

**Minutes of the Regular Meeting  
of  
Summit Hill District 161  
Board of Education**

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**July 22, 2009**

The regular meeting of the Board of Education of Summit Hill District 161 was held July 22, 2009, beginning at 7:00 PM in the Administration Office Board Room.

The meeting was called to order by the President, Sean William Doyle at 7:01 P.M. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mrs. Lenz, Mr. Macek, and Mrs. Murphy. Members absent: Mrs. Kenny and Mrs. Molinare. Others in attendance were: Mr. Pain, Mr. Gerdes, Ms. Egan, Ms. Schiro, Ms. Rains, and community members.

**Recognition of Students and Staff**

Mr. Pain stated that the District had been recognized by the National School Public Relations Association for the District 161 extranet and for our brochure, *Why did you choose District 161?* Director of Human Relations and Public Relations, Barb Rains was acknowledged as being instrumental in the District's receipt of these awards.

**Approval of Minutes**

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the regular session minutes of the July 8, 2009 Board of Education Meeting. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the closed session meeting minutes of the July 8, 2009 Board of Education Meeting as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the workshop session meeting minutes of the July 14, 2009 IASB Board of Education Meeting. . Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the workshop closed session meeting minutes of the July 14, 2009 IASB Board of Education Meeting. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays..

### Approval of Treasurer's Report

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Treasurer's Report for the month of June 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

Education Fund	\$ 11,302,913.74
Tort Immunity Fund	\$ 223,535.41
Operations and Maintenance	461,960.95
Life Safety Fund	\$134.40
Bond & Interest	\$ 2,121,049.55
Transportation	\$ 1,360,627.62
I.M.R.F.	\$ 270,079.55
Site & Construction	\$ 984,410.98
Working Cash Fund	\$ 3,595,841.10
<b>TOTAL ALL FUNDS</b>	<b>\$ 20,320,553.30</b>

### Approval of Financial Report

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Financial Report for the month of June 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

### Review of July 14, 2009 Workshop Meeting

Members of the Board entered into a discussion of the July 14, 2009 Illinois Association of School Board Workshop Meeting that was held.

### Board Policy Manual Review - Section 8 (Community Relations)

Members of the Board reviewed Section 8 (Community Relations) for possible changes by the Policy Committee.

## Resignation of Staff

Mr. Pain stated that the Board had received a letter of resignation from Dr. Julian Rogus School kindergarten paraprofessional Kristi Trezek. Mr. Pain recommended that the Board accept Ms. Trezek's letter of resignation pending her approval as a teacher in the district.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of Kristi Trezek effective July 8, 2009 pending Board approval of her employment as a teacher for the 2009-10 school year. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a resignation letter from Dr. Julian Rogus School fourth grade teacher, Nicole Chinski. Mr. Pain recommended that the Board accept Ms. Chinski's letter of resignation.

A motion was made by Mrs. Lenz and seconded by Mrs. Murphy that the Board of Education accept the letter of resignation of Nicole Chinski effective July 15, 2009. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a letter of resignation from art teacher Janet Putz. Mr. Pain recommended that the Board accept Ms. Putz's resignation.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board accept the letter of resignation of Janet Putz effective July 16, 2009. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a letter of resignation from Summit Hill Junior High School paraprofessional Janet Bullaro. Mr. Pain recommended that the Board accept Ms. Bullaro's letter of resignation.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of Janet Bullaro effective July 14, 2009. After a voice vote, the motion carried.

#### Request for Family Medical Leave of Absence

Mr. Pain stated that a letter requesting a family medical leave of absence from Hilda Walker Intermediate School fifth grade teacher, Melissa Pelkowski. Mr. Pain recommended that the Board grant Ms. Pelkowski's request under the customary conditions.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education grant the request of Melissa Pelkowski for a family medical leave to begin approximately October 26, 2009 and to continue through approximately February 26, 2010 and under the customary conditions and with the provision that she not take employment in a public or private school during the length of her family medical care leave. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

#### Employment of Staff

The personnel file of Kristi Trezek was presented to the Board for review. Mr. Pain recommended that Ms. Trezek be employed as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education employ Kristi Trezek as a teacher for the 2009-2010 school year on the BA Lane, Step 1 location of the 2009-2010 teacher salary and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

The personnel file of Mary Welch was presented to the Board for review. Mr. Pain recommended that the Board of Education employ Ms. Welch as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education employ Mary Welch as a teacher for the 2009-2010 school year on the MA Lane, Step 1 location of the 2009-2010 teacher salary and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

