

Summit Hill School District 161

20100 South Spruce Drive
Frankfort, Illinois 60423

Board Briefs

A Summary of the Actions of the Board of Education
At the
Administrative Center
July 23, 2008

District Survey

The Board of Education agreed that there is currently no need to initiate additional surveys for staff. Currently, the District Improvement Team is utilized for this purpose.

Update of District Office Sale

The Board heard a report of the details of the scheduled sale of the District Office property. The sale will be by an action that will be held on August 7, 2008 at the Administration Center that is located at 20100 South Spruce Drive.

Resignation of Staff

The Board accepted the resignations of Sherry Mandelco as Learning Center Aide; teachers Christina Flores Colbert, Eileen Bunge, Roianne Benjamin, Kathryn O'Reilly, Karen Clifton; Lunchroom Supervisors Deborah Keck and Julie Wallace, Assistant Director of Special Services Julie Egan who was later employed as the Director of Special Services.

Employment of Staff

The Board of Education employed Katie Herman as a part time teacher, Christina Broholm, Cheryl Christensen, Leah Satalic, Deniz Aslan, Patricia Pfeiffer, as teachers, and Julie Egan as Director of Special Services. Leah O'Connell was also hired as a teacher for a family medical leave.

Employment of Legal Firm

The Board of Education employed the firm of Hinshaw & Culbertson, LLP as attorneys for the Summit Hill School District.

Technology Enhancement of Summit Hill School District School Board Processes

The Board of Education discussed the possibility of enhancing communication with the public and between Board members and the administration, and of placing board policies online, initiating the E-tools IASB program, and the broadcasting of Board meetings online.

Policy Committee Meeting Date

The Board of Education selected the date of August 4, 2008 at 6:30 P.M. to hold a policy committee meeting to review the recently suggested changes by the Illinois Association of School Board.

Permission to Teach a University Class

The Board of Education authorized Superintendent to teach a graduate class at the University of St. Francis in the fall. The Superintendent would be teaching a graduate class to teachers which will help the Superintendent to continue to remain active in the educational research field and also exposes him to many potential candidates for teaching positions, and helps establish a good relationship with a university with whom the District works with for teacher preparation and programming.

Adoption of District #843 2008-2009 Budget

Ms. Sally Bintz, Director for District #843 gave a brief overview of the Budget prior to the Board approving the Lincoln-Way Area, Special Education District 843 2008 -2009 Budget. The District was then approved by the Board.

Approval of 2008-09 Handbook of Principles and Procedures for the Parents and Students of Summit Hill School District 161 (Parent Handbook)

The Board of Education approved the 2008-09 Handbook of Principles and Procedures for the Parents and Students of Summit Hill School District 161.

The handbook will be placed online. The administration will inform the parents that the handbook is online and ask them to review it there and to complete a signed sheet acknowledging that they have reviewed the online handbook.

Approval for Summit Hill Junior High School Eighth Grade Washington Trip

The Board of Education approved the Grade 8 Washington D. C. field trip from Friday, February 27, 2009 until Sunday, March 1, 2009.

Enrollment Report

Mr. Pain stated that there are currently 3,669 students enrolled in Summit Hill Schools for the 2008-2009 school year.

Architectural Resource Corporation Construction Update

Mr. Clumpner, a representative of the district's architectural and construction firm gave an overview of the construction and completion of the Mary Drew Elementary School.

Teacher Institute August 18-19

The Administration will hold two teacher Institute Days for all teachers in the District on August 18 – 19.

New Teacher Institute Day

The Administration will hold a two day New Teacher Institute on August 14 and August 15 for new teachers.

Registration Update

Mr. Pain informed those in attendance that registration of returning students had increased substantially since last reported.

Mary Drew School Orientation Dates

There will be student orientation at the new Mary Drew School on August 5 for Grade 4 at 3:30 PM, for all grades on August 6 at 10:00 AM, and for all grades on August 7 at 6:00 PM

District Secretarial Needs

The Board discussed the need for an additional secretarial position at the District Administrative Center.

School Hours

The administration will be adding 15 minutes of instructional time to the student day. Information will be sent to students shortly regarding school transportation schedules and teacher assignments.

2008-2009 Tentative Budget

Mr. Gerdes, Director of Finance and Support Services, gave an overview of the tentative Budget for the District which will be on display beginning on August 11th.

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