

Summit Hill District 161

Wednesday, May 6, 2015

6:00 PM

Administration Office Board Room

20100 South Spruce Drive

Frankfort, Illinois

Special Meeting Agenda

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Welcome to the Board of Education
 - A. Role of Board Policy
 - B. Conflict of Interest, Ethics, Gift Ban, Prohibited Political Activity
 - C. New Board Member Training
4. Board/Superintendent Relationship
 - A. Job Descriptions
 - B. Responsibilities within and beyond the District
 - C. Contract and Evaluation Process
 - D. Communications, Chain of Command
5. School Finance
 - A. Accountability: Monthly Reports/Quarterly Reports and Yearly Reports
6. Organization and Attendance Centers
7. Personnel
 - A. Staffing Levels (Teachers, Staff, Administration)
8. School Community Relations
 - A. Relationships with the SCO, Booster Club, Foundations
9. Adjournment

District 161
Board of Education

Goals

2014
2015

Board goals
set the vision
for student
learning and
articulate
beliefs about
students and
learning.

These goals
serve as the
foundation for
District goals
and direction
for school
improvement.

"What the best and wisest
parents want for their own
child, that must the community
want for all its children."

John Dewey
Educational Philosopher

Goal

1

Improve student achievement

by developing and
implementing a
challenging curriculum.

District 161 will enhance
academic, social, and emotional
resources for students through
program initiatives, use of data,
and staff training.

KEY TOPICS:

- Create a multi-year technology integration plan.
- Create a multi-year plan for Special Education.
- Create opportunities to share curriculum expectations with parents.
- Create and implement a professional development plan.

DATA POINTS:

Tech staff feedback • Special Ed analysis • Evaluations of curriculum expectations/activities • Institute and in-service evaluations • Professional development needs survey

Goal

2

Ensure a safe, inspiring, and welcoming environment

for students, staff, parents,
and community members.

District 161 will ensure that
schools are safe and positive
places to learn and work by
implementing initiatives
expanding school security,
easing transitions between
schools for families, and
improving the learning culture.

KEY TOPICS:

- Promote a positive school culture through recognition, appreciation, and celebration.
- Maintain programming on anti-bullying and character education.
- Maintain our Safe Schools program.

DATA POINTS:

SWIS data • Domain 2 data • CEC climate survey (fall and spring results) • Incidents of bullying

Goal

3

Strengthen communications & connections

by establishing a
communications program
that directly helps the
District achieve its goals.

District 161 will promote and
empower a collaborative culture
by engaging stakeholders in the
decision making process.

KEY TOPICS:

- Develop partnerships with the community that support student achievement.
- Develop opportunities for community involvement in district planning.
- Develop opportunities with feeder districts to support development of a leadership cadre.

DATA POINTS:

Stories/photos published • Shareholders Report • Evaluation of Leadership Cadre activities

Goal

4

Maximize time, talent, and finances

by aligning these
resources to the
mission and goals
of the District.

District 161 will engage
stakeholders in collecting,
analyzing, reporting, and acting
on data to ensure efficient and
effective use of our time,
human, and financial resources.

KEY TOPICS:

- Review the 5-year building utilization plan.
- Create a multi-year financial plan.
- Create a plan for daily PE.
- Analyze insurance benefits.

DATA POINTS:

Building utilization data • Financial reports • Analysis of space for PE classes/scheduling/hiring • Insurance benefits