

# Minutes of Regular Meeting

March 24, 2010

## The Board of Education Summit Hill District 161

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A Regular meeting of the Board of Education of Summit Hill District 161 was held March 24, 2010, beginning at 7:00 PM in the Administration Office Board Room.

The meeting was called to order by the President, Sean William Doyle at 7:01 P.M. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mr. Macek, Mrs. Molinare, Mrs. Kenny, Mrs. Lenz, and Mrs. Murphy. Others in attendance were: Mr. Pain, Mr. Gerdes, Mrs. Rains, Ms. Egan, Ms. Schiro, building administrators, students, parents, and community members.

### Young Authors

Students, who were selected from all schools for their excellent Young Authors Books, were presented with bound copies of their books along with a gift certificate for their efforts.

### Indian Trail School

Mr. Pierson, Principal of the Indian Trail School, teachers and students showcased the *(PBIS) Positive Behavioral Interventions and Supports* program that is being initiated throughout the district.

### Public Comments

A public comment was made by Gary Ballantine.

### Approval of Consent of Agenda

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education approve the consent agenda items: 4-A-2a, 4-A-2b, 4-A-3, 4-A-4. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Molinare aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

### Approval of Minutes

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education approve the Regular Session Minutes of March 10, 2010 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs.

Molinare aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays. Motion carries.

A motion was made by Mrs. Molinare and seconded by Balcerzak that the Board of Education approve the Closed Session Minutes of March 10, 2010 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Molinare aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Treasurer's Report

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education approve the Treasurer's Report for the month of February 2010 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Education Fund	\$ 8,524,510.26
Tort Immunity Fund	152,285.74
Operations and Maintenance	152,818.60
Life Safety Fund	134.40
Bond & Interest	1,527,955.02
Transportation	1,392,898.75
I.M.R.F.	262,904.70
Site & Construction	50,015.22
Working Cash Fund	3,706,563.77
<b>TOTAL ALL FUNDS</b>	<b>\$15,770,086.46</b>

#### Approval of Financial Report

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education accept the Financial Report for the month of February 2010 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

#### Committee Meeting Reports

Mr. Pain discussed the recent District Improvement Team meeting held on March 22, 2010.

Mrs. Lenz discussed the recent Summit Hill Educational Foundation (SHEF) meeting held on March 22, 2010.

### Student Registration and Extracurricular Fees

A motion was made Mr. Balcerzak and seconded by Mr. Macek that the Board set the Summit Hill School District #161 registration fees for 2010-2011 to \$125 for half-day kindergarten and preschool programs, and to \$150 for grades K-8. Additionally, the late fee will be set to \$25. It was further moved to set 2010-2011 extracurricular club fees to \$20 and 2010-2011 athletic fees to \$35 for each activity. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Molinare aye, Mrs. Lenz abstain, Mrs. Murphy nay, Mrs. Kenny nay. Motion carried: 4 ayes, 1 abstain, 2 nays.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak to amend the previous motion and grandfather in the registration fee for full day kindergarten and half day kindergarten at the current price of \$135.00 for full day kindergarten and \$110.00 for half day kindergarten until August 17, 2010. Full day kindergarten will increase to \$150.00 and half day kindergarten will increase to \$125.00 starting at that time. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Molinare aye, Mrs. Lenz aye, Mrs. Murphy nay, Mrs. Kenny nay. Motion carried: 5 ayes, 2 nays.

### Non-Renewal of Staff

Mr. Pain recommended that the Board of Education adopt a Resolution for the non-renewal of some staff members.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board adopt the Resolution Authorizing Notice of Dismissal of Non-Tenured Teachers Other Than Final-Year Probationary Teachers as attached to the minutes of this meeting and direct the Superintendent to provide notification of this action to the teachers listed in Exhibit 1. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board adopt the Resolution Authorizing Notice of Dismissal to Final Year Probationary Teacher as attached to the minutes of this meeting and direct the Superintendent to provide notification of this action to the teacher listed in Exhibit 1. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board adopt the Resolution Authorizing Notice of Honorable Dismissal of Tenured Teacher as attached to the minutes of this meeting and direct the Superintendent to provide notification of this action to the teacher listed in Exhibit 1. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye,

Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye.  
Motion carries: 7 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board approve the resolution authorizing the dismissal of certain educational support personnel as attached to the minutes of this meeting and direct the Superintendent to provide notification of this action to the educational support personnel as listed in Exhibit 1. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

