

Minutes of the regular meeting of the Board of Education that was on Wednesday, January 14, 2009 in the Board Room of the Administration Center.

The meeting was called or order at 7:00 PM by the President, Sean William Doyle. The Secretary, Ken Balcerzak called roll. Members in attendance were: Mr. Doyle, Mrs. Molinare, Mr. Balcerzak, Mrs. Bonzani, Mrs. Glawe, Mrs. Kenny and Mr. Macek. Others in attendance were: Mr. Pain, Mr. Gerdes, Ms. Egan, Ms. Schiro, Ms. Rains, administrators, staff members, students, parents, and community members.

#### Recognition of Students and Staff

The Summit Hill Junior High School 7th and 8th grade girls' basketball players were recognized for their achievements. The 7th grade team took 3rd Place in the Class 4S State Championship and the 8th grade team qualified for state making the Elite 8.

#### Approval of Minutes

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the minutes of the December 10, 2008 Board of Education Meeting be approved as presented. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

#### Approval of Bill List

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Bill List of the January 9, 2009 as presented. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

#### Committee Meeting Reports

Mr. Pain stated that there are no committee reports at this time and that the next District Improvement Team meeting will be held on January 21<sup>st</sup> and the District Excellence Team would be meeting on February 4<sup>th</sup>.

#### Second Reading of Board Policies

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education approve the second and final reading of Board Policies 2:220, 4:60, 4:70, 4:160, 5:90, 5:100, 5:150, 5:240, 5:250, 5:290, 5:330, 6:10, 6:60, 6:120, 6:160, 6:230, 7:10, 7:20, 7:50, 7:100, 7:210, 7:230, 7:240, 7:290, 7:300, 7:340 and 2:80-E as presented . After a voice vote, the motion carried.

#### Resignation of Staff

Mr. Pain presented a letter of resignation from Walker Intermediate School custodian, Gary Ingram. Mr. Pain recommended that the Board accept Mr. Ingram's letter effective January 9, 2009.

A motion was made by Mrs. Glawe and seconded by Mrs. Molinare that the Board accept the letter of resignation from Gary Ingram effective January 9, 2009. After a voice vote, the motion carried.

### Request for Family Medical Leave

Mr. Pain presented a letter requesting a family medical leave from Summit Hill Junior High School seventh grade math teacher, Dina Blevins. Mr. Pain recommended that the Board grant Ms. Blevins' request.

A motion was made by Mrs. Glawe and seconded by Mrs. Molinare that the Board of Education grant the request of Dina Blevins for a family medical leave to begin approximately March 23, 2009 and to continue through May 18, 2009 and under the customary conditions and with the provision that she not take employment in a public or private school during the length of her family medical care leave. After a voice vote, the motion carried.

### Employment of Staff

The credentials of Diane Crnich were presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Crnich to fill a family medical leave.

A motion was made by Mr. Macek and seconded by Mrs. Molinare that the Board of Education employ Diane Crnich as a teacher effective January 15, 2009 and on the prorated BA Lane, Step 3 location of the 2008-2009 teacher salary schedule. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

The credentials of Christine Graefen were presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Graefen as a teacher for the remainder of the 2008-2009 school year.

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education employ Christine Graefen as a teacher for the period of approximately February 9, 2009 until approximately April 7, 2009 on the prorated BA Lane, Step 1 of the 2008-2009 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

The credentials of Kathleen Yakaitis and Cynthia Hollandsworth were presented to the Board for review. Mr. Pain recommended that the Board employ Ms. Yakaitis and Ms. Hollandsworth as teachers for the 2009-2010 school year.

A motion was made by Mrs. Glawe and seconded by Mr. Macek that the Board of Education employ Kathleen Yakaitis as a teacher for the 2009-2010 school year on the MA Lane, Step 22 of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

A motion was made by Mrs. Glawe and seconded by Mr. Macek that the Board of Education employ Cynthia Hollandsworth as a teacher for the 2009-2010 school year on the MA+30 Lane, Step 23 of the 2009-2010 teacher salary schedule and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Julie Hein to the Board for review and recommended that the Board employ Ms. Hein as a substitute office clerk.

A motion was made by Mr. Balcerzak and seconded by Mr. Macek that the Board employ Julie Hein as a substitute office clerk. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

Mr. Pain presented the personnel file of Natalie Bauer to the Board for review and recommended that the Board employ Ms. Bauer as a substitute school nurse.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education employ the individual listed in the minutes of this meeting as a substitute school nurse and on an "as needed" basis and subject to the completion of the application and fingerprinting process. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

#### Approval of 2009-2010 School Calendar

Mr. Pain recommended that the Board approve the 2009-2010 school calendar as presented.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education adopt the Illinois State Board of Education 2009-2010 School Calendar as presented. After a voice vote, the motion carried.

