

Minutes of the regular meeting of the Board of Education that was held on Wednesday, November 12, 2008 at the Administration Center.

The meeting was called to order by the President, Sean William Doyle at 7:03 P.M. The Secretary, Ken Balcerzak, called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mrs. Molinare, Mrs. Bonzani, Mrs. Glawe, Mrs. Kenney, and Mr. Macek. Other persons in attendance were: Mr. Pain, Mr. Gerdes, Ms. Schiro, Ms. Rains, Ms. Egan, staff, students and community members.

Dr. Julian Rogus School Presentation

Mr. Ruffalo, Principal of the Dr. Julian Rogus School, and students gave those in attendance, a short presentation of what we should be thankful for. Students read short essays and sang a song of things that they are grateful for.

Mrs. Molinare left the meeting at approximately 7:30 PM.

Approval of Minutes

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Regular Session Meeting of October 22, 2008 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Workshop Meeting Minutes of November 5, 2008 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Policy Committee Meeting Minutes of November 10, 2008 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Approval of Treasurer's Report

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Treasurer's Report for the month of October as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Education Fund	\$ 15,634,177.49
Tort Immunity Fund	213,248.46
Operations and Maintenance	285,294.86
Life Safety Fund	134.40
Bond & Interest	3,728,401.27
Transportation	1,808,485.05
I.M.R.F.	330,018.80
Site & Construction	807,609.38
Working Cash Fund	3,410,912.43
TOTAL ALL FUNDS	\$26,218,282.14

Acceptance of Financial Report

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Financial Report for the month of October as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Approval of the Bill List

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Financial Report for the month of October presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Committee Meeting Reports

Mr. Pain discussed the recent District Excellence Team Meeting that was held on Wednesday, October 29, 2008.

Adoption of New 403(b)7 Plan

Mr. Pain recommended that the Board approve the Summit Hill School District 403(b) retirement savings plan for employees.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education adopt a Resolution effective January 1, 2009, providing for a 403(b) Retirement Plan for the District and authorize the President and Secretary to sign said Resolution attached to the minutes of this meeting. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Retirement of Staff

Mr. Pain recommended that the Board accept the letters of retirement of teachers Pat Muller, Arlene Pasierb, Sandra Greenham, Linda Good, and Nancy Hult.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of teacher Patricia Muller at the end of the 2012-13 school year, of teacher Arlene Pasierb at the end of the 2010-11 school year, of teacher Sandra Greenham at the end of the 2012-13 school year, of teacher Linda Good at the end of the 2011-12 school year and acknowledge their application for the early retirement benefits and the retirement and resignation letter of teacher Nancy Hult at the end of the 2008-2009 school year. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Resignation of Staff

Mr. Pain recommended that the Board accept a letter of resignation from paraprofessional April Bernico pending her employment as a teacher.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of paraprofessional, April Bernico, pending her employment as a teacher. After a voice vote, the motion carried.

Request for Family Medical Leave

Mr. Pain stated that a letter requesting a child care/family medical leave had been received from kindergarten teacher, Jamie McClellan. Mr. Pain recommended that the Board grant the request of Jamie McClellan for a family medical child care leave to begin approximately December 15, 2008 and to continue until approximately April 20, 2009 and under the customary conditions and with the provision that she not take employment in a public or private school during the length of her leave. After a voice vote, the motion carried.

A motion was made by Mrs. Glawe and seconded by Mr. Macek that the Board of Education grant the request of Jamie McClellan for a family medical child care leave to begin approximately December 15, 2008 and to continue until approximately April 20, 2009 and under the customary conditions and with the provision that she not take employment in a public or private school during the length of her leave. After a voice vote, the motion carried.

Mr. Pain stated that a letter requesting a family medical leave had been received from First Grade Dr. Julian Rogus School teacher, Sherri Jendersak. Mr. Pain recommended that the Board grant Ms. Jendersak's request for a family medical leave.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board grant the request of Sheri Jendersak for a family medical leave to begin approximately December 4, 2008 and to continue until approximately March 25, 2009 and under the customary conditions and with the provision that she not take employment in a public or private school during the length of her leave. After a voice vote, the motion carried.

