

Minutes of the regular session meeting of the Board of Education that was held on Wednesday, July 23, 2008 at the Administration Center Board Room..

The meeting was called to order by the President, Sean William Doyle at 7:02 P.M. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mrs. Molinare, Mrs. Bonzani, Mrs. Glawe, and Mrs. Kenny. Member absent: Mr. Macek. Others in attendance were: Mr. Pain, Mr. Gerdes, Mrs. Rains, Ms. Schiro, administrators, staff and members of the community.

Approval of Minutes

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education approve the minutes of the July 9, 2008 Board of Education Meeting as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education approve the closed session minutes of the July 9, 2008 Board of Education Meeting. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Approval of Treasurer's Report

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education approve the Treasurer's Report for the month of June 2008 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Education Fund	\$11,200,061.76
Tort Immunity	120,414.27
Operations and Maintenance	513,653.90
Life Safety	134.40
Bond & Interest	1,972,253.28
Transportation	1,553,785.57
I.M.R.F.	225,541.74
Site & Construction	3,514,692.38
Working Cash	3,374,841.32

TOTAL OF ALL FUNDS \$22,475,678.62

Approval of Financial Report

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education approve the Financial Report for the month of June 2008 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Approval of Bill List

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education approve the Bill List of July 11, 2008 as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

District Survey

The Board discussed the need for a district survey. After a discussion it was agreed that the District Improvement Team has served in receiving feedback form staff and from parents.

Update of District Office Sale

Mr. Pain provided an update on the proposed sale of the District Office property. The Auction of this land would be held on August 7 at 1 P.M. in the Board Room at the Administrative Center.

Resignation of Staff

Mr. Pain presented the resignation letter of Dr. Julian Rogus School Learning Center Aide, Sherri Mandelco to the Board and recommended that the Board accept Ms. Mandelco's letter.

A motion was made by Mr., Balcerzak and seconded by Mrs. Glawe that the Board of Education accept the resignation of Sherry Mandelco effective July 7, 2008. After a voice vote, the motion carried.

Mr. Pain presented a letter of resignation from teacher Christina Flores Colbert and recommended that the Board accept Ms. Flores Colbert's resignation.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education accept the resignation of Christina Flores Colbert effective July 10, 2008. After a voice vote, the motion carried.,

Mr. Pain presented a letter of resignation from lunchroom supervisor, Deborah Keck. Mr. Pain recommended that the Board accept Ms. Keck's resignation letter.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education accept the resignation of Deborah Keck effective July 14, 2008. After a voice vote, the motion carried.

A letter of resignation from teacher Eileen Bunge was presented to the Board.. Mr. Pain recommended that the Board accept Ms. Bunge's letter of resignation.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education accept the resignation of Eileen Bunge effective July 23, 2008. After a voice vote, the motion carried.

Mr. Pain presented a letter of resignation from teacher Roianne Benjamin to the Board and recommended that the Board accept Ms. Benjamin's letter of resignation.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education accept the resignation Roianne Benjamin effective July 16, 2008. After a voice vote, the motion carried.

A letter of resignation was presented to the Board from teacher Kathryn O'Reilly. Mr. Pain recommended that the Board accept Ms. O'Reilly's letter of resignation..

A motion was made by Mr. Balcerzak and seconded by Mrs. Glawe that the Board of Education accept the resignation of Kathryn O'Reilly effective July 16, 2008. After a voice vote, the motion carried.

Mr. Pain presented a letter of resignation from teacher Karen Clifton. Mr. Pain recommended to the Board that they accept Ms. Clifton's letter of resignation.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation from Karen Clifton effective July 22, 2008. After a voice vote, the motion carried.

A letter of resignation was presented to the Board from lunchroom supervisor Wallace. Mr. Pain recommended that the Board accept Ms. Wallace's resignation letter.

A motion was made by Mr. Balcerzak and seconded by Mrs. Glawe that the Board of Education accept the letter of resignation from Julie Wallace effective July 1, 2008. After a voice vote, the motion carried.

