

**Minutes of Regular Meeting  
The Board of Education  
Summit Hill District 161**

---

**September 24, 2014**

The regular meeting of the Board of Education of Summit Hill District 161 was held September 24, 2014 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mr. Ward, Mrs. Kohlbacher, Mrs. Borgens and Mrs. Werner. Others in attendance were: Mrs. Rains, Mrs. Klein, Ms. Nolan, Mr. Gerdes, principals, and community members.

**Freedom of Information Request**

There were no FOIA request.

**Public Comments**

There were no public comments.

**Indian Trail Presentation**

Indian Trail teachers and students presented how they used anchor charts, interactive notebook and foldables as strategies to support the math curriculum.

**Approval of Consent of Agenda**

Mr. Doyle read the items on the consent of agenda. Mrs. Borgens moved and Mr. Ward seconded that the Board of Education approve the following consent agenda items:

4-A-1a – Regular Session Meeting Minutes of September 10, 2014

4-A-1b – Closed Session Meeting Minutes of September 10, 2014

4-A-2 – Approval of Bills List of September 24, 2014

4-A-3 – Approval of August Financial Report/Treasurer's Report

4-A-4 – Approval of Resignation of Staff

Christy Gardner, effective September 15, 2014

Leslie Newby, effective October 8, 2014

4-A-5 – Approval of Family Medical Leave

Employee 1327

4-A-6 - Approval of Employment of Staff

Mary Hamm, District Wide Certified Occupational Therapist Assistant

Erica Howell, Lunchroom Supervisor at Dr. Julian Rogus School

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays

#### Approval of Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, approve the regular session meeting minutes of September 10, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, approve the closed session meeting minutes of September 10, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Bill List September 24, 2014

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, approve the Bill List of September 24, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of August Financial/Treasurer's Report

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the August Financial/Treasurer's Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, accept the resignation of Christy Gardner, effective September 15, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Ward that the Board of Education accept the resignation of Leslie Newby, effective October 8, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Family Medical Leave

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, approve a FMLA for employee 1327 from approximately December 1, 2014 to approximately March 12, 2015. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

### Approval of Employment of Staff

The personnel files of Mary Hamm and Erica Howell were presented to the Board for review.

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, employ Mary Hamm as a District Wide Certified Occupational Therapist Assistant and on at an hourly rate of \$35.00 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education, employ Erica Howell as a lunchroom supervisor and at an hourly rate of \$10.25 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

### SHEF Committee Report

Mr. Marron attended the September 17, 2014 SHEF meeting and gave a report to the Board.

### Second and Final Reading of Board Policies

A motion was made by Mr. Ward and seconded by Mrs. Borgens that the Board of Education, approve the first reading of Board Policy: 2:20, 4:60, 5:30, 5:260, 5:330, 7:20, 7:180 and 7:240 as presented. After a voice vote the motion carried.

### Public Hearing for 2014-2015 Budget (7:00 P.M.)

At 7:00 P.M., the Board President declared the 2014-15 Budget Hearing open and requested that if anyone wished to address the Board regarding the 2014-15 Budget to come forward and speak. The Board President stated that no persons came forward to speak and requested that the Board close the hearing.

A motion was made by Mr. Ward and seconded by Mrs. Borgens that the Board of Education, close the budget hearing for District 161 Fiscal Year 2014-2015 budget. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

### Resolution to Approve FY 2014-2015 Budget

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that Whereas the Board of Education of Summit Hill School District 161, County of Will, State of

Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection; And whereas a public hearing was held as to such budget on the 24<sup>th</sup> day of September, 2014 notice of said hearing was given as required by law, and all other legal requirements have been complied with; Now therefore, Be it resolved by the Board of Education of said district as follows: Section 1: That the fiscal year of this School District be and the same hereby is fixed and declared to be beginning July 1, 2014, and ending June 30, 2015. Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for the said fiscal year. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval to Enter into Natural Gas Contract

A motion was made by Mrs. Kohlbacher and seconded by Mr. Marron that the Board of Education, authorize the Director of Finance to contract for natural gas purchase through Vanguard Energy. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval to Release Cornerstone Church from their Current Lease Agreement

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, approve Cornerstone Church's request to void its lease for rental space at Mary Drew School effective November 15, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron nay, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 1 nays.

#### Approval of District Climate Survey Questions

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, approve the District Climate Survey for parents, for staff, and for students in Grades 6-8 as presented. After a voice vote the motion carries.

#### Approval of Summit Hill Jr. High Band Trip to Springfield

A motion was made by Mrs. Werner and seconded by Mr. Faber that the Board of Education, approve the trip to Springfield, IL for band students who elect to attend that is scheduled for April 9 and 10, 2015. After a voice vote the motion carries.

#### Support the placement of Signs around Walker School by Tinley Park

A motion was made by Mr. Marron and seconded by Mr. Faber that the Board of Education, support the placement of emergency notification signage around Walker School by Tinley Park. After a voice vote the motion carries.

#### Discussion of Security Cameras with Frankfort Square Park District

Jim Randall from Frankfort Square Park District shared information on video surveillance at Frankfort Square School. After discussion the board requested that this item be placed on the October 8, 2014 agenda for approval.

#### Setting the date for Special Meeting for Board Planning for 2015-2016

Members of the Board discussed a date for the Annual Board Planning Meeting. It was agreed the January 24, 2015 would be the date for the meeting starting at 8:30 A.M.

#### Enrollment Report

Mrs. Rains stated that there are 3,256 students enrolled in Summit Hill School District 161

#### Preliminary ISAT Results

Kathy Klein presented an overview of the ISAT scores.

#### Teacher Leader ELA Meeting Update

Kathy Klein discussed the ELA Teacher Leader meeting that was held in September. Mrs. Klein stated that teachers requested to move into a two week trial using *Journeys* as a resource in their daily lessons.

#### October 10, 2014 In-service

Kathy Klein shared the information on the upcoming October 10, 2014 Teacher In-service.

#### Lincoln Way Curriculum Council

Mrs. Klein attended the Lincoln Way Curriculum Council and gave a report to the Board.

#### District 843 Meeting Report

Mrs. Kohlbacher attended the September 23, 2014 Special Education Meeting and gave a report to the Board.

#### Public Comments

There were no public comments.

#### Adjournment of Regular Meeting

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board adjourn the regular meeting of the Board. After a voice vote the motion carried. The time was 8:23 p.m.

---

President

---

Secretary