#### Employment of Staff

A motion was made by Mr. Macek and seconded by Mrs. Molinare that the Board approve the extension of the employment contract through June 30, 2011 for the following administrators: Christine Carey, Nan Clinton, Julie Egan, Dean Gerdes, Christine Hudziak, Kathryn Klein, Pamela Kohlbacher, Beth Lind, Daniel Pierson, Barbara Rains, Michael Ruffalo, Dawn Schiro, Paula Sereleas, and Jan Zevkovich. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz abstain, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 6 ayes, 1 abstain.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education offer a second year probationary contract for school year 2010 – 2011 and employ: Annette Barron, Kristine Bowen, Ron Buoscio, Kelly Collins, Jennifer Dunlap, Ryan Hagen, Cindy Hollandsworth, Edward Kurnat, Jennifer Lewis, Sarah O’Keefe, Jeanold Poggensee, Peter Weber, Mary Welch, Elizabeth Westhus and Kathleen Yakaitis. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education offer a third year probationary contract for school year 2010 – 2011 and employ: Deniz Aslan, Christina Broholm, Maria Bullion, Lisa Carlson, Diane Crnich, Catherine Goddard, Joanna Maas, Debra Manning, Colleen Maranto, Jennifer Mazur, Alison McCarthy, Linda O’Dell, Lucille Perz, Patricia Pfeiffer, Jennifer Roney, Leah Satalic, Sandra Schlesselman, Maura Sherman and Raymond Strzykalski. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education offer a fourth year probationary contract for school year 2010 – 2011 and employ: Brian Barnas, Allison Bryze, Kathleen Cheverud, Kathleen Dompeling, Mary Doherty, Marybeth Egan, Steven Evenhouse, Julie Grubbe, Susan Hartley, Julie Kurzweil, Margaret LaBeau, Jessica LaFemina, Julie

Nance, Jennie Probst, Tina Prorok, Brooke Roach, Roxanne Rodgers, Julie Sajewich, Jill Schechtman, Lacey Schmidt, Molly Ward. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education offer a tenure contract for school year 2010 – 2011 and employ: Jodi Canter, Thomas Chrusciel, Dianne Condon, Lori Coverick, Michelle Cox, Tina Dalfonso, Erik Donovan, Joann Hand, Kimberly Hauser, Amy Hokanson, Koren Lane, Jennifer McFarland, Kathleen McGrath, Jodi Reyes, Susan Stachler, Shari Stokoski, Tina Walker. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain recommended that the Board employ Hiliary Smith as a .5 teacher for the 2010-11 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Hiliary Smith as a .5 teacher for the 2010-2011 school year on the MA Lane, Step 14 of the 2010-2011 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain recommended that the Board employ Brittany Doyle as a full time art teacher for the 2010 – 2011 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Brittany Doyle as a full-time teacher for the 2010-2011 school year on the BA Lane, Step 1 location of the 2010-2011 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain recommended that the Board employ Tina Yiakos as a part time French teacher for the 2010-2011 school year.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education employ Tina Yiakos as a part time teacher for the 2010-2011 school year on the BA+15 Lane, Step 11 location of the 2010-2011 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Christine Hinz to the Board for review. Mr. Pain recommended that the Board employ Ms. Hintz as a paraprofessional effective approximately March 18, 2010 to the end of the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ the person listed in the minutes of this meeting as a paraprofessional as needed for the 2009-2010 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain recommended that the Board continue to use Jennifer Boyer as a paraprofessional in a temporary capacity as needed beginning 12-09-09 through approximately 4-23-10.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education continue to use the individual listed in the minutes of this meeting as a paraprofessional in a temporary capacity as needed beginning 12-09-09 through approximately 4-23-10. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain recommended that the Board employ Joanne Pappas and Tracy Ulanowski as a part time Learning Center Aide as needed beginning August 17, 2010.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education employ the persons listed in the minutes of this meeting as a part time learning center aide at their present hourly rate as needed beginning August 17, 2010. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

Mr. Pain recommended that the Board employ Diane Vainauskas and Linda Drzal as a part time nurse at their present hourly rate as needed beginning August 17, 2010.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ the persons listed in the minutes of this meeting as a part time nurse at their present hourly rate as needed beginning August 17, 2010. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny nay. Motion carries: 6 ayes, 1 nay.

Mr. Pain recommended that the Board employ Ms. Boers to fill this family medical leave from approximately March 26, 2010 through approximately April 1 with possible extension until May 10, 2010.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Erin Boers to fill a family medical leave from approximately March 26, 2010 through approximately May 10, 2010 at the prorated rate BA15, Step 4 location of the 2009-2010 teacher salary schedule subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays.

