

Minutes of Regular Meeting

July 8, 2009

The Board of Education Summit Hill District 161

The regular meeting of the Board of Education of Summit Hill District 161 was held July 8, 2009, beginning at 7:00 PM in the Administration Office Board Room.

The meeting was called to order by the President, Sean William Doyle at 7:01 P.M. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mrs. Kenny, Mrs. Lenz, Mr. Macek, and Mrs. Murphy. Member absent: Mrs. Molinare. Others in attendance were: Mr. Pain, Mr. Gerdes, Ms. Egan, Ms. Schiro, Ms. Rains, and community members.

Approval of Minutes

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the regular session minutes of the June 10, 2009 Board of Education Meeting. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the closed session meeting minutes of the June 10, 2009 Board of Education Meeting as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Approval of Treasurer's Report

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the Treasurer's Report for the month of May 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Education Fund	\$ 5,429,395.78
Tort Immunity Fund	\$ 124,850.04
Operations and Maintenance	(\$228,815.17)
Life Safety Fund	\$134.40
Bond & Interest	\$ 1,851,107.22
Transportation	\$ 1,048,997.89
I.M.R.F.	\$ 78,027.92
Site & Construction	\$ 983,549.29
Working Cash Fund	\$ 3,501,378.94
TOTAL ALL FUNDS	\$ 12,788,626.31

Approval of Financial Report

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the Financial Report for the month of May 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Approval of Bill List

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the Bill List of July 6, 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Approval of District 843 2009-2010 Budget

Director of Lincoln-Way District 843 Sally Bintz and Lincoln-Way District 843 Director of Finance, Craig Englert, presented the proposed budget for the special education cooperative to members of the Board.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education Approve the Lincoln-Way Area Special Education Joint Agreement District 843 2009-2010 Budget as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Committee Reports

Mr. Doyle reported to the Board of the Three Rivers Division Executive Committee/Governing Board meeting that he attended on June 29, 2009.

Board Policy 5:330 Second Reading

Mr. Pain recommended that the Board approve the second and final reading of revised Board Policy 5:330 as presented.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the second and final reading of Board Policy 5:330 as presented. After a voice vote, the motion carried.

Board Workshop Date

Mr. Pain stated that he had received confirmation that a representative from the Illinois Association of School Boards would be available to hold a workshop meeting with members of the Board of July 14, 2009 and recommended that the Board formally set the date for this meeting.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education set the date of July 14, 2009 beginning at 5:30 P.M. for the review of District Goals, Board Self-Evaluation with an Illinois Association of School Boards representative, and for discussion of the Board/Superintendent Relationship. After a voice vote, the motion carried.

Resignation of Staff

Mr. Pain stated that the Board had received a letter of resignation from music teacher Laura Stack. Mr. Pain recommended that the Board accept Ms. Stack's letter of resignation.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education accept the letter of resignation of Laura Stack effective July 1, 2009. After a voice vote, the motion carried.

Mr. Pain stated that the Board had received a letter of resignation from reading teacher Stephanie Delgrosso. Mr. Pain recommended that the Board accept Ms. Delgrosso's letter of resignation.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of Stephanie Delgrosso effective June 30, 2009. After a voice vote, the motion carried. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Employment of Staff

The personnel file of Diane Dankovich was presented to the Board for review. Mr. Pain recommended that Ms. Dankovich be employed as a substitute nurse at a rate of \$18.00 per hours.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education employ the individual listed in the minutes of this meeting as substitute school nurses on an "as needed basis" and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

The personnel file of Ron Bouscio was presented to the Board. Mr. Pain recommended that the Board employ Mr. Bouscio as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Ron Buoscio as a teacher for the 2009-2010 school year on the MA+30 Lane, Step 23 of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Joanna Maas to the Board for review and recommended that Ms. Maas be employed as a .5 teacher for the coming school year.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education employ Joanna Maas as a .5 teacher for the 2009-2010 school year on the BA Lane, Step 3 location of the 2009-2010 teacher salary and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel files of Mary Kamba, Joanne Panici and Nancy Kirschiper to the Board for review. Mr. Pain recommended that the Board employ Mary Kamba, Joanne Panici and Nancy Kirschiper at a rate of \$10.25 per hour as substitute lunchroom supervisors.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ the persons listed in the minutes of this meeting as substitute lunchroom supervisors for the 2009-2010 school year on an "as needed basis". Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Nicole Lewandowski to the Board for review and recommended that the Board employ Ms. Lewandowski to fill a family medical leave of absence.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Nicole Lewandowski as a teacher effective approximately October 19, 2009 until to continue until approximately March 8, 2010 and on the prorated BA Lane, Step 1 location of the 2009-2010 teacher salary schedule subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Kelly Collins to the Board for review and recommended that Ms. Collins be employed as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Kelly Collins as a teacher for the 2009-2010 school year and on the MA Lane, Step 1 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

The personnel file of Annette Baron was presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Baron as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Annette Barron as a teacher for the 2009-2010 school year and on the MA Lane, Step 6 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

The personnel file of Ryan Hagen was presented to members of the board for review. Mr. Pain recommended that the Board employ Mr. Hagen as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Ryan Hagen as a teacher for the 2009-2010 school year and on the MA Lane Step 5 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process

Mr. Pain presented the personnel file of Kelly Higgins to the Board for review. Mr. Pain recommended that the Board employ Ms. Higgins as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Kelly Higgins as a teacher for the 2009-2010 school year on the BA Lane, Step 6 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Jennifer Dunlap to the Board for review and recommended that Ms. Dunlap be employed to fill a family medical leave of absence.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Jennifer Dunlap as a teacher effective August 17, 2009 and to continue until approximately January 12, 2010 and on the prorated BA Lane, Step 1 location of the 2009-2010 teacher salary schedule subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

