

**Minutes of Regular Meeting  
The Board of Education  
Summit Hill District 161**

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**July 9, 2014**

The regular meeting of the Board of Education of Summit Hill District 161 was held July 9, 2014 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mr. Ward, Mrs. Kohlbacher, Mrs. Borgens. Members absent: Mrs. Werner. Others in attendance were: Mrs. Rains, Mrs. Klein, Ms. Nolan, Mr. Gerdes, principals, and community members.

**Freedom of Information Request**

Mrs. Rains stated that a FOIA requests were made by Shawn Tonge with the Illinois Policy Institute and Adam Andrzejewski, Illinois Open Checkbook.

**Public Comments**

There were no public comments.

**Approval of Consent of Agenda**

Mr. Doyle read the items on the consent of agenda. Mrs. Kohlbacher moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Special Meeting Minutes of June 9, 2014
- 4-A1b – Closed Session Special Meeting Minutes of June 9, 2014
- 4-A-1c – Closed Session Special Meeting Minutes of June 10, 2014
- 4-A-1d – Regular Session Meeting Minutes of June 11, 2014
- 4-A-1e- Closed Session Meeting Minutes of June 11, 2014
- 4-A-1f – Special Meeting Minutes of June 23, 2014
- 4-A-1g – Closed Session Special Meeting Minutes of June 23, 2014
- 4-A-1h – Superintendent Evaluation Tool Committee Meeting Minutes of July 2, 2014
- 4-A-2 – Approval of May Financial Report
- 4-A-3 – Approval of May Treasurer's Report
- 4-A-4 – Approval of Bill List of July 9, 2014
- 4-A-5 – Approval of Resignation of Staff
  - Emily Keiner, effective June 18, 2014
- 4-A-6 – Approval of Family Medical Leave
  - Employee 1561
- 4-A-7 - Approval of Employment of Staff
  - Margaret DiVittorio, Teacher at Dr. Julian Rogus School
  - Suzette Fitzpatrick, Teacher at Indian Trail School
  - Kristin Kocolowski, Teacher at Frankfort Square School
  - Jonah Schneider, Technology Teacher at Indian Tail School
  - Leslie DeBoer, Special Ed Program Coordinator/Instructional Specialist

Melissa Thomas, Teacher at Hilda Walker School  
Marianne Hourihan, Teacher at Hilda Walker School  
Leslie Swartz, .5 Speech Pathologist at Arbury Hills School  
Lisa Hyde, Resource Teacher at Frankfort Square School  
Stuart Litko, Paraprofessional at Summit Hill Jr. High School  
Michelle Vetter, Paraprofessional at Dr. Julian Rogus School  
Kelli Chlum, Paraprofessional – Pre K Program at Dr. Julian Rogus School  
Beverly Gallo, Paraprofessional at Hilda Walker School  
Coleen Maines, Paraprofessional at Hilda Walker School  
Shannon Gonzalez, District Wide Substitute Custodian  
Blair Drewke, District Wide Board Certified Behavior Analyst  
Jaclyn Stanfield, Paraprofessional at Frankfort Square School  
Kristen Person, Paraprofessional at Indian Trail School  
Erin Buckley, Paraprofessional at Summit Hill Jr. High School  
Nancy Watt, Library Center Aide at Summit Hill Jr. High School  
Dana Porreca, Paraprofessional at Summit Hill Jr. High School

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays

#### Approval of Minutes

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the minutes of the special meeting of June 9, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the closed session special meeting minutes of June 9, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the closed session special meeting minutes of June 10, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the regular session meeting minutes of June 11, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the closed session meeting minutes of June 11, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the special meeting minutes of June 23, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the closed session special meeting minutes of June 23, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the superintendent evaluation tool committee meeting minutes of July 2, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of May Financial Report

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education approve the May Financial Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of May Treasurer's Report

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the May Treasurer's Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Bill List July 9, 2014

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, approve the Bill List of July 9, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, accept the resignation of Emily Keiner effective June 18, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Family Medical Leave

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education approve a FMLA for employee 1561 from approximately October 29, 2014

to approximately March 23, 2015. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Employment of Staff

