

**Minutes of Regular Meeting
The Board of Education
Summit Hill District 161**

October 23, 2013

The regular meeting of the Board of Education of Summit Hill District 161 was held October 23, 2013 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mr. Ward and Mrs. Kohlbacher. Member absent: Mrs. Borgens. Others in attendance were: Mrs. Rains, Mrs. Nolan, principals, and community members.

Recognition

Summit Hill Jr. High Boys' Baseball Team was recognized for participating in the IESA Class 3A State Baseball Finals. The Summit Hill Jr. High Girls' Softball Team was also recognized for winning the IESA Class AA Regional Title.

Tim Kelly and John Hudson from Tinley Park Bowl were recognized for their donation of \$1,500 in bowling equipment.

Summit Hill District was recognized for being awarded the 2013 SchoolSearch Bright Star Award and the Principals and Assistant Principals were recognized in the celebration of National Principals Month.

Public Comments

There were no public comments.

Approval of Consent of Agenda

Mr. Doyle read the items on the consent of agenda. Mrs. Kolhbacher moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

4-A-1a – Regular Session Meeting Minutes of October 9, 2013

4-A-1b- Closed Session Meeting Minutes of October 9, 2013

4-A-1c- Policy Committee Meeting Minutes of October 16, 2013

4-A-2 – Approval of Resignation of Staff

Marlo Siegers
Karen Burcar

4-A-3 – Approval of Family Medical Leave

Employee 21314

4-A-4 - Approval of Employment

Renee Clifford, Lunchroom Supervisor at Dr. Julian Rogus School

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Minutes

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education approve the minutes of the regular session meeting of October 9, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education approve the minutes of the closed session meeting of October 23, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education approve the minutes of the policy committee meeting of October 16, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education accept the resignation of Marlo Seigers, effective October 18, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education accept the resignation of Karen Burcar effective October 21, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education approve the request of employee 21314 for a family medical leave from approximately February 13, 2014 to approximately May 27, 2014 and under the customary conditions and with the provision that said teacher does not take employment in a public or private school during the length of the leave. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Employment of Staff

The personnel file of Renee Clifford was presented to the Board for review.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education employ Renee Clifford, as a lunchroom supervisor at Dr. Julian Rogus School and at an hourly rate of \$10.25 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

SHEF

Mr. Marron discussed the SHEF Meeting that was held on October 17, 2013.

MTSS Leadership Meeting

Mrs. Rains discussed the MTSS Leadership Meeting that was held on October 17, 2013.

Board Policy Manual Review – Section 5 and Policies 2:40 and 2:70

Members of the Board discussed section 5 (Personnel) and policy 2:40 and 2:70 for possible changes.

Final Review of District 122 Withdrawal Agreement

Members of the Board completed the final review of the District 122 withdrawal agreement. The Board will cast its vote at the November 13, 2013 Board Meeting.

Acceptance of the 2012-2013 Audit

Mr. Ed McCormick from Mulcahy, Pauritsch, Salvador & Co. presented the 2012-2013 audit.

A motion was made by Mr. Faber and seconded by Mr. Marron that the Board of Education accept the Fiscal Year 2013 audit as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Authorization to Publish Annual Statement of Affairs

A motion was made by Mrs. Kohlbacher and seconded by Mr. Marron that the Board of Education authorize the Superintendent to publish the Fiscal Year 2013 Annual Statement of Affairs. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Acceptance of Gifts from School Organizations

A motion was made by Mr. Ward and seconded by Mr. Marron that the Board of Education approve with the appreciation of the Board of Education, the gifts from, Arbury Hills Elementary, STARS gifts in the amount of approximately \$1153.30, Frankfort Square School, SCO gifts in the amount of approximately \$3,730.00, Indian Trail School, SCO gifts in the amount of approximately \$ 1,823.23, Hilda Walker School, SCO gifts in the amount of approximately \$4,515.89, Summit Hill Jr. High School, SCO gifts in the amount of approximately \$169.00, Summit Hill Jr. High and Hilda Walker School, Band Boosters gifts in the amount of approximately \$3,608.00, Summit Hill Jr. High and Hilda Walker School, Athletic Boosters gifts in amount of approximately \$27,000.00. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of School Improvement Plans for the Schools and District

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education accept the 2013-2014 School Improvement Plans for schools within District 161 and the District Improvement Plan. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Discussion of Investment Resolution

Members of the Board reviewed the draft resolution concerning the parameters related to the authority of the District Investment Consultant.

First Reading of Board Policies

A motion was made by Mr. Marron and seconded by Mr. Faber that the Board of Education approve the first reading of Board Policies, 1:20, 2:105, 2:120, 2:125, 2:135, 2:140, 2:150, 2:160, 2:170, 2:200, 3:10, 3:30, 3:40, 3:50, 3:60, 3:70, 4:20, 4:55, 4:70, 4:80, 5:20, 6:10, 6:30, 6:120, 7:15, 7:30, 7:210, and 7:230 as presented. After a voice vote the motion carried.

Parent Conference Survey

Mrs. Rains present the draft of the parent survey that takes place during Parent Conferences.

IASB Resolutions

Members of the Board requested that this item be brought back to the Board for further discussion when Mrs. Borgens is present.

Enrollment Report

Mrs. Rains stated that there are 3,325 students enrolled in Summit Hill School District 161.

Curricular Updates

The Board heard updates on the progress made during the October 11th In-Service.

Support Staff In-Service Update

Mrs. Rains shared with the Board that principals, building secretaries and building clerks attended an in-service conducted by a trainer from Pearson Education to review the functionalities with PowerSchool. Mr. Jakubowski also stated that he had conducted an In-Service for the custodial staff.

Lincoln Way Curriculum Council

Mrs. Hodgson gave an update on the October 17th Curriculum Council Meeting.

ROE Health/Life Safety Annual Inspections

Mrs. Rains stated that during the recent inspection, three of six schools were compliant. The others have violations related to materials stacked too close to the ceiling (blockage of ceiling sprinkler), the need to remove the blue material covering ceiling lights, and the need for additional Fire/Tornado signs and a fire extinguisher. Mrs. Rains stated that these issues have been corrected.

District 843 Meeting Report

Mrs. Kohlbacher attended the October 22, 2013, Special Education Meeting and gave a report to the Board.

Personnel and Negotiation Matters (Closed Session)

A motion was made by Mrs. Kohlbacher and seconded by Mr. Marron that the Board of Education closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and according to 5 ILCS 120/2(c)(2) to consider information regarding collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays. The time was 10:05 P.M.

Approval of Settlement/Release Agreement of Employee 4553

A motion was made by Mrs. Werner and seconded by Mr. Faber that the Board of Education approve the settlement/release agreement of Employee 4553 as presented.

Roll Call Vote: Mr. Doyle aye, Mr. Marron nay, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 5 ayes, 1 nay.

Approval of an Extraordinary Leave Extension

A motion was made by Mr. Ward and seconded Mrs. Kohlbacher that the Board of Education grant the request of employee #1913 for an extension of her extraordinary leave to the end of the first semester of the 2013-14 school year and under the customary conditions and with the provision that said teacher does not take employment in a public or private school during the length of the leave. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Appointment of Interim Administrator

A motion was made by Mrs. Werner and seconded by Mr. Faber that the Board of Education, officially designate Richard Dombrowski as the Interim Director of Finance, Transportation and District Treasurer through the end of the 2013-14 school year. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Adjournment of Regular Meeting

A motion was made by Mr. Ward and seconded by Mr. Faber that the Board adjourn the regular meeting of the Board. The time was 10:43 p.m.

President

Secretary