The personnel file of Karen Lisota was presented to the Board for review. Mr. Pain recommended that Ms. Lisota be employed to fill a family medical leave of absence.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ Karen Lisota as a teacher effective August 17, 2009 and to continue until approximately January 4, 2010 and on the prorated MA Lane, Step 12 location of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Review of Closed Session Minutes/Destruction of Closed Session Recordings

Mr. Pain stated that Illinois State Board of Education regulations require that school districts must review and discuss the fact that the District does not maintain any confidential closed session minutes of meetings of the Board. Mr. Pain stated that the administration has determined that there are no closed session minutes that require that they be maintained as confidential. Mr. Pain stated that the law also provides for the destruction of the audio recordings of closed session meetings after 18 months has elapsed and recommended that the Board approve the destruction of the audio tapes from the closed session meetings from July 1, 2007 through the end of December 2007.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that that the Board authorize the destruction of closed session audio recordings for the period of July 1, 2007 through December, 2007. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

Establishment of 2009-2010 Budget Hearing

Mr. Pain recommended that the board set the date for the hearing of fiscal year 2009-2010 budget to be September 9, 2009.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the that the Board of Education establish the hearing for the 2009-10 Budget to be conducted at 8:00 PM on September 9, 2009 and that we provide for legal notice of same. After a voice vote, the motion carried.

Recomputation of Claims - Articles of Agreement

Mr. Pain stated that each year, Mr. Halderson works with school districts to re-compute general state aid claims with respect to lost equalized assessed valuation. Mr. Pain recommended that the Board award a contract extension to Mr. Halderson to recomputed state aid claims for the district.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education establish the hearing for the 2009-10 Budget to be conducted at 8:00 PM on September 9, 2009 and that we provide for legal notice of same. After a voice vote, the motion carried.

Acceptance of Gift from South Suburban Wildcats

Mr. Pain stated that the District has received a gift from the South Suburban Wildcat Organization and recommended that the Board approve the gift.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board approve with the appreciation of the Board of Education, the gift from the South Suburban Wildcats in the amount of \$115.00. After a voice vote, the motion carried.

Authorization to Sign Application for Building Permit for Hilda Walker Intermediate School Paving Work

Mr. Pain recommended that the Board authorize the President of the Board and the Superintendent to sign the application for a building permit for the work that is being done at the Hilda Walker Intermediate School.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education authorize the President and the Superintendent to sign the Application for Building Permit for Hilda Walker Intermediate School Paving Work. After a voice vote, the motion carried.

Permission for Superintendent to Engage in Limited University Teaching

Mr. Pain stated that he had been asked to teach a graduate level education class during the fall session at a university. Mr. Pain requested that the Board allow him to engage in this limited teaching experience.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education allow the Superintendent to engage in limited university teaching for the Fall Session 2009. After a voice vote, the motion carried.

Authorization to Purchase On-Line Professional Development Services

Mr. Pain recommended that the Board approve the purchase of an online professional development program that would enable the district to have access to professional development videos and resources on many key topics that would enable the administrators to deliver a higher quality of in-service at faculty meetings. Mr. Pain stated that the professional development would be paid by additional funds that are allocated for NCLB during May and would not impact 2009-2010 funds.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board approve the purchase of PD 360 access and training in the amount of \$18,970.00 for the period of one year. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Kenny aye, Mrs. Lenz aye, Mr. Macek aye, Mrs. Murphy aye. Motion carried: 6 ayes, 0 nays.

President's Comments

Mr. Doyle commented that he hoped that the students and the community were enjoying the summer months. Mr. Doyle also requested that members of the Board fill out the Master School Board Summary that had been mailed to them and invited members to participate in the homecoming parade for the Lincoln-Way High School that will be held on September 27 on the North Campus. Mr. Doyle also stated that there will be a dedication of the new Lincoln-Way West High School on Sunday August 2nd.

Enrollment Report

Mr. Pain stated that there were 3,609 students in district schools at this point for the coming school year.

School Hours 2009-2010

Mr. Pain reviewed the hours for student attendance for the coming school year with members of the Board and those in attendance.

Architectural Resource Corporation Construction Update

Jim Clumpner, a representative of the District's architectural and construction firm discussed the progress that is being made with construction in the district.

ELL Program Overview and Update

Director of Special Services, Julie Egan, presented an overview of the program and an update of what has and what will transpire during the upcoming school year.

Receipt of Certificate of Excellence in Accounting

Mr. Pain stated that the District had received its twenty-third consecutive ASBO (Association of School Business Officials) award for excellence in financial reporting.

District 843 Meeting Report

Mr. Doyle reported to members of the Board of the recent Lincoln-Way Special Education Meeting that had been attended by Mrs. Molinare.

Frankfort Township Planning Commission Meeting Report

Mr. Macek stated that the meeting of the Frankfort Township Planning Commission that had been scheduled was cancelled.

Student Matter (Closed Session) 5 ILCS 120/2(c)(9)

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board go into closed session 5 ILCS 120/2(c)(9), for the purpose of discussing a student matter. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays. The time was 8:30 P.M.

Return to Open Session

A motion was made by Mrs. Kenny and seconded by Mrs. Lenz that the Board return to Open Session. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays. The time was 9:00 P.M.

Adjournment of Regular Meeting

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board adjourn the regular meeting of the Board. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays. The time was 9:08 P.M.

Respectfully submitted,

Arliss Bouton
Secretary to the Superintendent

President

Secretary