#### First Reading of Board Policies

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education approve the first reading of Board Policies 4:30, 4:60, 4:90, 4:110, 4:170, 5:20, 7:50, 8:30, as presented. After a voice vote, the motion carried.

#### Personnel Matters (Closed Session) 5 ILCS 120/2(c)(1)

A motion was made by Mr. Lenz and seconded by Mrs. Murphy that the Board according to 5 ILCS 120/2 (1), as amended by P.S. 93-57 to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays. The time was 9:20 p.m.

#### Return to Open Session

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board return to open session. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays. The time was 9:42 p.m.

#### Adoption of Resolution

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education adopt a Resolution Directing the Issuance of a *Notice to Remedy* to employee #161C who has been identified in closed session and serve or cause to be served, on behalf of the Board of Education, the *Notice to Remedy* upon the employee discussed in closed session.

#### Presidents Comments

Mr. Doyle thanked the Indian Trail students and staff members for their presentation and congratulated the students on the excellent Young Author Books.

#### Enrollment Report

Mr. Pain stated that there are currently 3,689 students enrolled in the Summit Hill School District schools.

#### Preliminary Amended Budget for FY10

Mr. Gerdes discussed the preliminary amended budget for FY10.

#### Summer School Explorations Update

Mrs. Schiro gave an update on the enrollment for Summer School.

#### Kindergarten Registration

Mr. Pain gave an update on kindergarten registration.

#### District 843 Meeting Report

Mrs. Molinare discussed the District 843 meeting that was held on March 23, 2010.

#### Personnel Matters (Closed Session) 5 ILCS 120/2(c)(1)

A motion was made by Mr. Lenz and seconded by Mrs. Murphy that the Board according to 5 ILCS 120/2 (1), as amended by P.S. 93-57 to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mr. Macek aye, Mrs. Lenz aye, Mrs. Molinare aye, Mrs. Murphy aye, Mrs. Kenny aye. Motion carries: 7 ayes, 0 nays. The time was 10:22



#### Return to Open Session

A motion was made by Mr. Macek and seconded by Balcerzak that the Board return to open session. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye and Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays. The time was 9:58 p.m.

#### Employment of Staff

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education extend the contract of Superintendent Keith Pain amending the termination date of the agreement from June 30, 2012 until June 30, 2013 and to set the goals of the Superintendent in collaboration with the Board and Superintendent and to be presented no later than the last meeting in September 2010. Roll Call Vote: Mrs. Lenz abstain, Mrs. Murphy nay, Mrs. Molinare aye, Mrs. Kenny nay, Mr. Doyle aye, Mr. Macek aye, Mr. Balcerzak aye. Motion carried: 4 ayes, 2 nays, 1 abstain.

#### Adjournment of Regular Meeting

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education adjourn the regular meeting of the Board. After a voice vote, the motion carried. The time was 11:22 P.M.

Respectfully submitted,

Tammy Miller  
Standing Secretary to the Superintendent

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President

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Secretary

**EXHIBIT 1**

**Teachers dismissed effective at the close of the 2009- 2010 School Year**

Kaaren Bailey  
Rita Binzen  
Frances Boss  
Cheryl Christensen  
Joanna Disabato  
Brittany Doyle  
Kristen Duesdieker  
Kyle Fischer  
Julie Groos  
Susan Hearne  
Katie Herman  
Kelly Higgins  
Lauren LaRoache  
Traci Lesniak  
James Letsos  
Donna Loraitis  
Susan MacLeod  
Joanne Madonia  
Maggie McCarthy  
Jen Medendorp  
Joan Peterson  
Viann Rickey  
Amanda Rudofski  
Richard Schereck  
Beth Shimkus  
Heather Smith  
Hiliary Smith  
Kristi Trezek  
Rebecca Vogen  
Andrea Wydra  
Tina Yiakos

**EXHIBIT 1**

**Fourth Year Probationary Teacher dismissed effective at the close of the 2009-2010  
School Year due to decrease in enrollment**

Tara Connors

**EXHIBIT 1**

**Tenured Teacher honorably dismissed effective at the close of the 2009-2010 School  
Year**

Meagan Weis

**EXHIBIT 1**

**Educational Support Personnel dismissed effective at the close of the 2009 – 2010  
School Year**

Karrie Lanz	Paraprofessional
Cindy McFarland	Paraprofessional-Pre K
Christina Roberson	Paraprofessional-Pre K
Diane Vainauskas	RN
Linda Drzal	RN
Joanne Pappas	Library Media Aide
Tracy Ulanowski	Library Media Aide