#### Student Fees for 2009-2010

Mr. Pain and members of the Board discussed the student fees for the 2009-2010 school year. Mr. Pain recommended that the Board set the fees as recommended by the administration.

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board of Education set the 2009-2010 school fees for Full Day Kindergarten through eight grade at \$135 and \$110 for Half Day Kindergarten and Early Childhood classes due by May 8, 2009 and that the Board set a late fee of \$20 for each student registration received beginning on Monday, May 11, 2009. Parents of students new to the district will not be charged an additional late fee. After a voice vote, the motion carried.

#### Kindergarten School Day

Mr. Pain and members of the Board discussed the increase to the kindergarten school day by 30 minutes per day beginning with the 2009-2010. It was agreed that this item would be considered at the next meeting of the Board.

#### Allocation of proceeds from sale of Summit Hill District Office

Mr. Pain stated that the sale of the District Office, 21133 S. 80th Avenue produced unbudgeted income of approximately \$1.1 million in August and recommended that the Board allocate a portion of the funds to the Operations and Maintenance fund and the remaining balance of the \$1.1 million in proceeds from the sale to be allocated to the Site and Construction Fund.

A motion was made by Mrs. Molinare and seconded by Mr. Balcerzak that the Board of Education authorize the deposit of \$500,000 to the Operation and Maintenance Fund from the sale of the District Office and that the remainder of the proceeds of the sale be allocated to the Site and Construction Fund. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays.

#### Review of Closed Session Minutes/Destruction of Closed Session Recordings

Mr. Pain stated that law provides for the destruction of the audio recordings of closed session meetings after 18 months has elapsed and recommended that the Board approve the destruction of the audio tapes from the closed session meetings from January 2007 through the end of June 2007. Mr. Pain stated that a review has determined that there are no closed session minutes that require that they be maintained as confidential. Mr. Pain stated that Illinois State Board of Education regulations require that the Board must discuss this fact a regular meeting of the Board and this discussion will serve the purpose.

#### Approval of Update of Pest Management Plan

Mr. Pain stated that the district has had a mandated School Pest Management Plan since 2000 and that this year, it is necessary to update and approve the new plan. Mr. Pain stated that this plan involves the district's compliance with ridding the buildings of pests as well as the application of pesticides. Mr. Pain recommend that the Board approve the revised Pest Management Plan as presented.

A motion was made by Mrs. Glawe and seconded by Mr. Balcerzak that the Board of Education approve the Mandated School Pest Management Plan as presented. After a voice vote, the motion carried.

#### President's Comments

Mr. Doyle congratulated students for their accomplishments. Mr. Doyle also asked members of the Board to consider a presentation at the Illinois Association of School Board Conference in November and inquired if members would be attending a Three Rivers Dinner Meeting.

#### Enrollment Report

Mr. Pain stated that there are currently 3,736 students enrolled in the District's schools.

#### Implementation of *BoardBook*

Mr. Pain and members of the discussed the new *BoardBook* program is being used for the Board Meetings. All members agreed that it is working nicely.

#### Professional Development Guidelines

Mr. Pain stated that the district will be soon permitting teachers and administrators to apply for professional development opportunities outside of the district. Mr. Pain stated that in order to make this process more valuable and efficient, the district has set some guidelines for that practice and presented the guidelines that will be in place. A discussion followed.

#### Staff Extranet Update

Mr. Pain and Ms. Rains provided an update to those in attendance on the progress that has been made with the Extranet being used by staff and administrators.

#### Eighth Grade Graduation

The location of the eighth grade location was discussed with members of the Board. It was agreed that the ceremony would take place in the gymnasium and overflow would be in the auditorium at the Lincoln-Way High School enabling more family members to attend.

#### Adjournment of Meeting

A motion was made by Mr. Macek and seconded by Mr. Balcerzak that the Board adjourn the regular meeting. Roll Call Vote: Mr. Doyle, aye, Mrs. Molinare aye, Mr. Balcerzak aye, Mrs. Bonzani aye, Mrs. Glawe aye, Mrs. Kenny aye, Mr. Macek aye. Motion carried: 7 ayes, 0 nays. The time was 8:17 P.M.

Respectfully submitted,

Arliss Bouton  
Secretary to the Superintendent

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President

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Secretary