The personnel files of Margaret DiVittorio, Suzette Fitzpatrick, Kristin Kocolowski, Jonah Schneider, Leslie DeBoer, Melissa Thomas, Marianne Hourihan, Leslie Swartz, Lisa Hyde, Stuart Litko, Michelle Vetter, Kelli Chlum, Beverly Gallo, Coleen Marines, Shannon Gonzalez, Blair Drewki, Jaclyn Stanfield, Kristen Person, Erin Buckley, Nancy Watt and Dana Porreca were presented to the Board for review.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Margaret DiVittorio as a teacher from approximately August 21, 2014 to approximately October 20, 2014 and on a BA Lane Step 1 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Suzette Fitzpatrick as a teacher from approximately August 21, 2014 to approximately October 6, 2014 and on a BA Lane Step 1 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Kristin Kocolowski as a teacher from approximately August 21, 2014 to approximately November 18, 2014 and on a BA Lane Step 1 on the 2014 - 2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Jonah Schneider as a technology teacher for the 2014-2015 school year and on a BA+15 Lane Step 1 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Leslie DeBoer as a Special Ed Program Coordinator/Instructional Specialist for the 2014-2015 school year and on a MA Lane Step 16 on the 2014-2015 teacher salary schedule plus an additional \$5,000 stipend and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle

aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Melissa Thomas as a teacher for the 2014-2015 school year and on a BA Lane Step 1 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Marianne Hourihan as a teacher for the 2014-2015 school year and on a BA Lane Step 1 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Leslie Swartz as a .5 Speech Pathologist for the 2014-2014 school year and on a MA+45 Step 23 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Lisa Hyde as a resource teacher for the 2014-2015 school year and on a BA Lane Step 10 on the 2014-2015 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Stuart Litko as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Michelle Vetter as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Kelli Chlum as a paraprofessional for the 2014-2015 school year and at hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Beverly Gallo as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Coleen Maines as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Shannon Gonzalez as a district wide substitute custodian for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Blair Drewki as a district wide board certified behavior analyst for the 2014-2015 school year and at an hourly \$47.00 (182 days). Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Jaclyn Stanfield as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Kristen Person as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Erin Buckley as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.
- A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Nancy Watt as a library center aide for the 2014-2015 school year and at an hourly rate of \$9.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mr. Faber that the Board of Education, employ Dana Porreca as a paraprofessional for the 2014-2015 school year and at an hourly rate of \$10.50. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Student Tablet Purchase

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, approve the purchase of student tablets in the amount of \$108,360.00. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Continued Subscription of Study Island for the 2014-2015 School Year

A motion was made by Mr. Faber and seconded by Mr. Ward that the Board of Education, approve the continuation of the Study Island subscription for the 2014-2015 school year in the amount of \$13,929.75. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Summit Program Criteria Discussion

Mrs. Rains discussed the criteria for the Summit Program. After discussion the board asked that the approval for the Summit Program criteria be placed on the Special Meeting of July 16, 2014.

#### Continued Discussion of Accelerated Reader Use

The board tabled this item until the August 13, 2014 meeting.

#### Public Hearing for 2013-2014 (FY14) Budget (8 PM)

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, close the Waiver of Limitation of Administrative Cost Cap hearing. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Waiver of Limitation of Administrative Cost Cap

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board of Education, waive the limitation of administrative cost for the 2013-2014 fiscal year and that the Illinois State Board of Education be notified of the waiver within 45 days of the Board's action, as required by the Illinois School Code. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Presentation of District 843 2014-2015 Budget

Dr. Bintz provided an overview of the proposed Lincoln-Way Special Education Cooperative District 843 annual budget for FY 2014-2015.

#### Preliminary 2014-2015 District 161 Budget Presentation

Mr. Gerdes presented information to the Board of Education, on the preliminary 2014-2015 District 161 Budget.

#### Review of Closed Session Minutes/Destruction of Closed Session Recordings

A motion was made by Mr. Faber and seconded by Mr. Marron that the Board of Education, authorize the destruction of closed session audio recording for the period of July 1, 2012 through December 31, 2012. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays.

#### Authorization for 2014-2015 Ivy League Contract

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, approve the contract with Ivy League for after-school services for the 2014-2015 school year. Roll Call Vote: Mr. Doyle aye, Mr. Marron nay, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 5 ayes, 1 nays.

#### Discussion of Bond Refunding

Tammie Schallmo from PMA presented information on a potential third refunding opportunity.

#### Discussion of Holiday Waiver

Mrs. Rains discussed the option of using Pulaski Day as an attendance day if deemed necessary. With the consensus of the board a public hearing will be held at the August 13, 2014 board meeting.

#### Kindergarten Update, Proof of Residency Update and Re-Registration

Mrs. Rains stated that there are a potential of 249 kindergarten students enrolled at this time, 623 students have yet to prove residency and 1,839 students have paid in full and 1,031 students have not completed the re-registration process.

#### District 843 Meeting Report

Mr. Marron attended the June 24, 2014 Special Education Meeting and gave a report to the Board.



## Public Comments

Public comments were made by Dee Molinare and Chris Marron.

## Personnel Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board of Education go into closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye. Motion carried: 6 ayes, 0 nays. The time was 9:21 pm.

## Adjournment of Regular Meeting

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board adjourn the regular meeting of the Board. After a voice vote the motion carried. The time was 10:30 p.m.

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President

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Secretary