

**Summit Hill District 161**  
Wednesday, October 28, 2015  
7:00 PM  
Administration Office Board Room  
20100 South Spruce Drive  
Frankfort, Illinois  
**Regular Meeting Agenda**

1. Call to Order and Pledge of Allegiance by Board President, Rich Marron
2. Roll Call by Secretary, David Faber
3. Information and Proposals
  - A. Recognition
  - B. Freedom of Information Act
  - C. Public Comments
  - D. Letters and Communications
4. Action Items
  - A. Consent of Agenda
    1. Approval of Minutes
      - a. Regular Session Minutes of October 14, 2015
      - b. Closed Session Minutes of October 14, 2015
    2. Approval of September Financial Report
    3. Approval of Resignation of Staff
    4. Approval of Family Medical Leave
    5. Approval of Employment of Staff
  - B. Old Business
    1. Committee Reports
      - a. SHEF Committee Report
    2. Approval of Natural Gas and Electricity Contracts with Vanguard Energy Services (Goal 4)
    3. Approval of Additional Elementary Clubs
  - C. New Business
    1. Acceptance of Gifts (Goal 3)
5. President's Comments
6. Superintendent and Staff Report
  - A. Enrollment Report
  - B. Superintendent Advisory Goal Update (Goals 1-4)
  - C. Facility Needs Assessment Discussion (Goal 3)

- D. Review of Teacher In-Service October 9, 2015 (Goal 1)
- E. State Report Card (Goal 1)
- F. PMA Quarterly Investment Report (Goal 4)
- G. Personnel/Student Matters (Closed Session)
- 7. Information and Questions from Board Members
  - A. Board Member Comments
- 8. Public Comments
- 9. Future Meeting Dates
  - A. November 11, 2015 Administration Center 7 P.M.
  - B. December 9, 2015 Administration Center, 7 P.M.
  - C. January 13, 2016 Administration Center, 7 P.M.
- 10. Adjournment

District 161  
Board of Education

# Goals

2015  
2016

Board goals set the vision for student learning and articulate beliefs about students and learning.

These goals serve as the foundation for District goals and direction for school improvement.

"What the best and wisest parents want for their own child, that must the community want for all its children."

John Dewey  
Educational Philosopher

# for Student Achievement

## Goal 1

### Improve student achievement

by developing and implementing a challenging curriculum.

District 161 will enhance academic, social, and emotional resources for students through program initiatives, use of data, and staff training.

#### Student Growth focus:

During the 2015-2016 school year, we will be working toward increased student growth through increased curricular technology integration as it relates to the utilization of the Think Central Dashboard as evidenced by lessons plans, classroom walkthroughs, and STAR Enterprise Assessment data.

#### Data points:

Data will be presented to Supt. Advisory Committee members for feedback:

- Qtr. 1: utilize textbook, supplementary resources via technology. (10/21/15 meeting)
- Qtr. 2: access information through websites + add an assignment on the dashboard. (11/11/15 meeting)
- Qtr. 3: utilize resources plus mySmart Planner. (1/14/16 meeting)

## Goal 2

### Ensure a safe, inspiring, and welcoming environment

for students, staff, parents, and community members.

District 161 will ensure that schools are safe and positive places to learn and work by implementing initiatives expanding school security, easing transitions between schools for families, and improving the learning culture.

#### Safe Schools/Student Learning focus:

During the 2015-16 school year, we will decrease the number of bullying reports through increased instruction in preventative strategies.

#### Data points:

- Data will be presented to Supt. Advisory Committee members for feedback:
- baseline data (current levels of bullying prevention instruction gathered through lesson plans and classroom instruction) by the end of Qtr. 1 (10/21/15 meeting)
  - 10% increase from baseline by the end of Qtr. 2 (11/11/15 meeting)
  - 20% increase from baseline by the end of Qtr. 3 (1/14/16 meeting)

## Goal 3

### Strengthen communications & connections

by establishing a communications program that directly helps the District achieve its goals.

District 161 will promote and empower a collaborative culture by engaging stakeholders in the decision making process.

#### Community Support for Student Achievement focus:

During the 2015-16 school year, we will increase the amount of internal and external communication about our schools and District initiatives.

#### Data points:

- Data will be presented to Supt. Advisory Committee members for feedback:
- baseline level (8 per qtr.) of internal and external communication, including Fall community newsletter, by the end of Qtr. 1 (10/21/15 meeting)
  - 10% increase from baseline by the end of Qtr. 2 (11/11/15 meeting)
  - 20% increase from baseline, including Spring community newsletter, by the end of Qtr. 3 (1/14/16 meeting)

## Goal 4

### Maximize time, talent, and finances

by aligning these resources to the mission and goals of the District.

District 161 will engage stakeholders in collecting, analyzing, reporting, and acting on data to ensure efficient and effective use of our time, human, and financial resources.

**Resource Analysis focus:**  
During the 2015-16 school year, an analysis of District resources will be completed.

#### Data points:

- Data will be presented to Supt. Advisory Committee members for feedback:
- analysis of enrollment trends, class size parameters, and building capacities by the end of Qtr. 1 (10/21/15 meeting)
  - review of each school's proposed maintenance, infrastructure, and safety projects by the end of Qtr. 2 (11/11/15 meeting)
  - analysis of each school's future maintenance, infrastructure, and safety needs by the end of Qtr. 3 (1/14/16 meeting)