

Summit Hill School District 161

Volunteer Form 2017-2018 School Year

This form is only necessary for individuals that are utilized as follows:

1. For non-teaching duties
2. To assist with academic programs under a teacher's immediate supervision;
3. As a guest lecturer or resource person under a teacher's direction and with administration's approval; or
4. As supervisors, chaperones, or sponsors for non-academic school activities.

Name (Last, First, MI)

Address (Street, City, Zip)

List Name(s), Grade(s), and School(s) of all children attending District 161:

1.) Student's Name (Last, First, MI)

Grade: School:

2.) Student's Name (Last, First, MI)

Grade: School:

3.) Student's Name (Last, First, MI)

Grade: School:

4.) Student's Name (Last, First, MI)

Grade: School:

Please check all that apply for description of Volunteer Assignment:

- Supervising students as needed by teacher
- Supervising students during a regularly scheduled activity
- Assisting with academic programs
- Assisting at the resource center or main office
- Assisting in the cafeteria
- Other

Name of Supervising Staff Member:

Once you submit, you will be screened against the National Sex Offender Public Registry, Illinois Sex Offender Registry, and the Violent Offenders Against Youth Database. If cleared, a photo Volunteer ID card can be issued.

August 16, 2017 is the picture day for ID cards. Pictures will be taken at the District Office. If you are unable to make it, you can go to District Office during office hours for your picture as well.

Email

****Please allow 5 to 7 business days for processing. Completed forms can be faxed to District Office at 815-469-0566 OR e-mailed to Teri Witt at twitt@summithill.org. Forms can be dropped off at the District Office and school offices.**