

**Minutes of Regular Meeting
The Board of Education
Summit Hill District 161**

December 11, 2013

The regular meeting of the Board of Education of Summit Hill District 161 was held December 11, 2013 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Marron, Mr. Faber, Mrs. Borgens, Mr. Ward and Mrs. Kohlbacher and Mrs. Werner. Others in attendance were: Mrs. Rains, Ms. Nolan, principals, and community members.

Recognition

The Hilda Walker Lady Wildcat Basketball Team was recognized for winning the Des Plains Valley Conference tournament championship.

Bessie Yjia Zhang, Emma Dickenscheidt and Nicole Zralk were recognized for participating in the Lions Club Peace Poster Contest.

Freedom on Information Request

None

Public Comments

A public comment was made by Ngozi Enyia.

Approval of Consent of Agenda

Mr. Doyle read the items on the consent of agenda. Mrs. Kohlbacher moved and Mrs. Werner seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of November 13, 2013
- 4-A-1b- Closed Session Meeting Minutes of November 13, 2013
- 4-A-1c- Special Session Meeting Minutes of November 20, 2013
- 4-A-1d- Closed Session Special Meeting Minutes of November 20, 2013
- 4-A-2- Approval of November Financial Report
- 4-A-3- Approval of Bill List of December 11, 2013
- 4-A-4 – Approval of Resignation of Staff
 - Jill Mampreian
 - Blair Bucci
- 4-A-5 – Approval of Family Medical Leave
 - Employee 1847
- 4-A-6 - Approval of Employment
 - Aubrey Gallagher, Teacher at Hilda Walker School
 - Carolyn Stigter, Pre K Paraprofessional at Dr. Julian Rogus School

Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Minutes

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the minutes of the regular session meeting minutes of November 13, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the closed session meeting minutes of November 13, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the special session meeting minutes of November 20, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the closed session special meeting minutes of November 20, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of November Financial Report

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the November Financial Report as presented. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Bill List December 11, 2013

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the Bill List of December 11, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education accept the resignation of Jill Mampreian effective December 10, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher

aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education accept the resignation of Blair Bucci effective December 12, 2013. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Family Medical Leave

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education approve the family medical leave for employee 1847 from approximately January 6, 2014 to the end of the 2013-2014 school year. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Approval of Employment of Staff

The personnel files of Aubrey Gallagher and Carolyn Stigter were presented to the Board for review.

A motion was made by Mrs. Kohlbacher, and seconded by Mrs. Werner that the Board of Education employ Aubrey Gallagher as a teacher from approximately January 6, 2014 the end of the 2013-2014 school year and on a prorated BA Lane, Step 1 of the 2013-2014 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Werner that the Board of Education employ Carolyn Stigter, as a Pre K paraprofessional at Dr. Julian Rogus School and at an hourly rate of \$10.50 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Superintendent Financial Advisory Committee Meeting

Mrs. Rains stated that the Superintendent Financial Advisory Committee met on Dec 2nd. PMA presented the local, state and federal revenue assumptions factored into the FY 2014 revenue side of the budget. The committee also discussed student enrollment and the status of the cooperative purchasing efforts concerning non- educational items on school supply lists.

SHEF

Mrs. Rains stated at the November 21st SHEF committee meeting that the directors were working on the Harlem Wizards fundraiser that will be held on February 23, 2014.

Board Policy Manual Review – Section 7

Members of the Board discussed Section 7 (Students) of the Board Policy Manual for possible changes.

Report of IASB Joint Conference

Members of the Board discussed and shared information from some of the workshops and presentations that they attended at the November IASB Conference.

2013 Levy Hearing (8:00 PM)

Mr. Doyle asked if anyone wished to comment on the 2013 Levy.

There were no comments.

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board of Education close the 2013 Levy Hearing. After a voice vote the motion carried.

Approval of 2013 Levy & Related Documents

A motion was made by Mr. Marron and seconded by Mrs. Borgens that the Board of Education, authorize the President to sign the Certification of Compliance with the Truth in Taxation Act for the 2013 Levy. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

A motion was made Mrs. Borgens and seconded by Mr. Ward that the Board of Education adopt a certificate of tax levy resolution for the 2013 levy in the amounts of Education Fund, \$21,709,891; Operations & Maintenance Funds, \$2,976,675; Transportation Fund \$1,556,256; Working Cash Fund \$202,917, Illinois Municipal Retirement Fund, \$240,00; Social Security \$346,112; Tort Immunity Fund \$210,464; and Special Education Fund, \$209,625; including Bond and Interest for a total levy in the amount of \$32,847,804. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 7 ayes, 0 nays.

Transmittal of 2013 Comprehensive Annual Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Faber that the Board of Education, authorize the submittal of the 2013 Comprehensive Annual Financial Report to the Association of School Business Officials for examination. After a voice vote the motion carried.

Teacher Ordering Supplies

There was a discussion on the protocol on teacher ordering supplies.

Approval of Lease Agreement for space at Mary Drew School

This item was tabled.

Approval of Administrative Salary Increases

This item was tabled.

Enrollment Report

Mrs. Rains stated that there are 3,332 students enrolled in Summit Hill School District 161.

Curriculum Updates

Mrs. Rains, principals and technology personnel updated the Board on the progress of Common Core implementation. A Readers Workshop demonstration was given by 4th grade teacher Ms. Horan and her students.

Honors Review Update

Mrs. Wright and Mr. Wade gave an update on the District Honors program.

Parent Survey

Mrs. Rains gave a report on the parent survey results, 374 parents participated with 90% in agreement in academic expectations, communication, collaboration, and safety/respect areas.

District 843 Meeting Report

Mrs. Kohlbacher attended the December 10, 2013, Special Education Meeting and gave a report to the Board.

Frankfort Township Planning Meeting Report

Mr. Ward attended the December 4, 2013 Frankfort Township Planning Meeting and gave a report to the Board.

Personnel Matters (Closed Session)

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board of Education go into closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, and according to 5 ILCS 120/2(c)(9) student disciplinary cases and according to 5 ILCS 120/2(c)(6) for the purpose of discussion of the setting of a price for sale or lease of property owned by the District. Roll Call Vote: Mr. Doyle aye, Mr. Marron aye, Mr.

Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye.
Motion carried: 7 ayes, 0 nays. The time was 9:58 pm.

Adjournment of Regular Meeting

A motion was made by Mrs. Borgens and seconded by Mr. Marron that the Board adjourn the regular meeting of the Board. The time was 12:01 a.m.

President

Secretary