

**Minutes of Regular Meeting
The Board of Education
Summit Hill District 161**

February 12, 2014

The regular meeting of the Board of Education of Summit Hill District 161 was held February 12, 2014 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mrs. Borgens, Mr. Ward and Mrs. Kohlbacher and Mrs. Werner. Others in attendance were: Mrs. Rains, Ms. Nolan, principals, and community members.

Recognition

The Walker Boys Basketball Team was recognized for placing 1st in the Des Plaines Valley Conference.

Jeremy Stajkowski from Summit Hill Jr. High School was recognized for placing first in the District Spelling Bee and Julian Lee was recognized for placing 2nd in the District Spelling Bee.

Public Comments

There were no public comments.

Approval of Consent of Agenda

Mr. Doyle read the items on the consent of agenda. Mrs. Borgens moved and Mr. Faber seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of January 22, 2014
- 4-A-1b- Closed Session Meeting Minutes of January 22, 2014
- 4-A-1c- Special Meeting Minutes of January 25, 2014
- 4-A-2 – Approval of January Financial Report
- 4-A-3- Approval of July, August, September, October, November and December Treasurer's Report
- 4-A-4 – Approval of Bill List of February 7, 2014
- 4-A-5 – Approval of Resignation of Staff
 - Erin Jenczmionka
 - Carolyn Timejardine
- 4-A-6 – Approval of Family Medical Leave
 - Employee 2257
- 4-A-7 - Approval of Employment
 - Elizabeth Matthias, Teacher at Frankfort Square School
 - Kimberly Koran, Substitute Lunchroom Supervisor

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Minutes

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the minutes of the regular session meeting minutes of January 22, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the closed session meeting minutes of January 22, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of January Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the January Financial Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of July, August, September, October, November and December Treasurer's Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education approve the July, August, September, October, November and December Treasurer's Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Bill List February 7, 2014

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, approve the Bill List of February 7, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, accept the resignation of Erin Jenczmionka effective February 5, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, accept the resignation of Carolyn Timejardine effective February 14,

2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Family Medical Leave

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, approve the family medical leave for employee 2257 from approximately April 17, 2014 to approximately November 10, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Employment of Staff

The personnel files of Elizabeth Matthias and Kimberly Koran were presented to the Board for review.

A motion was made by Mrs. Borgens, and seconded by Mr. Faber that the Board of Education employ Elizabeth Matthias as a teacher from approximately February 12, 2014 the end of the 2013-2014 school year and on a prorated BA Lane, Step 1 of the 2013-2014 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education employ Kimberly Koran, as a substitute lunchroom supervisor and at an hourly rate of \$10.25 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Call for Proposals (IASB, IASA, IASBO Joint Annual Conference)

Mrs. Rains presented the proposal for the November IASB, IASA, IASBO Joint Annual Conference. Members of the board agreed it was okay to submit the proposal.

Second and Final Reading of Board Policies

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education approve the second and final reading of Board Policies: 3:60, 4:100, 5:90, 5:120, 5:200, 6:10, 6:15, 6:60, 6:250, 7:100, 7:180, 7:185, 7:300 and 8:30 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Acceptance of Gifts from School Organizations

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, approve with appreciation of the Board of Education the gifts from Frankfort Square School, SCO gifts in the amount of approximately \$849.91, Frankfort Square School, Mr. Lang gifts in the amount of approximately \$30, Hilda Walker School, SCO gifts in the amount of approximately \$1,044, Summit Hill Jr. High School, Band Boosters gifts in the amount of approximately \$3,512.62, Summit Hill Jr. High School, SCO gifts in the amount of approximately \$3,455, Summit Hill Jr. High School, Athletic Boosters gifts in the amount of approximately \$4,592, Summit Hill Jr. High School, Illinois Defenders Basketball Team gifts in the amount of approximately \$600. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Authorization to Submit an Application for School Security Grant

A motion was made by Mrs. Kohlbacker and seconded by Mr. Faber that the Board of Education, authorize the Superintendent to submit the Application for School Safety Grant with the Illinois Emergency Management Agency. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Resolution to Amend FY 2014 Budget

President Sean William Doyle read the resolution to amend the FY 2014 Budget:

BE IT RESOLVED by the Board of Education of Summit Hill School District 161 in the County of Will, State of Illinois, that the 2013-2014 Budget of the district be amended.

BE IT FURTHER RESOLVED that Superintendent Barb Rains is hereby appointed to prepare an amended budget, with the assistance of Interim Director of Finance Richard Dombrowski, for said School District for the fiscal year beginning July 1, 2013, and ending June 30, 2014. The amended budget shall be filed with the Secretary of this Board

A motion was made by Mrs. Werner and seconded by Mr. Faber that the Board of Education, approve the resolution to amend the 2013-2014 budget. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Resolution to Move Custodial Salaries and Benefits from Education Fund to O&M Fund

President Sean William Doyle read the resolution to move custodial salaries and benefits from Education Fund to O&M Fund:

BE IT RESOLVED by the Board of Education of Summit Hill School District 161 in the County of Will, State of Illinois, that the salaries of custodians, engineers, and other custodial employees be charged to Operation & Maintenance fund per Section 17-7 of the Illinois School Code (105 ILCS 5/17-7).

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, approve the resolution authorizing the payment of salaries and benefits of custodial staff from the Operations and Maintenance Fund. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Resolution to Prepare 2014-2015 Budget in Tentative Form

President Sean William Doyle read the resolution to prepare the 2014-2015 budget in tentative form:

BE IT RESOLVED by the Board of Education of Summit Hill School District 161 in the County of Will, State of Illinois, that Superintendent Barb Rains is hereby appointed to prepare a tentative budget, with the assistance of Interim Director of Finance Richard Dombrowski, for said School District for the fiscal year beginning July 1, 2014, and ending June 30, 2015. The tentative budget shall be filed with the Secretary of this Board.

A motion was made by Mr. Ward and seconded by Mrs. Borgens that the Board of Education, approve the resolution to prepare the 2014-2015 budget in tentative form. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Superintendent Evaluation Timeline

President Sean William Doyle discussed the Superintendent Evaluation timeline.

Enrollment Report

Mrs. Rains stated that there are 3,340 students enrolled in Summit Hill School District 161.

PARCC Pilot

Mrs. Rains presented information on the upcoming PARCC Field Test.

February 14, 2014 Teacher In-Service

Mrs. Rains shared the agenda for the February 14, 2014 Teacher In-Service.

Applied Tech Module Update

Kevin Perkins updated the Board on the progress with the Applied Tech modules.

Common Core Math

Arbury Hills teacher Mrs. Erin Boers and her students presented information on Common Core Math.

District 843 Meeting Report

Mrs. Kohlbacher attended the January 28, 2014 Special Education Meeting and gave a report to the Board.

Personnel Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education go into closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays. The time was 8:22 pm.

Adjournment of Regular Meeting

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board adjourn the regular meeting of the Board. The time was 10:15 p.m.

President

Secretary