

**Minutes of Regular Meeting  
The Board of Education  
Summit Hill District 161**

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**January 8, 2014**

The regular meeting of the Board of Education of Summit Hill District 161 was held January 8, 2014 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mrs. Borgens, Mr. Ward and Mrs. Kohlbacher and Mrs. Werner. Others in attendance were: Mrs. Rains, Ms. Nolan, principals, and community members.

**Recognition**

The Summit Hill Jr. High 7<sup>th</sup> and 8<sup>th</sup> grade Girls Basketball team were recognized for participating in the Class 4A State Tournament.

**Freedom on Information Request**

Mrs. Rains stated that FOIA requests were made by Matt Cohen and Associates, LLC and Kate Schott, Herald News. All request were filled in the appropriate timeline.

**Public Comments**

There were no public comments.

**Approval of Consent of Agenda**

Mr. Doyle read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

4-A-1a – Regular Session Meeting Minutes of December 11, 2013

4-A-1b- Closed Session Meeting Minutes of December 11, 2013

4-A-2- Approval of December Financial Report

4-A-3- Approval of Bill List of January 8, 2014

4-A-4 – Approval of Resignation of Staff

Penny Nomikos

4-A-5 – Approval of Family Medical Leave

None at this time

4-A-6 - Approval of Employment

Suzette Fitzpatrick, Paraprofessional at Dr. Julian Rogus School

Tony Bara, Paraprofessional at Summit Hill Jr. High

Karen McKay, Clerk at Arbury Hills School and Frankfort Square School

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the minutes of the regular session meeting minutes of December 11, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session meeting minutes of December 11, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of November Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the December Financial Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Bill List January 8, 2014

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the Bill List of January 8, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education accept the resignation of Penny Nomikos effective January 6, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Employment of Staff

The personnel files of Suzette Fitzpatrick, Tony Bara and Karen McKay were presented to the Board for review.

A motion was made by Mrs. Borgens, and seconded by Mr. Faber that the Board of Education employ Suzett Fitzpatrick as a paraprofessional from approximately January 20, 2014 to approximately March 19, 2014 at an hourly rate of \$10.50 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ Tony Bara, as a paraprofessional at Summit Hill Jr. High School

and at an hourly rate of \$10.50 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ Karen McKay as a clerk at Arbury Hills School and Frankfort Square School and at an hourly rate of \$8.65 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Superintendent Technology Advisory Committee Meeting

Mrs. Rains stated that the Superintendent Technology Advisory Committee met on Dec 12. Committee members discussed the staff use of Microsoft Surface Tablets and the pilot at Walker School for student use of the Surface Tablets. Committee members also discussed bring back Applied Tech modules in the Summit Hill Jr. High curriculum.

#### SHEF

Mrs. Kohlbacher updated the board on the SHEF Committee Meeting that was held on Dec 12.

#### Adoption of 2014-2015 School District Calendar

A motion was made by Mrs. Kohlbacher and seconded by Mr. Marron that the Board of Education adopt the Illinois State Board of Education 2014-2015 school district calendar as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Board Policy Manual Review – Section 8

Members of the Board discussed Section 8 (Community Relations) of the Board Policy Manual for possible changes.

#### Student Registration Fees

A motion was made by Mrs. Werner and seconded by Mr. Faber that the Board of Education continue with the current student registration fee for the 2014-15 school year. The registration fee for students in grades K-8 is \$150. The Fee for half-day kindergarten is \$125.

After discussion the Board asked to table the action on student registration fees until the January 22, 2014 meeting.

A motion was made by Mr. Marron and seconded by Mr. Faber to table student registration fees until the January 22, 2014 regular meeting. Roll Call Vote: Mr. Doyle aye, Mr.

Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Student Milk Fee for 2014 - 2015

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education set the yearly cost for student milk to be \$52.50 for the 2014-2015 school year. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Review of Closed Session Minutes/Destruction of Closed Session Recordings

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education authorize the destruction of closed session audio recordings for the period of January 1, 2012 through June 30, 2012. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

#### Enrollment Report

Mrs. Rains stated that there are 3,348 students enrolled in Summit Hill School District 161.

#### E/LA Presentation

Frankfort Square School's 2nd grade team presented Daily 5-Reading and Writing. The teachers and students discussed the Daily 5 system and shared instructional activities that are used in all of the second grade classrooms at Frankfort Square School.

#### Kindergarten Registration Drive

Mrs. Rains stated that the Fall 2014 Kindergarten registration drive will begin February 4 and 5.

#### Update on Bullying Prevention

Mrs. Hodgson and Mr. Ruffalo updated the Board on Bullying Programs that have been implemented with students and staff.

#### Preview of January 17, 2014 Institute

Mrs. Rains gave a preview of the January 17, 2014 Institute.

#### Discussion of LW 843 Program Proposal for 2014-2015

Bridget Nolan discussed the special education programs and service for the 2014-2015 school year.

Personnel/Property Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board of Education go into closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, and according to 5 ILCS 120/2(c)(6) for the purpose of discussion of the setting of a price for sale or lease of property owned by the District. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays. The time was 9:02 pm.

Mrs. Borgens left at 9:55 p.m.

Approval of Lease Agreement for Space at Mary Drew School

A motion was made by Mrs. Werner and seconded by Mr. Marron that the Board of Education, approve a 6 month lease agreement effective January 9, 2014 to June 9, 2014 with Dr. Wolfe's Montessori as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Werner and seconded by Mr. Ward that the Board of Education, approve a one-year lease agreement effective July 1, 2014 to June 30, 2015 with Dr. Wolfe's Montessori as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Adjournment of Regular Meeting

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board adjourn the regular meeting of the Board. The time was 10:42 p.m.

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President

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Secretary