

**Minutes of Regular Meeting
The Board of Education
Summit Hill District 161**

December 10, 2014

The regular meeting of the Board of Education of Summit Hill District 161 was held December 10, 2014 beginning at 7:00 PM at the Administrative Center.

The meeting was called to order by the President Sean William Doyle at 7:00 P.M. The Secretary David Faber called roll. Members in attendance were: Mr. Doyle, Mr. Faber, Mr. Ward, Mrs. Kohlbacher, Mrs. Borgens and Mrs. Werner. Member absent: Mr. Marron Others in attendance were: Mrs. Rains, Mrs. Klein, Ms. Nolan, Mr. Gerdes, principals, and community members.

Recognition

Duane Davis was recognized for his years of service with Summit Hill School District, and the Wall of Gratitude honorees were recognized for service “above and beyond”.

Frankfort Square School Presentation

Frankfort Square 3rd grade team and students presented examples of how skills learned in tech classes are incorporated into ELA and social studies classes.

Freedom of Information Request

Mrs. Rains stated that a FOIA request was made by D. Vincent Miles.

Public Comments

There were no public comments

Approval of Consent of Agenda

Mr. Doyle read the items on the consent of agenda. Mrs. Borgens moved and Mrs. Werner seconded that the Board of Education approve the following consent agenda items:

- 4-A-1a – Regular Session Meeting Minutes of November 12, 2014
- 4-A-1b- Closed Session Meeting Minutes of November 12, 2014
- 4-A-1c- Special Meeting Minutes of November 19, 2014
- 4-A-1d- Closed Session Special Meeting Minutes of November 19, 2014
- 4-A-2- Approval of October Financial Report/Treasurer’s Report
- 4-A-3 – Approval of Bill List of December 10, 2014
- 4-A-4- Approval of Resignation of Staff

Kim Ulcigrai, Lunchroom Supervisor effective December 12, 2014
Leslie Janes, Teacher effective January 20, 2015

4-A-5– Approval of Family Medical Leave
Employee 1943 extension

4-A-6 - Approval of Employment of Staff
Wendy Carey, Paraprofessional at Dr. Julian Rogus School
Carmen Torres, Paraprofessional at Dr. Julian Rogus School
Cathryn Connolly, Paraprofessional at Dr. Julian Rogus School

Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays

Approval of Minutes

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, approve the regular session meeting minutes of November 12, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, approve the closed session meeting minutes of November 12, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education approve the special meeting minutes of November 19, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education approve the closed session special meeting minutes of November 19, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of December 10, 2014

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, approve the bills list of December 10, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education accept the resignation of Kim Ulcigrai, effective December 12, 2014. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education accept the resignation of Leslie Janes effective January 20, 2015. Roll Call

Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, approve a FMLA extentsion for employee 1943 until the end of the school year. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Approval of Employment of Staff

The personnel files of Wendy Carey, Carmen Torres and Cathryn Connolly were presented to the Board for review.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, employ Wendy Carey as a paraprofessional and at an hourly rate of \$9.50 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, employ Suzette Fitzpatrick as a paraprofessional and at an hourly rate of \$10.50 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education, employ Cathryn Connolly as a paraprofessional and at an hourly rate of \$10.50 and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

SHEF Committee Report

This item was tabled for the next meeting.

IASB Joint Conference Update

Members of the Board discussed and shared information from some of the workshops and presentations that they attended at the November IASB Conference.

Superintendent Evaluation Process

Members of the Board discussed the process being used to evaluate the Superintendent.

Mr. Doyle asked if anyone wished to comment on the 2014 Levy.

There were no comments

A motion was made by Mr. Ward and seconded by Mrs. Borgens that the Board of Education close the 2014 Levy Hearing. After a voice vote the motion carried.

Approval of the 2014 Levy and Related Documents

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education authorize the President to sign the Certification of Compliance with the Truth in Taxation Act for the 2014 levy. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education adopt a certificate of tax levy resolution for the 2014 levy in the amounts of Education Fund, \$22,757,163; Operations & Maintenance Funds, \$2,988,374; Transportation Fund \$1,364,842; Working Cash Fund \$419,951; Illinois Municipal Retirement Fund, \$83,990; Social Security Fund, \$344,360; Tort Immunity Fund \$133,545; and Special Education Fund, \$462,786; including Bond and Interest for a total levy in the amount of \$34,313,838. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays.

Transmittal of 2014 Comprehensive Annual Financial Report

A motion was made by Mrs. Borgens and seconded by Mr. Ward that the Board of Education authorize the submittal of the 2014 Comprehensive Annual Financial Report to the Association of School Business Officials for examination. After a voice vote the motion carries.

Public Hearing of School Calendar Holiday Waiver Modification (8 PM)

Mr. Doyle asked if any one wished to comment on the school calendar holiday modification.

There were no comments

A motion was made by Mr. Ward and seconded by Mrs. Werner that the Board of Education close the hearing for a school calendar holiday waiver/modification. After a voice vote the motion carried.

Approval of School Calendar Holiday Waiver

A motion was made by Mrs. Werner and seconded by Mr. Ward that the Board of Education authorize the Superintendent the flexibility to hold school or schedule teacher institutes, parent/teacher conferences, or staff development activities, including school

improvement and in-service training, on the five legal holidays - Columbus Day, Veterans Day, Martin Luther King, Jr. Day, President's Day, and Casimir Pulaski Day – as deemed necessary. After a voice vote the motion carried.

Approval of Medically Licensed Staff Evaluation Tool

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board of Education approve the medically licensed staff evaluation tool as presented. After a voice vote the motion carried.

Enrollment Report

Mrs. Rains stated that there are 3,267 students enrolled in Summit Hill School District 161.

Bullying Policy: New Elements and Evaluation

John Wade and Laure Goebel presented the bullying evaluation process to the board.

District 843 Report

Mrs. Kohlbacher attended the November 25, 2014 Special Education Meeting and gave a report to the Board.

Frankfort Township Planning Meeting Report

Mr. Ward attended the December 3, 2015 Frankfort Township Planning Meeting and gave a report to the board.

Public Comments

There were no public comments.

Personnel Matters

A motion was made by Mrs. Kohlbacher and seconded by Mrs. Borgens that the Board of Education, go into closed session according to 5 ILCS 120/2(c)(1) to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees or officers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Roll Call Vote: Mr. Doyle aye, Mr. Ward aye, Mrs. Kohlbacher aye, Mr. Faber aye, Mrs. Borgens aye, Mrs. Werner aye. Motion carried: 6 ayes, 0 nays. The time was 8:12 p.m.

Adjournment of Regular Meeting

A motion was made by Mrs. Borgens and seconded by Mrs. Werner that the Board adjourn the regular meeting of the Board. After a voice vote the motion carried. The time was 9:11 p.m.

President

Secretary