Mail Blasts • District and School Web Sites • School Liaisons • Shareholder's Report to the Community

Goal 4

Maximize time, talent & finances

by aligning these resources to the mission and goals of the District.

District 161 will engage stakeholders in collecting, analyzing, reporting, and acting on data to ensure efficient and effective use of our time, human, and financial resources.

KEY STRATEGIES:

- Utilize half-day inservices for curriculum/staff development and articulation.
- Ensure students have quality educators who support innovative and research-based teaching practices.
- Provide stakeholders with the highest quality of fiscal responsibility available.

PROGRESS TARGETS:

Encore schedules • Agendas for Institute Days • Staff Relations • Hiring Process • Finance Committee • Strat Plan Update • State Financial Profile Indicators