

## Minutes of Regular Session Meeting

June 8, 2016

### The Board of Education Summit Hill District 161

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The regular session meeting of the Board of Education of Summit Hill District 161 was held June 8, 2016 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Rich Marron. Secretary, Dave Faber called roll. Members in attendance were: Rich Marron, Dave Faber, Stacey Borgens, Rich Ward, George Leonard and Pam Kohlbacher. Members absent: Patricia Martin. Others in attendance were: Mrs. Rains, Kathryn Klein, Mr. Wiley, principals and members of the community.

#### Freedom of Information Requests

There were no FOIA's

#### Public Comments

There were no public comments.

#### Approval of Consent of Agenda

Mr. Marron read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of May 25, 2016
- 4-A-1b – Closed Session Meeting Minutes of May 25, 2016
- 4-A-2 – Approval of Bills List of May 25, 2016
- 4-A-3- Approval of Resignation of Staff
  - Kim Zylka, effective June 8, 2016
- 4-A-4- Approval of Family Medical Leave
  - None at this time
- 4-A-5- Approval of Employment of Staff
  - Kelly Collins, ESY Social Worker
  - Barbara Price, ESY Registered Nurse
  - Kim Zylka, Special Ed Program Coordinator for the 2016-17 school year
  - Christine Coffey, paraprofessional at Dr. Julian Rogus School for the 2016-17 school year

Mrs. Kohlbacher asked that the minutes be pulled from the consent agenda and voted on separately due to the fact she was not at the May 25 meeting.

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve the following consent agenda items.

- 4-A-2 – Approval of Bills List of May 25, 2016
- 4-A-3- Approval of Resignation of Staff
  - Kim Zylka, effective June 8, 2016

4-A-4- Approval of Family Medical Leave  
None at this time

4-A-5- Approval of Employment of Staff  
Kelly Collins, ESY Social Worker  
Barbara Price, ESY Registered Nurse  
Kim Zylka, Special Ed Program Coordinator for the 2016-17 school year  
Christine Coffey, paraprofessional at Dr. Julian Rogus School for the 2016-17 school year

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of May 25, 2016
- 4-A-1b – Closed Session Meeting Minutes of May 25, 2016

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

#### Approval of Minutes

##### Approval of Regular Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the regular session meeting minutes of May 25, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

##### Approval of Closed Session Meeting Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session meeting minutes of May 25, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

##### Approval of Bills List of June 8, 2016

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the June 8, 2016 Bills List as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

##### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignation of:

Kim Zylka, Social Worker, effective June 8, 2016

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

#### Approval of Family Medical Leave

None at this time

#### Approval of Employment of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ:

Kelly Collins, ESY Social Worker, Hourly rate \$41.00

Barbara Price, ESY Registered Nurse, Hourly rate \$18.00

Kim Zylka, Special Ed Program Coordinator for the 2016-17 school year, MA Lane Step 14 with an additional \$5000 stipend

Christine Coffey, paraprofessional at Dr. Julian Rogus School for the 2016-17 school year, Hourly rate \$10.50

Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher abstain. Motion carried: 5 ayes, 0 nays 1 abstain.

#### Approval of AESOP

A motion was made by Mr. Leonard and seconded by Mrs. Borgens that the Board of Education approve the implementation of the Aesop substitute system for next year's budget totaling 11,940.00. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Carpet Project Pricing for Walker School

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the carpet replacement at Walker School and award the material and installation work to Mr. David's in the amount of \$24,132 and award the moving work to Herder Brothers in the amount of \$7,138. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Acceptance of Gifts

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education approve with appreciation of the Board of Education, the gifts from: Arbury Hills Elementary, STARS gifts in the amount of \$3,176.00, Dr. Julian Rogus

School, RESCO gifts in the amount of \$9,743, Frankfort Square School, SCO gifts in the amount of \$6,010, Indian Trail School, SCO gifts in the amount of \$11,106, Hilda Walker School, SCO gifts in the amount of \$11,747, Summit Hill Jr. High, SCO gifts in the amount of \$5,112, Summit Hill Jr. High and Hilda Walker School, Band Boosters gifts in the amount of \$6,243, and Summit Hill Jr. High and Hilda Walker School, Athletic Boosters gifts in amount of \$6,612. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Summit Hill School District 161 FY17 Administrative Contracts

