

The Board of Education Summit Hill District 161

The regular meeting of the Board of Education of Summit Hill District 161 was held August 12, 2009, beginning at 7:00 PM in the Administration Office Board Room.

The meeting was called to order by the President, Sean William Doyle at 7:01 P.M. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mrs. Molinare, Mrs. Kenny, Mrs. Lenz, Mr. Macek, and Mrs. Murphy. Others in attendance were: Mr. Pain, Mr. Gerdes, Ms. Egan, Ms. Schiro, Ms. Rains, and community members.

Public Comments

A member of the community addressed the Board with her concerns of the early lunch times at the Junior High School.

Approval of Minutes

A motion was made by and seconded by that the Board of Education approve the regular session minutes of the July 22, 2009 Board of Education Meeting. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Molinare aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the closed session meeting minutes of the July 22, 2009 Board of Education Meeting as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Approval of Bill List

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the Bill List of August 7, 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Committee Reports

Mr. Doyle reported to the Board of the Policy Committee Meeting that was held on Monday, August 10 and share information relative to the committee's suggested changes.

Resignation of Staff

Mr. Pain stated that the Board had received a letter of resignation from Lauren LaRoche. Mr. Pain recommended that the Board accept Ms. LaRoche's letter of resignation pending Board approval of her employment as a teacher for the coming school year.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education accept the letter of resignation of Lauren LaRoche effective August 12, 2009 pending Board approval of her employment as a teacher for the 2009-10 school year. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a letter of resignation from Joanna Maas, .5 art teacher. Mr. Pain recommended that the Board accept Ms. Maas' letter of resignation pending Board approval of her employment as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of Joanna Maas effective August 12, 2009 pending Board approval of her employment as a teacher for the 2009-10 school year. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a letter of resignation from paraprofessional Kim Weber. Mr. Pain recommended that the Board accept Ms. Maas' letter of resignation.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education accept the letter of resignation of Kim Weber effective August 5, 2009. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a letter of resignation from At-Risk Aide, Beth Shimkus. Mr. Pain recommended that the Board accept Ms. Shimkus' resignation.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education accept the letter of resignation of Beth Shimkus effective August 7, 2009 pending Board approval of her employment as a teacher for the 2009-10 school year. After a voice vote, the motion carried.

Employment of Staff

The personnel file of Joanna Maas were presented to the Board for review. Mr. Pain recommended that Joanna Maas be employed as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Joanna Maas as a teacher for the 2009-2010 school year on the BA Lane, Step 3 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Brittany Doyle for review and recommended that the Board employ Ms. Doyle as a .5 teacher.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education Board of Education employ Brittany Doyle as a .5 teacher for the 2009-2010 school year on the BA Lane, Step 1 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Lauren LaRoche to the Board for review and recommended that the Board employ Ms. LaRoche as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mrs. Lenz that Board of Education employ Lauren LaRoche as a teacher for the 2009-2010 school year on the BA Lane, Step 2 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Sharon Canniff to the Board for review. Mr. Pain recommended that the Board employ Ms. Canniff to fill a family medical leave of absence.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Sharon Canniff as a teacher effective approximately August 31, 2009 and to continue until approximately November 13, 2009 and on the prorated MA Lane, Step 9 location of the 2009-2010 teacher salary schedule subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel files of Jean Jerantowski, Lisa Gilbert, Chris Olsen and Samantha Goecking to the Board for review. Mr. Pain recommended that the above persons be employed as paraprofessionals for the 2009-2010 school year.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education employ the persons listed in the minutes of this meeting as paraprofessionals and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

The personnel file of Tina Yiakos was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Yiakos as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Tina Yiakos as a teacher for the 2009-2010 school year on the BA+15 Lane, Step 10 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

The personnel file of Beth Shimkus was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Shimkus as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Beth Shimkus as a teacher for the 2009-2010 school year on the BA Lane, Step 1 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Heather Smith to the Board for review and recommended that Ms. Smith be employed as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Heather Smith as a teacher for the 2009-2010 school year on the BA Lane, Step 3 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

The personnel file of Jen Mendendorp was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Mendendorp as a teacher for the 2009-2010 school year.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education employ Jen Mendendorp as a teacher for the 2009-2010 school year on the BA+15 Lane, Step 1 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Amanda Rudofski to the Board for review. Mr. Pain recommended that the Board employ Ms. Rudofski as a teacher to fill a family medical leave of absence.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Amanda Rudofski as a teacher for the period of approximately August 17, 2009 and to continue through the first semester of the 2009-2010 school year and on the prorated MA+30 Lane, Step 1 location of the 2009-2010 teacher salary schedule subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

