

Minutes of Regular Meeting

The Board of Education Summit Hill District 161

The regular meeting of the Board of Education of Summit Hill District 161 was held May 27, 2009, beginning at 7:00 PM in the Administration Office Board Room.

The meeting was called to order by the President, Sean William Doyle at 7:01 P.M. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mr. Balcerzak, Mrs. Molinare, Mrs. Kenny, Mrs. Lenz, Mr. Macek, and Mrs. Murphy. Others in attendance were: Mr. Pain, Mr. Gerdes, Ms. Egan, Ms. Schiro, Ms. Rains, staff, students, administrators and community members.

Frankfort Square School Presentation

An overview of the District Preschool Program will be presented, summarizing activities of the past year and the district's dedication to the education of children. Students have been invited to sing several songs that they have learned and a slide show presentation will highlight activities throughout the year.

Exemplary Student Awards

Awards were presented the students recognized by the faculty of their schools for their exemplary academic progress during the 2008-2009 school year. They are:

Arbury Hills School – Michael Brown – Grade 4
Frankfort Square School – Cole Paraday – Grade 4
Mary Drew School – Shelby Williams – Grade 4
Indian Trail School – Kelly Pratl – Grade 4
Dr. Julian Rogus School – Nicole Malec – Grade 4
Walker Intermediate School –David Ramos – Grade 6
Summit Hill Junior High — Sabrina Melilli – Grade 8

The Board also honored 8th grade student Gianna Capperino who received third place in the state in the junior high division for writing in the Leo and Antonia Gershanov Memorial Student Arts and Writing Contest .

Mrs. Molinare left the meeting approximately 7:55 P.M.

Approval of Regular Session Minutes of May 13 2009

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the regular session meeting minutes of May 13, 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Approval of Closed Session Minutes of May 13, 2009

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the closed session meeting minutes of May 13, 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Approval of Treasurer's Report for April 2009

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education approve the Treasurer's Report for the month of April 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Education Fund	\$ 5,429,395.78
Tort Immunity Fund	\$104,110.53
Operations and Maintenance	(\$258,845.58)
Life Safety Fund	\$134.40
Bond & Interest	\$1,531,101.77
Transportation	\$1,137,385.21
I.M.R.F.	\$91,459.75
Site & Construction	\$1,028,961.95
Working Cash Fund	\$3,465,049.41
TOTAL ALL FUNDS	\$12,528,753.22

Approval of Financial Report for April 2009

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education accept the Financial Report for the month of April 2009 as presented. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Committee Reports

Mr. Pain reviewed with members of the Board, the May 14, 2009 District Improvement Team Meeting that was held.

Review of Board Policy Manual

Mr. Pain and members of the Board reviewed Section 7 (Students) of the Board Policy Manual.

Resignation of Staff

Mr. Pain stated that a letter of resignation had been received from Summit Hill Junior High School teacher Michael Donovan and recommended that the Board accept Mr. Donovan's letter of resignation.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education accept the letter of resignation of Mr. Donovan effective the end of the 2008-2009 school year. After a voice vote, the motion carried.

Mr. Pain stated that a letter of resignation had been received from school social worker Karen Adamczyk. Mr. Pain recommended that the Board accept Ms. Adamczyk's letter of resignation.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education accept the letter of resignation of Karen Adamczyk effective the end of the 2008-2009 school year. After a voice vote, the motion carried.

Employment of Staff

Mr. Pain recommended that the Board employ Karen Burcar, Lynn Schramm, Nancy Bruno, Joy Wells, Diane Gurtowski, Tami MacDougall, Anita Biedermann, Sandra Unolt, Linda Arnold, Rebecca Werner, Anthony Schlott, Sandra LaMantia, Mary Daum, Nancy Pehlke, Julie Hein, Gina Bowden, and Denise O'Donnell as lunchroom supervisors for the 2009-2010 school year.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board employ the individuals listed in the minutes of this meeting. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Linda Drzal to the Board for review and recommended that Ms. Drzal be employed as a school nurse for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Balcerzak that the Board of Education employ the individual listed in the minutes of this meeting for the 2009-2010 school year and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Edward Kurnat to the Board for review and recommended that Mr. Kurnat be employed as a teacher for the 2009-2010 school year.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education employ Edward Kurnat as a teacher for the 2009-2010 school year on the MA Lane, Step 1 of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Jennifer Lewis to the Board for review. Mr. Pain recommended that the Board employ Ms. Lewis as a teacher for the 2009-2010 school year.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ Jennifer Lewis as a teacher for the 2009-2010 school year on the MA Lane, Step 3 of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Mr. Pain presented the personnel file of Traci Lesniak to the Board for review. Mr. Pain recommended that the Board employ Ms. Lesniak as a teacher for the 2009-2010 school year.