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education approve the Summit Hill School District 161 Administrative FY17 contracts for the following administrators: Supt. Barb Rains, Kathryn Klein, Doug Wiley, John Snipes, Michael Ruffalo, Jason Isdonas, Dana Wright, Laura Goebel, Dan Pierson, Colin Bradley, and Frances Boss as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Contract for the 2017 Washington DC Trip

A motion was made by Mrs. Kohlbacher and seconded by Mr. Leonard that the Board of Education approve utilizing Student Tours of America for the Washington D.C. trip for grade 8 students who elect to attend. The trip is scheduled for April 21-23, 2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Policy 7:190 Revision

A motion was made by Mrs. Borgens and seconded by Mrs. Kohlbacher that the Board of Education approve the revision of Board Policy 7:190 as presented. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Authorization of General State Aid Entitlement Claim for 2015-2016 Payable in 2016-2017

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board authorize the submission of the General State Aid Entitlement Claim for 2015-2016. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Authorization of Annual Claim for Pupil Transportation Reimbursement for 2015-2016

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education authorize the submission of the Annual Claim for Pupil Transportation Reimbursement for the 2015-2016 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Confirmation of Existence of Hazardous Transportation Routes during the 2015-2016 School Year

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education confirm the hazardous conditions requiring the transportation of students which was approved by the Illinois Department of Transportation remained unchanged during the 2015-2016 school year. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Authorization to Submit for 2016-2017 Grants

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education authorize the administration to submit any state and federal grants available on behalf of Summit Hill School District. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Adoption of Prevailing Wage Rates

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education adopt the resolution ascertaining the prevailing rate of wages for laborers, workmen, and mechanics employed in public works of District 161, as attached to the minutes of this meeting, and authorize the Board President and Secretary to sig the resolution. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

#### Enrollment Report

Mrs. Rains stated that there are 3,182 students enrolled in Summit Hill School District 161.

#### Renewal of 2016-17 Curriculum Resources

Mrs. Klein presented information on the renewal of the 2016-2017 curriculum resources. Mrs. Klein also stated that based on the data the resources are continually being utilized by the staff.

#### Hilda Walker Technology Update

Mrs. Klein stated that all fifth grade students will participate in a weekly technology class focusing on basic skills and other applications including Word, Excel all year. Sixth grade students will participate in a weekly technology class focusing on basic skills and other applications including Word, Excel during first semester as a refresher, and during second semester the students will participate in a weekly Junior Action Lab.

#### Summer Bridge Survey Results

Mrs. Klein stated that the return rate for the Summer Bridge Survey was 3%. The reasons for their child not attending the Summer Bridge program were: parents work

schedule and summertime is a good break for their child from the pressures that school brings.

#### Update on Restroom Partitions at Indian Trail and Arbury Hills School

Mr. Wiley stated that 42 inch panels will be placed in the boy's restroom to reduce the sight line from the hall.

#### Continued Discussion on Rogus Roof Maintenance

This item was tabled for discussion at the July 13<sup>th</sup> meeting.

#### Discussion on Status of Arbury Hills Concrete Work

Mr. Wiley stated that they are still waiting on two more estimates for the replacement of the concrete at Arbury Hills School.

#### Timeline for Bidding HVAC Maintenance Agreement

Mr. Wiley presented a timeline for the bidding on the HVAC Agreement for the 2017-2018 school year.

#### District 843 Meeting Report

Mrs. Kohlbacher attended the May 24, 2016 Special Education Meeting and gave a report to the Board.

#### Public Comments

There were no public comments

#### Personnel, Negotiation and Student Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Leonard that the Board of Education go into closed session according to 5 ILCS 120/2 (1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity, and according to 5 ILCS 120/2(c)(2) for the purpose of collective negotiation matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and according to 5 ILCS 120/2(c)(10) for the purpose of discussion of the placement of individual students in special education programs and other matters relating to individual students. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays. The time was 7:53 pm.

#### Response to Grievance

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education direct the Superintendent to communicate the Board's response to the teacher's grievance as presented in the approved letter. Roll Call Vote: Mr. Marron aye, Mr. Faber aye, Mrs. Borgens aye, Mr. Ward aye, Mr. Leonard aye, Mrs. Kohlbacher aye. Motion carried: 6 ayes, 0 nays.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:54 pm.

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President

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Secretary