

**Minutes of Regular Meeting
The Board of Education
Summit Hill District 161**

September 25, 2013

The regular meeting of the Board of Education of Summit Hill District 161 was held September 25, 2013 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mrs. Borgens, Mr. Ward and Mrs. Kohlbacher. Others in attendance were: Mrs. Rains, Mr. O'Connor, Ms. Nolan, principals, and community members.

Freedom of Information Request

Mrs. Rains discussed the FOIA request made by a district parent, a district resident and Dennis Sullivan from the Chicago Tribune.

Recognition

Arbury Hills and Walker students were recognized for participating in the Tinley Park Public Library program entitled "Reading Takes You Anywhere".

Public Comments

Public comments were made by Jen Vargas, Steve Reed and Laura Bolin.

Approval of Consent of Agenda

Mr. Doyle read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

4-A-1a – Regular Session Meeting Minutes of September 25, 2013

4-A-1b- Closed Session Meeting Minutes of September 25, 2013

4-A-2 – Approval of Resignation of Staff

Non-Certified Staff

Sean Bartelt

Christy Galati

4-A-3 – Approval of Family Medical Leave

None

4-A-4- Approval of Extraordinary Leave

Employee 1913

4-A-5 - Approval of Employment

Non-Certified Staff

Melissa Buishas, Paraprofessional at Indian Trail School
Kathleen Barry, Secretary at Summit Hill Jr. High School
Kimberly Leyendecker, Lunchroom Supervisor at Dr. Julian Rogus School

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the minutes of the regular session meeting of September 25, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the minutes of the closed session meeting of September 25, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignation of Sean Bartelt, effective September 12, 2013. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignation of Christy Galati effective September 19, 2013. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the request of employee 1913 for an extraordinary leave for the first quarter of the 2013-14 school year and under the customary conditions and with the provision that said teacher does not take employment in a public or private school during the length of the leave. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Approval of Employment of Staff

The personnel files of Melissa Buishas, Kathleen Barry and Kimberly Leyendecker were presented to the Board for review.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ Melissa Buishas, as a paraprofessional at Indian Trail School and at an hourly rate of \$10.50 and subject to the completion of the application and fingerprinting process. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ Kathleen Barry, as a secretary and at an hourly rate of \$11.75 and subject to the completion of the application and fingerprinting process. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ Kimberly Leyendecker as a lunchroom supervisor and at an hourly rate of \$10.46 and subject to the completion of the application and fingerprinting process. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Superintendent Financial Advisory

Mrs. Rains stated that the advisory committee reviewed changes to the facility usage rules and regulation and application form. The advisory committee also began to review the structure of the District registration fee and school supply lists.

Lincoln Way Curriculum Council

Mrs. Hodgson discussed the Lincoln Way Curriculum Council Meeting that was held on September 19, 2013.

SHEF

Mr. Marron discussed the SHEF Meeting that was held on September 19, 2013.

Public Hearing for 2013-14 (FY) Budget (8 P.M.)

At 8:00 P.M., the Board President declared the 2013-14 Budget Hearing open and requested that if anyone wished to address the Board regarding the 2013-14 Budget to come forward and speak. The Board President stated that no persons came forward to speak and requested that the Board close the hearing.

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board close the 2013-14 budget hearing for the District 161 Fiscal Year 2014 Budget. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Resolution to Approve the 2013-2014 (FY14) Budget

A motion was made by Mrs. Borgens and seconded by Mr. Marron that Whereas the Board of Education of Summit Hill School District 161, County of Will, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection; And whereas a public hearing was held as to such budget on the 25th day of September, 2013 notice of said hearing was given as required by law, and all other legal requirements have been complied with; Now therefore, Be it resolved by the Board of Education of said district as follows: Section 1: That the fiscal year of this School District be and the same hereby is fixed and declared to be beginning July 1, 2013, and ending June 30, 2014. Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for the said fiscal year. Roll Call vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

Maintenance/Upkeep of District Buildings

Jim Jakubowski updated the board on the maintenance projects for the 2013-14 school year.

Discussion of Financial Audit Process

Ed McCormick of Mulcahy, Pauritsch, Salvador and Company discussed the audit process to the board.

Negotiation Team Appointment

Board President Doyle appointed Mrs. Borgens as the Negotiation Team liaison and Mr. Marron as the alternate.

Setting the Date for Special Meeting for Board Member Candidate Interviews

Members of the Board discussed a date for the Special Meeting to interview candidates for the board member vacancy. It was agreed that September 28, 2013 would be the date for the meeting starting at 8:30 A.M.

Enrollment Report

Mrs. Rains stated that there are 3,214 students enrolled in Summit Hill School District 161.

October 11, 2013 In-Service

Mrs. Rains stated that October 11, 2013 would be a P.M. Teacher In-Service

Curricular Updates

The Board heard presentations/updates on the honors program, the math teacher meeting and the ELA teacher meeting.

District 843 Meeting Report

Mrs. Kohlbacher attended the September 19, 2013, Special Education Meeting and gave a report to the Board.

Personnel, Negotiation and Public Office Matters

A motion was made by Mrs. Kohlbacher and seconded by Mr. Marron that the Board of Education closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and according to 5 ILCS 120/2(c)(2) to consider information regarding collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and according to 5 ILCS 120/2(c)(3) for selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. The time was 8:35 P.M.

Setting the Date of the Annual Board Planning Meeting

Members of the Board discussed a date for the Annual Board Planning Meeting. It was agreed the January 25, 2014 would be the date for the meeting starting at 8:30 A.M.

Adjournment of Regular Meeting

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board adjourn the regular meeting of the Board. The time was 9:35 p.m.

President

Secretary