The personnel file of Mary Beth Mueller was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Mueller as a teacher to fill a family medical leave of absence.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Mary Beth Mueller as a teacher effective approximately October 20, 2009 and to continue until approximately February 16, 2010 and on the prorated BA Lane, Step 1 location of the 2009-2010 teacher salary schedule subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

The personnel file of Rebecca Vogen was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Vogen as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Rebecca Vogen as a teacher for the 2009-2010 school year on the BA Lane, Step 2 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Request for Family Medical Leave

Mr. Pain stated that a letter requesting a family medical leave had been received from a teacher in the District. Mr. Pain recommended that the Board grant the employee's request.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education grant the request of employee #1011 for a family medical leave to begin approximately August 17, 2009 and to continue through the first semester of the 2009-2010 school year and under the customary conditions and with the provision that employee #1011 not take employment in a public or private school during the length of the family medical care leave. After a voice vote, the motion carried.

Approval of 2009-10 Handbook of Principles and Procedures for the Parents and Students of Summit Hill School District 161 (Parent Handbook)

Mr. Pain presented the Parent Handbook for Parents to the Board for review and recommended that the Board approve the Handbook.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the 2009-2010 Handbook of Principles and Procedures for the Parents and Students of Summit Hill School District 161 as presented. After a voice vote, the motion carried.

Agreement with University of St. Francis for Mentoring

Mr. Pain recommended that the Board of Education authorize the Superintendent to enter into a mentoring partnership with the University of St. Francis for teachers in the District.

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board of Education authorize the Superintendent to enter into a mentoring partnership with the University of St. Francis for the 2009-2010 school year. After a voice vote, the motion carried.

Authorization for 2009-2010 Ivy League Contract

Mr. Pain recommended that the Board approve a contract with Ivy League to provide care for students before and after school for the 2009-2010 school year.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the contract with Ivy League for after-school services for the 2009-2010. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

Authorization to Sign Application for Occupancy Permit for Frankfort Square School

Mr. Pain recommended that the Board authorize the President and Superintendent to sign an application for occupancy permit for Frankfort Square School.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education authorize the President and the Superintendent to sign the Application for Occupancy Permit for the Frankfort Square School. After a voice vote, the motion carried.

Authorization to Add 1/7 Teaching Position

Mr. Pain recommended that the Board authorize the addition of 1/7 of a teaching position to fill a Spanish class at the Summit Hill Junior High.

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board of Education authorize an additional 1/7 teaching position for Summit Hill Junior High School. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays.

President's Comments

Mr. Doyle reminded members of the Board that they are welcome to attend the luncheon for new teachers that will be held on August 13th. Mr. Doyle also stated that the orientation day for the Walker School went very well as did the Lincoln-Way dedication. Mr. Doyle also welcomed the students and staff members to a new school year.

Enrollment Report

Mr. Pain stated that there were 3,670 students in district schools at this point for the coming school year.

Architectural Resource Corporation Construction Update

Mr. Clumpner, a representative of the District's construction and architectural firm, presented an update of the construction projects that are under way in the District.

2009 Adequate Yearly Progress Report

Mr. Pain presented preliminary results of the state AYP reports to members of the Board for their review.

New Teacher Institute Day and Teacher Institute Day

Mr. Pain presented information relative to the teacher institute days that are scheduled for August 13, 14, 18 and 19 with members of the Board. Mr. Pain invited members to attend if their schedules allowed.

District 843 Meeting Report

Mrs. Molinare reported to members of the Board of the recent Lincoln-Way Special Education Meeting that she had attended.

Adjournment to Closed Session

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board go into closed session according to 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Kenny aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays. The time was 8:11 P.M.

Return to Open Session

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board return to Open Session. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Kenny aye, Mrs. Murphy aye. Motion carried: 7 ayes, 0 nays. The time was 8:33 P.M.

Approval of Consent Agenda

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education approve the Consent Agenda consisting of 4-A-2a, 4-A-2b, and 4-A-3. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

Adjournment of Regular Meeting

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board adjourn the regular meeting of the Board. Roll Call Vote: Mr. Doyle aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays. The time was 8:45 P.M.

Respectfully submitted,

Arliss Bouton
Secretary to the Superintendent

President

Secretary