Mr. Pain presented the personnel file of Jeanold Poggenessee to the Board for review and recommended that Ms. Poggenessee be employed as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded Mrs. Murphy that the Board of Education employ Jeanold Poggenessee as a teacher for the 2009-2010 school year on the MA Lane, Step 11 location of the 2009-2010 teacher salary and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

Mr. Pain presented the personnel file of Christie Dzedzk to the Board for review and recommended that the Board employ Ms. Dzedzk to fill a family medical leave of absence.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Christie Dzedzk as a teacher effective approximately October 26, 2009 and to continue through approximately February 26, 2010 on the prorated MA Lane, Step 5 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

Mr. Pain presented the personnel file of Mary Beth Mueller to the Board. Mr. Pain recommended that Ms. Mueller be employed to fill a family medical leave of absence.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education employ Mary Beth Mueller as a teacher effective approximately August 17, 2009 and to continue through approximately September 18, 2009 and on the prorated BA Lane, Step 1 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

The Board reviewed the personnel file of Rita Binzen. Mr. Pain recommended that the Board employ Ms. Binzen as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Rita Binzen as a teacher for the 2009-2010 school year on the BA+15 Lane, Step 17 location of the 2009-2010 teacher salary and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

The personnel file of Andrea Wydra was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Wydra as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education employ Andrea Wydra as a teacher for the 2009-2010 school year on the BA Lane, Step 3 location of the 2009-2010 teacher salary and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

#### Change of Board Meeting Date for November

Mr. Pain stated that it will be necessary to change the meeting date that is scheduled for the month of November because it is a formal holiday. Mr. Pain recommended that the Board adjust the date for the meeting in November to be November 18, one week later than previously scheduled.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education set the date for the Board of Education Meeting for November to be Wednesday, November 18, 2009. After a voice vote, the motion carried.

#### Acceptance of Gift from former Summit Hill Athletic Boosters

Mr. Pain stated that the District has received a monetary gift from the former Summit Hill Athletic Boosters and recommended that the Board approve the gift.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve with the appreciation of the Board of Education, the gift from the former Summit Hill Athletic Boosters of Hilda Walker School in the amount of \$2,430.47.00 and from the Summit Hill Junior High School in the amount of \$2,430.47. After a voice vote, the motion carried.

#### Revision of Board Goals for 2008-2011

Mr. Pain and members of the Board discussed the revised Board Goals that were the result of the Board workshop on July 14. Mr. Pain recommended that the Board revise the goals as discussed.

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board of Education revise the following School Board Goals for the period of 2008-2011

:

1. To develop an aligned and engaging curriculum, instruction, and assessment that encompasses research-based practices and guides District 161 programs.
2. To develop and to provide curricular and extracurricular opportunities that will allow all students to achieve their full potential.
3. To provide our staff with professional development opportunities that will enhance our educational environment.
4. To enhance and to improve communication with all stakeholders.
5. To manage all finances in a fiscally responsible manner.

Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays.

#### Authorization to Sign Occupancy Permit for Hilda Walker Intermediate School

Mr. Pain recommended that the Board authorize the President of the Board and the Superintendent to sign the application for a occupancy permit for the Hilda Walker Intermediate School.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that Board of Education authorize the President and the Superintendent to sign the Application for Occupancy Permit for the Hilda Walker Intermediate School Paving Work. After a voice vote, the motion carried..

#### President's Comments

Mr. Doyle congratulated Ms. Rains on her achievements on behalf of the district.

#### Enrollment Report and Registration Update

Mr. Pain stated that there were 3,521 students enrolled in district schools at this point for the coming school year. Mr. Pain also stated that enrollment in kindergarten is over the recommended class size and asked for Board consensus to add an additional section of kindergarten.

#### Preliminary 2009-2010 Budget Presentation

Mr. Gerdes presented an overview of the proposed budget for the Fiscal Year 2010.

#### State Categorical Funding for Fiscal Year 2009

Mr. Pain presented an update of the present categorical funding receipts for the 2008-2009 school year.

#### Hilda Walker Middle School Structure

Mr. Pain presented information and discussed the modified middle school instructional deliver model at the Hilda Walker Intermediate School.

#### Adjournment to Closed Session

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board go into closed session according to 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, and according to 5 ILCS 120/2(c)(9), for the purpose of discussing a student matter. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays. The time was 8:41 P.M.

#### Return to Open Session

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board return to Open Session. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays. The time was 9:09 P.M.



Adjournment of Regular Meeting

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board adjourn the regular meeting of the Board. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 5 ayes, 0 nays. The time was 9:11:P.M.

Respectfully submitted,

Arliss Bouton  
Secretary to the Superintendent

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President

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Secretary