Employment of Staff

Mr. Pain presented the personnel file of April Bernico to the Board for review and recommended that Ms. Bernico be employed to fill the family medical leave of Ms. Jendersak.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ April Bernico as a teacher for the period of approximately December 1, 2008 and to continue until approximately March 25, 2009, and on the prorated BA Lane, Step 1 location of the 2008-2009 teacher salary schedule. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Ellen Decker to the Board for review and recommended that the Board employ Ms. Decker to fill the family medical leave of Jamie McClellan.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education employ Ellen Decker as a teacher for the period of approximately January 12, 2009 and to continue until approximately April 9, 2009, and on the prorated MA Lane, Step 8 location of the 2008-2009 teachers salary schedule. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel files of lunchroom supervisors and recommended that the Board employ at a rate of \$10.25 per hour, Sandra Coghlan and Ellen Stevens and also as substitute lunchroom supervisors, Louise Smith and Sandra Bellasai effective November 17, 2008.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ individuals listed in the minutes of this meeting and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mrs. Molinare returned to the meeting at 8 P.M.

Administrative Cost Cap

Mr. Pain stated that school districts with administrative expenditures per pupil in the 25th percentile and below may waive the limitation after a public hearing is held. Summit Hill falls below the 15th percentile in this category of spending. Mr. Pain stated that the 2007-2008 budget shows an increase in Summit Hill administrative costs beyond the 5% limit established under 105 ILCS 5/17 – 1.5 Limitation of administrative costs and recommended that the Board of Education schedule a public hearing.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education schedule a public hearing concerning the Waiver of Limitation of Administrative Costs to be held at the regularly scheduled meeting of Wednesday, December 10, 2008 at 8 p.m. and that public notice of the hearing be advertised in the district's newspapers of record. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

Authorization to File Library per Capita Grant

Mr. Pain recommended that the Board of Education authorize the Board President and the Superintendent to apply for the Library Per Capita Grant for the District. Mr. Pain stated that the approval of this grant will continue to support the various important library programs in the District especially at the Mary Drew Elementary School. Mr. Pain stated that this year, the grant gave the District \$2607.50 in additional library funds.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education authorize the Board President and the Superintendent to file the Application for Per Capita Grant for the Summit Hill School District #161. After a voice vote, the motion carried.

Acceptance of Gifts from School Organizations

Mr. Pain recommended that the Board accept the gifts that have been given by the school's community organizations to the students.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board approve with the appreciation of the Board of Education, the gifts from Arbury Hills SCO in the amount of approximately \$2,000.00, Summit Hill Junior High SCO gifts in the amount of approximately \$2,513.00, Dr. Julian Rogus RESCO, gifts in the amount of approximately \$8,888.00, Indian Trail SCO gifts in the amount of approximately \$11,242.00, Walker Intermediate School SCO gifts in the amount of approximately \$2,250.00, Mary Drew Elementary School SCO gifts in the amount of approximately \$3,600.00, Summit Hill Education Foundation gifts to students in all schools the amount of approximately \$23,032.00 , and Frankfort Square SCO gifts in the amount of approximately \$2,520.00. After a voice vote, the motion carried.

Enrollment Report

Mr. Pain stated that there are currently 3,741 students enrolled in the Summit Hill School District schools.

Recognition of School Board Members

Mr. Pain recognized the accomplishments of Members of the for their work on behalf of children, youth and families and presented them with a certificate of appreciation. Saturday, November 15, 2008 is designated as School Board Members Day in Illinois.

Administrative Recognition

Mr. Pain stated that Friday, October 9 was Illinois Principal Appreciation Day, and recognized the administrators' accomplishments and hard work throughout the school year.

Curriculum Maps Process

Ms. Schiro discussed the progress that is being made with the curriculum maps for the district.

NWEA/DIBELS Testing Report

Ms. Schiro shared the results of the recent student NWEA/DIBELS testing of the district students.

Tentative Tax Levy

Mr. Gerdes provided information relative to the December tax levy hearing.

February Workshop

Members of the Board discussed a date for the annual Board Workshop. It was agreed that February 21, 2009 would be the date for this workshop meeting beginning at 8:30 AM.

Special Education Program Vision

Ms. Egan and members of the Board discussed the development of a district special education vision to guide the district to improved programmatic decisions for the students.

Holiday Vacation Schedule

Mr. Pain stated that December 26 and January 2 will be observed as holidays this year for 12 month employees as they deserve the extra time with their families when they work so diligently all year long for our students.

District 843 Special Education Meeting Report

Mrs. Molinare provided a report of the recent Lincoln-Way District 843 Special Education Meeting that was held on October 28, 2008.

Adjournment

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education adjourn the regular meeting of the Board. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays. The time was 8:35 P.M.

Respectfully submitted,

Arliss Bouton
Secretary to the Superintendent

President

Secretary