Employment of Staff

Mr. Pain presented the personnel file of Karen Herman to the Board and recommended that she be employed as a teacher for the 2008-2009 school year.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ Katie Herman as a part time teacher and on the BA Lane, Step 3 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Christine Broholm to the Board for review. Mr. Pain recommended that the Board employ Ms. Broholm as a teacher for the 2008-2009 school year.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ Christina Broholm as a teacher and on the BA Lane, Step 1 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the credentials of Cheryl Christensen to the Board for review and recommended that she be employed as a teacher for the 2008-2009 school year.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education employ Cheryl Christensen as a teacher and on the BA Lane, Step 2 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Leah Satalic to the Board and recommended that she be employed as a teacher for the 2008-2009 school year.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ Leah Satalic as a teacher and on the BA Lane, Step 1 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Leah O'Connell to the Board for review. Mr. Pain recommended that the Board employ Ms. O'Connell as a teacher for a portion of the 2008-2009 school year to fill a family medical leave.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ Leah O'Connell as a teacher for the period of August 2008 until approximately November 10, 2008 and on the prorated BA+15 Lane, Step 7 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Deniz Aslan to the Board for review and recommended that she be employed as a teacher for the 2008-2009 school year.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education employ Deniz Aslan as a teacher and on the BA Lane, Step 1 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Patricia Pfeiffer to the Board for review. Mr. Pain recommended that the Board employ Ms. Pfeiffer as a teacher for the 2008-2009 school year.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ Patricia Pfeiffer as a teacher and on the MA Lane, Step 4 location of the 2007-2008 teacher salary schedule until a salary schedule for 2008-2009 is contractualized and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Employment of Legal Firm

Mr. Pain stated that at the last meeting, it seemed to be the consensus that the *Hinshaw and Culbertson* law firm would be selected to be employed for the district. Mr. Pain stated that it was also recommended that they would not necessarily be employed as the sole law firm, but that legal services be directed to them unless previous litigation or handling of a specific legal matter had been addressed by *Ottosen, Britz, Kelly, Cooper, and Britz* firm. Mr. Pain recommended that the Board employ the firm that they agreed upon.

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board of Education employ the legal firm of Hinshaw & Culbertson, LLP as attorneys for the Summit Hill School District. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Technology Enhancement of Summit Hill School District School Board Processes

Mr. Doyle requested that the Board discuss the possibilities of placing board policies online, initiating the E-tools IASB program, and the broadcasting of Board meetings online. Members of the Board agreed that this would simplify the normal Board processes and would enhance communication with the public and between Board members and the administration and directed the administration to look into various ways to begin the process.

Policy Committee Meeting Date

Mr. Pain stated that new policies had been received from the Illinois Association of School Boards and recommended that the Board set a date to meet and review these policies.

It was agreed that the Policy Committee would meet on Monday, August 4 at 6:30 P.M.

Permission to Teach a University Class

Mr. Pain stated that he has been asked to teach a graduate class one day per week at the University of St. Francis during the fall semester. Mr. Pain requested that the Board approve of this opportunity to teach this class.

A motion was made by Mr. Balcerzak and seconded by Mrs. Glawe that the Board of Education allow the Superintendent to engage in limited University Teaching for the Fall Semester 2008. After a voice vote, the motion carried.

Adoption of District #843 2008-2009 Budget

Mr. Pain recommended that the Board approve the District 843 Special Education Budget for the 2008-2009 school year. Ms. Sally Bintz, Director for District #843 gave a brief overview of the Budget to the Board.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education approve the Lincoln-Way Area, Special Education District 843 2008 -2009 Budget as presented. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays.

Approval of 2008-09 Handbook of Principles and Procedures for the Parents and Students of Summit Hill School District 161 (Parent Handbook)

Mr. Pain presented the Parent Handbook for the coming school year to the Board for their review and recommended that the Board approve the handbook. Mr. Pain stated that the handbook will be available to parents on line.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education approve the 2008-2009 Handbook of Principles and Procedures for the Parents and Students of Summit Hill School District 161 as presented.. After a voice vote, the motion carried.