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Education employ Traci Lesniak as a teacher for the 2009-2010 school year on the BA+15 Lane, Step 6 location of the 2009-2010 teacher salary schedule. . Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Approval of Wellness Proposal

Mr. Pain recommended that the Board approve and accept the Wellness Proposal budget that was previously presented to the Board for the students in the District.

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education accept the Wellness Proposal budget to purchase materials to support the district program at a cost of approximately \$26,109. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Acceptance of Bids for Hilda Walker School Parking Lot Repairs

Mr. Pain stated that on May 18th, bids were opened for repairs to the parking lot at the Hilda Walker Intermediate School. Mr. Pain recommended that the Board accept the bid as presented and recommended by the district's architectural firm.

A motion was made by Mrs. Murphy and seconded by Mr. Balcerzak that the Board of Education accept the bid of Matthew Paving, Inc in the sum of \$76,000.00 for parking lot repairs for the Walker Intermediate School. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays.

Acceptance of Gifts from School Organizations

Mr. Pain recommended that the Board accept gifts that have been given to the schools from the SCO Organizations in the District.

A motion was made by Mrs. Murphy and seconded by Mr. Balcerzak that the Board of Education approve with the appreciation of the Board of Education, the gifts from the Arbury Hills SCO in the amount of approximately \$1,974.00, the Dr. Julian Rogus RESCO, gifts in the amount of approximately \$7,600.00, the Mary Drew School SCO, gifts in the amount of approximately \$4,580, the Frankfort Square School SCO, gifts in the approximate amount of \$9,814, Summit Hill Junior High SCO, gifts in the amount of approximately \$3,500, the Indian Trail School SCO, gifts in the amount of \$5,252, the Walker Intermediate School SCO, gifts in the amount of approximately \$7,805.21, and the Summit Hill Band Boosters, gifts in the amount of approximately \$3,677.00. After a voice vote, the motion carried.

Revision of Administrative Contract

Mr. Pain recommended that the Board approve new wording in the contractor the Director of Finance and correct the suspension clause in all administrative contracts.

A motion was made by Mr. Macek and seconded by Mrs. Murphy that the Board of Education authorize the Superintendent to adjust the wording of administrative contracts for administrative personnel as presented. After a voice vote, the motion carried

Approval of Custodian Handbook

Mr. Pain presented the Custodial Handbook and recommended that the Board approve the handbook with revisions.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board of Education accept the Summit Hill School District Custodial Handbook as presented. After a voice vote, the motion carried.

Approval of Summit Hill Junior High School Handbook and Walker Intermediate School Handbook

A motion was made by Mr. Balcerzak and seconded by Mrs. Lenz that the Board of Education approve the 2009-2010 Summit Hill Junior High School Handbook and the 2009-2010 Hilda Walker Intermediate School Handbook as presented. After a voice vote, the motion carried.

President's Comments

Mr. Doyle thanked the students for their presentations, congratulated Mary Gorski as an AAA Award Winner in state competition and congratulated the exemplary students for their success throughout the school year.

Enrollment Report

Mr. Pain reported that the enrollment in the District has remained at 3,751 students in the District.

Summer Hours

Mr. Pain presented the summer hours for the administration center to the Board. Summer hours for the Administration Center will be: 7:00 - 4:00 Monday through Thursday and 7:00 to 1:00 on Fridays beginning June 1st and continuing through July 31st.

Technology Budget

Mr. Gerdes presented and discussed the proposed budget for technology for the coming school year with members of the board.

District Assessment Program

Ms. Schiro presented information relative to the NWEA assessment program and DIBELS results summative results from testing students had done in the school year.

Teacher Evaluation Form Update

Mr. Pain presented and discussed the modified the teacher evaluation forms of several of our specialists in order to make them more specific to their positions.

Lincoln-Way District 843 Meeting Report

Mr. Doyle read the notes that were taken by Mrs. Molinare at the recent District 843 Special Education Meeting that was held on Tuesday, May 26.

Personnel Matters (Closed Session) 5 ILCS 120/2(c)(1)

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board go into closed session according to 5 ILCS 120/3 to consider information regarding appointment, employment or dismissal of an employee or officer.. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays. The time was 9:00 P.M.

Return to Open Session

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board return to Open Session. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays. The time was 10:09 P.M.

Employment of Staff

A motion was made by Mrs. Lenz and seconded by Mr. Macek that the Board of Education set salaries for continuing administrative employees and managers as 2.5 % increase as identified in their contracts for the 2009-2010 school year.

Adjournment of Regular Meeting

A motion was made by Mr. Macek and seconded by Mrs. Lenz that the Board adjourn the regular meeting of the Board. Roll Call Vote: Mr. Doyle aye, Mr. Balcerzak aye, Mrs. Lenz aye, Mrs. Kenny aye, Mrs. Murphy aye, Mr. Macek aye. Motion carried: 6 ayes, 0 nays. The time was 10:19 P.M.

Respectfully submitted,

Arliss Bouton
Secretary to the Superintendent

President

Secretary