

Summit Hill District 161

Wednesday, April 27, 2016

7:00 PM

Administration Office Board Room

20100 South Spruce Drive

Frankfort, Illinois

Regular Meeting Agenda

1. Call to Order and Pledge of Allegiance by Board President, Rich Marron
2. Roll Call by Secretary, Dave Faber
3. Information and Proposals
 - A. Recognition
 - B. Freedom of Information Act
 - C. Public Comments
4. Letters and Communications
5. Action Items
 - A. Consent Agenda
 1. Approval of Minutes
 - a. Regular Session Meeting Minutes of April 13, 2016
 - b. Closed Session Meeting Minutes of April 13, 2016
 - c. Approval of Closed Session Meeting Minutes of April 25, 2016
 2. Approval of March Treasurer's Report/Financial Report
 3. Approval of Bills List of April 27, 2016
 4. Approval of Resignation of Staff
 5. Approval of Family Medical Leave
 6. Employment of Staff
 - B. Old Business
 1. Approval of 2016-2017 Parent-Student Handbook
 2. Approval of Staff Budget Allocations
 3. Approval of 2016-2017 Technology Budget
 4. Approval of 2016-2017 Operations and Maintenance Budget
 5. Approval of Replacement Boiler Bids
 6. Approval of Facility Rental Handbook
 7. Lincoln-Way Area Special Education District 843
 - C. New Business
 1. Determination of Dates and Times for Regular Board Meetings

2. Approval of Audit Services Renewal with Mack & Associates
3. Discussion of Fiber Optic Connectivity
4. Discussion of Johnson Controls Maintenance Contract
5. Employment of Staff
6. President's Comments
7. Superintendent and Staff Report
 - A. Enrollment Report
 - B. ROE Compliance Report Update
 - C. Shareholders Report
 - D. Personnel, Student and Negotiation Matters (Closed Session)
8. Information and Questions from Board Members
 - A. Lincoln-Way District 843 Special Education Meeting Report
 - B. Board Member Comments
9. Public Comments
10. Future Meeting Dates
 - A. May 11, 2016 Mary Drew Administration Center, 7 PM
 - B. May 25, 2016 Mary Drew Administrative Center, 7 PM
 - C. June 8, 2016 Mary Drew Administration Center, 7 PM
11. Adjournment

District 161
Board of Education

Goals

2015
2016

Board goals set the vision for student learning and articulate beliefs about students and learning.

These goals serve as the foundation for District goals and direction for school improvement.

"What the best and wisest parents want for their own child, that must the community want for all its children."

John Dewey
Educational Philosopher

for Student Achievement

Goal 1

Improve student achievement

by developing and implementing a challenging curriculum.

District 161 will enhance academic, social, and emotional resources for students through program initiatives, use of data, and staff training.

Student Growth focus:

During the 2015-2016 school year, we will be working toward increased student growth through increased curricular technology integration as it relates to the utilization of the Think Central Dashboard as evidenced by lessons plans, classroom walkthroughs, and STAR Enterprise Assessment data.

Data points:

Data will be presented to Supt. Advisory Committee members for feedback:

- Qtr. 1: utilize textbook, supplementary resources via technology. (10/21/15 meeting)
- Qtr. 2: access information through websites + add an assignment on the dashboard. (1/11/16 meeting)
- Qtr. 3: utilize resources plus mySmart Planner. (4/14/16 meeting)

Goal 2

Ensure a safe, inspiring, and welcoming environment

for students, staff, parents, and community members.

District 161 will ensure that schools are safe and positive places to learn and work by implementing initiatives expanding school security, easing transitions between schools for families, and improving the learning culture.

Safe Schools/Student Learning focus:

During the 2015-16 school year, we will decrease the number of bullying reports through increased instruction in preventative strategies.

Data points:

- Data will be presented to Supt. Advisory Committee members for feedback:
- baseline data (current levels of bullying prevention instruction gathered through lesson plans and classroom instruction) by the end of Qtr. 1 (10/21/15 meeting)
 - 10% increase from baseline by the end of Qtr. 2 (1/11/16 meeting)
 - 20% increase from baseline by the end of Qtr. 3 (4/14/16 meeting)

Goal 3

Strengthen communications & connections

by establishing a communications program that directly helps the District achieve its goals.

District 161 will promote and empower a collaborative culture by engaging stakeholders in the decision making process.

Community Support for Student Achievement focus:

During the 2015-16 school year, we will increase the amount of internal and external communication about our schools and District initiatives.

Data points:

- Data will be presented to Supt. Advisory Committee members for feedback:
- baseline level (8 per qtr.) of internal and external communication, including Fall community newsletter, by the end of Qtr. 1 (10/21/15 meeting)
 - 10% increase from baseline by the end of Qtr. 2 (1/11/16 meeting)
 - 20% increase from baseline, including Spring community newsletter, by the end of Qtr. 3 (4/14/16 meeting)

Goal 4

Maximize time, talent, and finances

by aligning these resources to the mission and goals of the District.

District 161 will engage stakeholders in collecting, analyzing, reporting, and acting on data to ensure efficient and effective use of our time, human, and financial resources.

Resource Analysis focus:

During the 2015-16 school year, an analysis of District resources will be completed.

Data points:

- Data will be presented to Supt. Advisory Committee members for feedback:
- analysis of enrollment trends, class size parameters, and building capacities by the end of Qtr. 1 (10/21/15 meeting)
 - review of each school's proposed maintenance, infrastructure, and safety projects by the end of Qtr. 2 (1/11/16 meeting)
 - analysis of each school's future maintenance, infrastructure, and safety needs by the end of Qtr. 3 (4/14/16 meeting)