Approval for Summit Hill Junior High School Eighth Grade Washington Trip

Mr. Pain stated that offer the Grade 8 Washington D. C. field trip from Friday, February 27, 2009 until Sunday, March 1, 2009. Mr. Pain stated that according to new School Board Policy, this trip should be approved by the School Board and recommended that the Board give their approval to the trip.

A motion was made by Mr. Balcerzak ad seconded by Mrs. Molinare that the Board authorize a trip for eighth grade students to Washington, D.C. from February 27, 2009 until March 1, 2009. After a voice vote, the motion carried.

President's Comments

Mr. Doyle requested input from members of the Board regarding the Board Members participating in a parade on September 22nd. It was agreed that they would check their calendars for availability.

Enrollment Report

Mr. Pain stated that enrollment in the schools for the 2008-2009 school year currently stands at 3,551 students with approximately 200 students left to register.

Teacher Institute August 18-19

Mr. Pain stated that two Teacher Institute Days scheduled during the first two days of the school year. Mr. Pain outlined the proposed program and invited Board members to attend.

New Teacher Institute Day

Mr. Pain stated that New Teacher Institute Days are scheduled for Thursday, August 14 and 15 and reviewed the schedule and program for the day with those in attendance. Mr. Pain stated that all Board members are welcome to attend these institutes also.

Registration Update

Mr. Pain gave members of the Board an overview of students registering for the coming school year and stated that it is going very well with only a small number of students still to register for classes. Mr. Pain stated that letters will be going out to families the first week on August.

Mary Drew School Orientation Dates

Mr. Pain stated that the dates and times for the student orientation at the new Mary Drew School dates are: Grade 4: August 5 at 3:30 PM, all Grades: August 6 at 10:00 AM, and all Grades: August 7 at 6:00 PM. Mr. Pain stated that Board members are very welcome to attend.

District Secretarial Needs

Mr. Pain discussed the need for an additional secretary at the administrative center. Mr. Pain recommended that a secretary be transferred from a building to the District Office and replacing that building secretary. Mr. Pain stated that the position has been advertised.

School Hours

Mr. Pain discussed the change in times for students. Mr. Pain stated that administration will be adding 15 minutes of instructional time to the student day.

2008-2009 Tentative Budget

Mr. Gerdes presented an overview of the budget for the next school year and discuss it with those in attendance. The tentative budget will be on display in the main office of the administration center beginning August 11, 2008,

District 843 Meeting Report

Mrs. Glawe gave a report to the Board regarding the meeting of the Special Education Board that was held on July 22nd.

Adjournment to Closed Session

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board adjourn to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity according to 5 ILCS 120/2(c)(1), as amended by P.A. 93-57. according to 5 ILCS 120/3. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays. The time was 8:42 P.M.

Return to Open Session

A motion was made by Mr. Balcerzak and seconded by Mrs. Glawe that the Board return to open session Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays. The time was 9:02 P.M.

Resignation of Staff

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board accept the resignation of Julie Egan pending approval of Ms. Egan's employment as Director of Special Services effective July 23, 2008. After a voice vote, the motion carried. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays

Employment of Staff

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education employ Julie Egan as Director of Special Services for the period of July 1, 2008 through June 30, 2009.

Adjournment to Closed Session

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education adjourn to closed session to consider collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity according to 5 ILCS 120/2(c)(1), as amended by P.A. 93-57. according to 5 ILCS 120/3. . Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays. The time was 9:04 P.M.

Return to Open Session

A motion was made by Mr. Balcerzak and seconded by Mrs. Molinare that the Board return to open session. Roll Call Vote: Mr. Doyle aye, Mrs. Balcerzak aye, Mrs. Molinare aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye. Motion carried: 6 ayes, 0 nays. The time was 9:13 P.M.

Adjournment of Regular Meeting

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board adjourn the regular meeting of the Board. After a voice vote, the motion carried. The time was 9:55 P.M.

Respectfully submitted,

Arliss Bouton
Secretary to the Superintendent

President

Secretary